

APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

If you are completing this form by hand, please write legibly in block capitals using ink.

To:
Newark & Sherwood District Council
Castle House
Great North Road
Newark
Notts
NG24 1BY
Tel: 01636-655894
E-mail: request@nsdc.info



SECTION A – Details of society applying for registration

1. Name of society.....
.....
2. Address (including postcode) of office or head office of society.....
.....
.....
.....
3. Telephone number of society.....
4. Please state the purpose(s) for which the society is established and conducted.....
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.....
.....
.....
5. If the society is a registered charity, please give the society's unique charity registration number.....
6. Has the society held an operating licence under the Gambling Act 2005 in the period of five years ending with the date of the application? 'Yes' 'No'
7. If the answer to question 6 is 'Yes', has the operating licence been revoked in the period of five years ending with the date of this application? 'Yes' 'No'
8. If the answer to question 7 is 'Yes', please state the reasons for the revocation and enclose a copy of the notice of revocation if one is available.
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.....
.....
9. Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application? 'Yes' 'No'

SECTION B – General information about person applying on behalf of society

10. Name.....
11. Capacity.....
12. Address (including postcode).....
.....
.....
.....
13. Daytime telephone number.....

SECTION C – Contact details for correspondence associated with this application

14. Please tick one box as appropriate to indicate address for correspondence in relation to this application:
- Address in section A Address in section B Address below :
- Address (including postcode).....
.....
.....
.....
- Telephone number.....
- Email address (if the applicant is happy for correspondence in relation to this application to be sent via e- mail).....
.....

SECTION D – Declaration

15. Please complete the following declaration and checklist:
- I *[full name]*.....
- a. make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society
- b. enclose payment of the registration fee of £40.
- c. **confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.**
- Signature.....
- Date.....
- Capacity.....

Note to societies applying for registration

- The application will be refused if in the period of five years ending with the date of the application:**
- (a) **an operating licence held by the society has been revoked under section 119(1) of the Gambling Act 2005, or**
- (b) **an application for an operating licence mad by the society has been refused**

- The application may be refused if the local authority think that**
- (a) **the society is not a non-commercial society,**
- (b) **a person who will or may be connected with the lottery has been convicted of a relevant offence, or**
- (c) **information provided in or with the application is false or misleading.**

General Data Protection Regulation (GDPR) 2016 Privacy Notice

The personal information you provide will only be used by Newark and Sherwood District Council, the Data Controller, in accordance with General Data Protection Regulation 2016 to:

process your application

or

undertake a statutory function

The basis for processing this information is to enable the council to undertake a public task or to provide the service that you are requesting.

Your personal information will be shared with statutory bodies in connection with the above purpose. Some of your personal information will be included in a public register in accordance with our statutory responsibility. Such public information may also be disclosed if requested under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004

Your personal data will be kept in accordance with the Council's retention policy and schedule. Details of which can be found on in the council's asset register on our website:

<http://www.newark-sherwooddc.gov.uk/yourcouncil/makingarequestforinformation/re-useofpublicsectorinformationregulations/>

In accordance with GDPR you have a right to:

have a copy of the personal information that we hold about you. Details of how to obtain this are <http://www.newark-sherwooddc.gov.uk/dataprotection/>

Complain to the Information Commissioner if you feel that your information is not being handled appropriately <https://ico.org.uk/>

You may also have a right

- to prevent automated processing and profiling
- to erasure (also known as the right to be forgotten)
- to stop processing
- to data portability

For further details about how your information may be used or about your rights under this legislation and any subsequent data protection legislation, please contact the Council's Information Governance Officer on 01636 655216 or via email on freedom@nsdc.info