NOTTINGHAMSHIRE COUNTY COUNCIL ACT 1985 (PART IV)

NOTES FOR GUIDANCE
ESTABLISHMENTS FOR MASSAGE AND/OR SPECIAL TREATMENTS

There are a number of treatments licensed under the Nottinghamshire County Council Act 1985. The term ‘establishment for massage or special treatment’ means any premises used for or represented as being or intended to be used for the reception or treatment of persons requiring:

i. massage; or

ii. electric treatment of radiant heat, light, electric vapour or sauna or other baths for therapeutic treatment; or

iii. other similar treatment.

MASSAGE
A licence will be required for any premises used for the administration of these treatments.

SPECIAL TREATMENTS
These include electric treatment, radiant heat, light or electric vapour treatment or sauna or other baths for therapeutic treatment; or other similar treatment. This includes Laser treatment and light used for teeth whitening.

Any UV Tanning equipment has to be licensed and these have a separate application form and conditions. Any Laser treatment has to be licensed and these have a separate application form and conditions.

Some treatments need registration under the Local Government (Miscellaneous Provisions) Act 1982 these are Acupuncture, Body, Cosmetic and Ear Piercing, Electrolysis, Semi permanent make up and Tattooing. For further advice on these treatments please call 01636 650000 and ask for the Environmental Health Department.
INFORMATION TO APPLICANTS ON THE APPLICATION FORMS.

1. ALL PARTS OF THE FORM MUST BE COMPLETED IN FULL. IF NOT APPLICABLE PLEASE PUT N/A.

2. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

3. Please ensure that you enclose the following with your application:-
   (a) Completed application form
   (b) The fee
   (c) Photographs of all Therapists, signed and dated
   (d) Copies of Certificates

4. A copy of the application will be sent to the Police for approval and will not be issued until approval is given.

5. The premises will be inspected by an officer of the Council for compliance with the Nottinghamshire County Council Act 1985 (Part IV) and the Health and Safety at Work etc Act 1974.

6. Subject to police approval and completion of any required works specified by the officer of the Council a licence will normally be granted.

7. In the case of any objections or representations the application may be referred to the Environmental Health Manager for a decision to be made.

8. If you need any advice or assistance please contact the Environmental Health Department.

   The issued licence must be displayed in a prominent position.
FEES

Fees must be paid before the application will be considered. In the event of the application being refused, the fees are not refundable.

The current fee for a Massage/Special Treatment licence is £160.

REFUSALS AND REVOCATIONS

The Council may, after giving you an opportunity of stating your case, refuse to grant or renew your licence or may revoke your licence in any of the following circumstances:

a. if you are a person under the age of 21;

b. if you have been convicted of an offence under the sexual offences Act 1956 to 1976 or the Street Offences Act 1959 or if you are considered otherwise unsuitable to hold a licence;

c. where the premises to be used for the purpose of the establishment for massage or special treatment are unsuitable for massage or special treatment or where the facilities or accommodation provided therein are inadequate or unsuitable;

d. Where the establishment has been or is being improperly conducted;

e. Where the establishment is one of which adequate professional, technical or other staff are not available for the administration of such massage or special treatment as may there be provided; or

f. Where the establishment is being carried on in contravention of the Nottinghamshire County Council Act 1985 or any byelaw made there under.

RIGHTS OF APPEAL

If your application is refused or your licence is revoked, you may demand that the council supplies you within seven days of its decision, with a statement of the grounds on which the decision was based. You have the right of appeal to the local magistrates court against the decision. This right must be exercised within six months of the date of the decision.