

CAUNTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 8 November 2017 in Dean Hole School commencing 7.30pm

Present: Councillors:

B. Robins (Chair)
C. Jagger
A. Baugh
C. Webb
S. Routledge

In attendance:

C. Millward (Clerk)
S. Saddington (District councillor) (until 7.40 pm)
Members of the public (3)

	DISCUSSION AND DECISIONS	ACTION
CPC/178/17	Apologies for absence: Apologies for absence with reasons were received and accepted from councillors Harvey and Michael.	
CPC/179/17	Declarations of interest: There were no declarations of interest, direct or indirect, in any items of business on the agenda.	
CPC/180/17	Dispensations: None required.	
CPC/181/17	10 Minutes public speaking: Nothing raised.	
CPC/182/17	Minutes of the previous meeting: The minutes of the meeting held on 11 October 2017 were agreed as a true record and signed by the chair.	
CPC/183/17	<p>Matters arising: <i>CPC/174/17 – Correspondence</i> – The clerk had reported the pooling water on Mill Lane to NSDC environmental services but had yet to receive a response. She will also report the matter to NCC Highways. The chair confirmed that the winter salt had been delivered.</p> <p><i>CPC/175/17 – 10 minutes public speaking</i> – The property managers had reviewed the location of the dog bin at Moor Lane and monitored its use. Councillors Baugh and Routledge reported that the existing location was the most appropriate site for the bin. Councillor Routledge will attach a sign asking people to take their dog waste bags home if the bin is full.</p>	<p>Clerk</p> <p>SR</p>
CPC/184/17	<p>Reports from district and county councillors: Councillor Saddington updated councillors on behalf of councillor Laughton in relation to the draft Local Minerals Plan.</p> <p>Councillor Saddington had no district matters to report. The clerk will forward her the 2018 meeting dates and contact her if councillors would like planning application 17/01797/OUTM (item 13 a on the agenda) to be called in. Councillor Saddington left the meeting at 7.50 pm.</p>	Clerk
CPC/185/17	Reports from Councillors: The chair and councillor Webb had attended the parish event hosted by NSDC, which had included a tour of Castle House and a talk by NHS Newark & Sherwood Clinical Commissioning Group.	

CPC/186/17	2018 meeting dates: Approved.	
CPC/187/17	<p>Financial Matters:</p> <p>a. Financial position as at 301 October 2017: Councillors considered and noted the clerk's report showing the precise financial position at 31 October 2017 (incorporating the 2017-18 budget figures). The clerk will submit the VAT claim.</p> <p>b. Accounts for payment: The council unanimously approved three payments totalling £282.87.</p> <p>c. Appointment of internal auditor: Councillors agreed that the chair should ask Mr Roe whether he would be prepared to undertake the role for a further year.</p> <p>d. Review system of internal control: Councillors discussed the operation of the system of internal control and agreed that it was adequate for the size and needs of the council and continued to operate effectively, subject to the appointment of an internal auditor which was in hand.</p> <p>e. Consider need for interim internal audit: The clerk advised councillors as to the on-going nature of the internal audit process. Councillors considered their financial affairs for the financial year to date. They decided that, given the thorough nature of the internal audit carried out by Mr Roe, an interim internal audit would be disproportionate and was not justified.</p>	Clerk
CPC/188/17	<p>Playground including:</p> <p>a. Monthly property managers' inspection report: Councillor Baugh confirmed that no issues had been identified on his monthly inspection.</p> <p>b. Approval of maintenance work: Councillors considered the quote from Robert Marshall & Sons Ltd for the chain repair work. They decided that, the work not being identified as necessary in the annual inspection report and use of the play equipment being at a low level at this time of year, the expense should be deferred to spring. The clerk will include the matter on the agenda for the January 2018 meeting.</p> <p>This item to be included under village services on future agenda.</p>	Agenda Jan 18
CPC/189/17	Hockerton crossroads: Councillor Baugh will trim the hedge. Otherwise, nothing to report.	AB
CPC/190/17	<p>Planning matters:</p> <p>a. Applications: 17/01797/OUTM Construction of 5 no. ecological low carbon bungalows - The Farmstead Maplebeck Road Caunton: Councillors considered the application and unanimously decided to support the proposals and welcomed the use of a potentially redundant farmstead on which buildings had previously stood.</p> <p>b. To note planning decisions by NSDC: None.</p> <p>c. Enforcement matters: None.</p>	
CPC/191/17	A616 – Speeding traffic and road safety: The clerk will chase councillor Laughton for a progress update and include a report on the meeting organised between Kersall, Kneesall and Ompton on 23 October 2017 on the agenda for the January 2018 meeting, councillor Michael being absent from this meeting.	Clerk Agenda Jan18
CPC/192/17	<p>Village services including monthly property managers' inspection report including telephone kiosk and defibrillators: Councillor Jagger confirmed that the monthly inspection had taken place and there were no issues since the last report. The clerk will publish Newark Community First Aid training fixed for Monday 15 January 2018 on the website.</p>	

CPC/198/17	Date of next meeting: Wednesday 10 January 2018 at 7.30 pm	
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The meeting closed at 9.40 pm.