

Your ref:
Our ref: **RFI-2020-0251**

27 March 2020

Dear [REDACTED]

Request for information: RFI-2020-0251

Your request for information has now been considered. The information held by the Council relevant to your request is set out below:

1. Are you a stock retained Council or have you transferred your housing stock
NSDC (Newark and Sherwood District Council) are a stock retaining Council
2. Do you delegate your housing options, register and waiting list to another organisation? If so who administers this on your behalf please.
NSDC administer housing options and the register internally
3. How many people do you currently have on the housing register
4047 on the Housing Register as at 17th March
4. Do you subscribe to a home swap scheme
NSDC subscribe to the Homeswapper Scheme
5. Do you hold your own Mutual exchange housing register
We do not hold our own MEX register
6. Do you still have a strategic housing needs forum that meets regularly
Unknown
7. How many over people on the current housing register are over the age of 50 but under 65
When interrogating the housing register by lead applicant, there are 740 applicants who are over 50 but under 65
8. How many over people on the current housing register are over 65
When interrogating the housing register by lead applicant, there are 1088 applicants who are over 65
9. Please could I request a copy of your current Housing allocations policy (electronically)
Please find attached a copy of our Housing Allocation Scheme
10. Please could I request a copy of your current housing application form (electronically)
Please find attached a copy of the Housing application form.

11. Please could I request a copy of your current Medical needs application form (electronically)
Please find a copy of our Medical Assessment 2016

12. How many current Housing applicants are waiting for suitable disabled adapted properties
Information not held

13. How many current housing applicants are waiting for sheltered housing properties

We have 1487 applicants on the housing register who are eligible for supported accommodation.

14. Have you completed any analysis of your waiting list over the past two years if so could I request a copy?

We have not completed any analysis of the housing register over the past two years

15. How many Disabled Facilities Grants for homeowners were applied for in the years 2018 and 2019?

1/1/18 to the 31/12/18 – 86 mandatory DFG applications and 3 discretionary DFG applications.

1/1/19 to the 31/12/19 – 88 mandatory DFG applications and 7 discretionary DFG applications

16. How many Disabled Facilities Grants for social homes were applied for in the years 2018 and 2019?

We do not operate the DFG process for adaptations on our council owned dwellings. However I can advise the numbers of major adaptation referrals received have been as follows:

2018/19 financial year –230

2019/20 financial year - 254

17. How many homes are still awaiting completion of their housing adaptations up to the end of February 2020?

The Authority has 35 DFG applications that are approved but works are yet to complete plus a further 12 schemes which have been invited to make applications following the receipt of an Occupational Therapist referral.

18. What is your budget for Homeowner DFGs in the years 2018 and 2019

The NSDC budgets for financial years 2018/19 and 2019/20 are as follows:

2018/19 - Mandatory DFG - £705,000, Discretionary DFG - £148,000

2019/20 – Mandatory DFG - £750,000, Discretionary DFG - £100,000

NB: These are the total private sector DFG budgets and exclude expenditure on Council owned stock, but includes the private rented and housing association sectors.

19. What is your budget for social home DFGs in the years 2018 and 2019

Our annual budget for major adaptation referrals has been as follows:

2018/19 -£400,000 (£30,000 of this is ring fenced for minor adaptations)

2019/20 - £400,000 (£30,000 of this is ring fenced for minor adaptations)

20. How many disabled adapted properties had adaptations removed in 2018 and 2019

This information in respect of DFG funded adaptations in the private sector is not held by the Council. Recipients of DFG in the private sector do not generally advise the Authority when adaptations are removed and are only required to contact the Authority if the subject property is sold within any grant condition period.

21. Please could I request a copy of your current aids and adaption policy (electronically)

The existing policy be accessed via the Councils website - <https://www.newark-sherwooddc.gov.uk/disabledfacilities/>

This document is currently under review as the seven Nottinghamshire Local Authorities are actively considering the adoption of a county wide policy to ensure improved consistency of approach and implementation of DFG across the region.

22. Please could I request a copy of any aids and adaptation leaflets you have (electronically) **There is a link to a Nottinghamshire County Council DFG advice leaflet on our website (see above link).**

23. Do you have any downsizing schemes for your area and if so could I request information **If current tenants occupy a property of two or more bedrooms and want to move to smaller accommodation they will be awarded a Band 1 priority to assist with a move. There is no financial incentive.**

For Stock Retained Councils

24. How many designated units of general needs housing stock do you have
We have 2946 units that are general needs

25. How many designated units of sheltered housing stock do you have
We have 2585 units that are categorised as supported accommodation

26. How many designated units of disabled adapted housing stock do you currently have

This request has been handled under the Freedom of Information Act 2000.

Where provided, the direct contact details of individual Council officers must not be used for the purposes of direct marketing.

If you have any further queries or concerns about the information provided please do not hesitate to contact us. If we do not hear from you within 40 days, starting the day after the date of this letter, we will consider the request closed.

If following our response to your query you are still dissatisfied you have the right to request an internal review. This will be conducted by a member of the Senior Leadership Team who has not been involved with the request or complaint until this point. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

Should you be dissatisfied with the outcome of any internal review to the Council you have a further right of appeal to the Information Commissioner's Office, details of which can be found on the Information Commissioner's website www.ico.org.uk/

More details of this complaints process are available to view on our website at the following link: www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/accesstoinformation-complaintsprocedure/

Yours sincerely

David Clarke



