

# CAUNTON PARISH COUNCIL

Minutes of the virtual Parish Council Meeting held at Floral Media  
On Wednesday 9<sup>th</sup> September 2020 at 7.30 pm

**Present:** Councillors: C. Jagger (CJ) (Chair), C. Webb (CW), S. Routledge (SR), S. Michael and R. Edwards (RE)

**In attendance:** L-J Campbell (Clerk), Cllr Susan Saddington (SS), Cllr Bruce Laughton (BL) and one member of public

	DISCUSSION AND DECISIONS	ACTION
C/043/20	<b>Apologies:</b> Received and accepted from P. Wilson and A. Baugh	Accepted
C/044/20	<b>Declarations of interest:</b> There were no declarations	None
C/045/20	<b>Minutes of the previous meeting:</b> Minutes from the meetings held on 8 <sup>th</sup> July and 12 <sup>th</sup> August 2020 were accepted as a true record and signed by the Chairman	Approved
C/046/20	<b>Reports from district and county councillors:</b> BL reported that NCC is continuing to operate with most staff working from home. Nothing to report from District.	
C/047/20	<b>Reports from Councillors:</b> there were no reports from Councillors	
C/048/20	<b>Financial Matters:</b> <b>a. Financial position as at 31<sup>st</sup> August 2020</b> was accepted as a true account. <b>b. Payments for Authorisation:</b> The council <b>authorised</b> two payments totalling £694.52. <b>c. Annual Insurance Policy:</b> Clerk authorised to renew and pay for the Annual Insurance after confirming that the allotments and two village signs are included. <b>d. Internal Audit:</b> Clerk to write to the Internal Auditor and request him to carry out the 19-20 Internal Audit. <b>e. Outstanding Payment:</b> Michael £2	Accepted  Authorised  Agreed  Clerk  Clerk
C/049/20	<b>Planning:</b> <b>a. Applications:</b> None for discussion at the time of setting Agenda. <b>b. Decisions:</b> 20/01202/FUL The Woovers, Norwell Road. APPROVED 20/00945/FUL White Cottage, Mill Lane. REFUSED <b>c. Enforcement matters/Appeal:</b> None at time of setting Agenda (remove off of future Agendas unless there is a requirement)	Approved Refused
C/050/20	<b>Village environment and appearance including:</b> <b>a. Playground including monthly property managers' inspection &amp; woodland report:</b> All clean and tidy with everything in working order. All the CV19 signs are still in place and feedback received indicates that users are sticking to the guidelines provided. <b>b. Best Kept Village Competition and CIG:</b> The Village is looking very nice and residents appear to be keeping it BKVC ready. The next meeting is 21 <sup>st</sup> September. <b>c. Allotments including monthly property managers' inspection report:</b> Allotments are full and the community vegetable and fruit table appears to be much appreciated by residents. Clerk to investigate funding towards a Green House.	21 <sup>st</sup> Sept.  Clerk

C/051/20	<b>Service faults:</b> A meeting was held regarding the problems with the sewerage works which appear to be missing a part in the tank. BL will follow up with NSDC Housing Association about getting it fixed.	
C/052/20	<b>Risk &amp; Resilience:</b> a. Flooding: CW will contact area co-ordinator and request the restocking of the present provisions shed or to enquire where we can obtain the necessary provisions. The PC asked BL to follow up with NCC regarding the Manor Road gullies which are blocked and is a high risk concern as the weather gets colder. The Clerk will send all details of the three flooding areas under dispute to BL; CJ to write a brief history for circulation. b. Winter Service: Free bags of salt to be delivered to the school car park	<b>CW</b>  <b>Clerk</b>
C/053/20	<b>Correspondence:</b> The PC received a letter concerning overhanging trees that had become very dangerous and require immediate attention. RE will liaise with the authors to inform them that the PC will send the representation to the district council. Clerk to send SS the details so that she can arrange for a Tree Officer to attend on-site; Clerk to copy in BL, CJ and SR.	<b>RE</b>  <b>SS</b> <b>Clerk</b>
C/054/20	<b>Points for discussion and Agenda items for next meeting:</b> The PC was informed that a Book Swap had appeared at the bus shelter and were content for it to continue as it is a community project. <b>Website:</b> Clerk to investigate website progress and confirm that all details and statutory documents are uploaded; add to the next Agenda.	<b>Clerk</b> <b>Agenda</b>
C/056/20	<b>Date of next meeting:</b> Wednesday 14 <sup>th</sup> October at 7.30pm. Venue tbc.	<b>14<sup>th</sup> Oct</b>
C/057/20	<b>Meeting Closed:</b> The Chairman closed the meeting at 20h44	<b>20h44</b>

Lisa-Jayne Campbell - Clerk  
10<sup>th</sup> September 2020