

# CAUNTON PARISH COUNCIL

Minutes of the virtual Parish Council Meeting held via Zoom  
On Wednesday 13<sup>th</sup> January 2021 at 7.30 pm

**Present:** Councillors: C Jagger (CJ) (Chair), R Edwards (RE), S Routledge (SR), S Michael (SM), and A Baugh (AB).

**In attendance:** L-J Campbell (Clerk), C/Cllr. Bruce Laughton, D/Cllr. Sue Saddington and one member of public

Agenda item/minute item/year	DISCUSSION AND DECISIONS	ACTION
1/088/20	<b>Apologies:</b> Apologies were received and accepted from Cllrs. Charlotte Webb and Peter Wilson.	<b>Received Accepted</b>
2/089/20	<b>Declarations of interest:</b> There were no declarations	<b>None</b>
3/090/20	<b>Minutes of the previous meeting:</b> Minutes from the meeting held on 11 <sup>th</sup> November 2020 were accepted as a true record and will be signed by the Chairman. <b>Matters arising:</b> there were no matters arising.	<b>Accepted</b>
4/091/20	<b>Public Speaking time:</b> a member of public expressed concerns about the ongoing flooding problems at Amen Corner and also reported that the Parish Council website is not up-to-day; the Chairman explained that the PC has made representation to Highways regarding flooding concerns ( <i>see Annex One from the November Minutes</i> ) and the website is in the process of being transferred to the NSDC web portal.	
5/092/20	<b>Reports from District and County Councillors:</b> Cllr. Saddington reported that Mike Keeling from VIA is retiring and Shaun Brown will be taking over his position. Cllr. Laughton reported that the Newark & Sherwood vaccination centre will be opening at Newark Showgrounds on 14 <sup>th</sup> January 2021. The Chairman asked Cllr. Laughton to follow-up on the previously reported concerns regarding the sewerage and overflow on Deans Close and confirm if the necessary maintenance has been carried out.	<b>Cllr. Laughton</b>
6/093/20	<b>Reports from Councillors:</b> Cllr. Routledge reported that the PC needed to restock Aqua bags after distributing the stock over Christmas. Cllrs Michael and Saddington agreed to investigate the sourcing of more Aqua bags.	<b>Cllr. Saddington</b> <b>Cllr. Michael</b>
	<i>Cllrs. Saddington and Laughton left the meeting</i>	<b>19h55</b>

7/094/20	<p><b>Financial Matters:</b></p> <p><b>a. Financial position as at 31<sup>st</sup> December 2020</b> was accepted as a true account.</p> <p><b>b. Payments for Authorisation:</b> The council <b>authorised</b> five payments totalling £566.51</p> <p><b>c. Grand Funding Awards:</b> The grant for the Village sign will cover the design and manufacture but not the delivery and installation; it was agreed to order the sign and arrange for the rest once the sign is completed. The grant for the greenhouse requires match funding; Cllrs and Clerk were asked to consider the best way forward and report back at the February meeting.</p> <p>Cllr. Routledge reported that parishioners agreed to donate the proceeds of the Christmas Light Walk (approx. £290) to the PC towards village enhancements.</p>	<p>Accepted</p> <p>Authorised</p> <p>All Cllrs Clerk Agenda</p>
8/095/20	<p><b>Planning</b></p> <p>a. Applications: <b>None</b></p> <p>b. Decisions: 20/02095/FUL Demolition of Existing Dwelling &amp; Erection of Replacement – The Bothy, Mill Lane. <b>Withdrawn</b></p> <p>20/01893/LDC Certificate of Lawfulness – Delamere, Norwell Road. <b>Refused</b></p> <p>20/01901/TEL24 Telecoms Mast – Land to West of 1 Norwell Road. <b>Prior Approval required and refused.</b></p> <p>20/02353/TWCA Tree Works – Clanburgh, Manor Road. <b>Permitted</b></p>	<p>Withdrawn</p> <p>Refused</p> <p>Prior</p> <p>Permitted</p>
9/096/20	<p><b>Village environment and appearance including:</b></p> <p><b>a. Playground including monthly property managers' inspection &amp; woodland report:</b> There are maintenance issues that need to be addressed; Cllrs. Baugh, Routledge and Jagger will independently assess and discuss to agree the course of action needed and obtain costing for authorisation from the PC.</p> <p><b>b. Best Kept Village Competition and CIG:</b> Cllr. Routledge reported that he is confident that the village will be competition ready; the Clerk was requested to register for the BKVC as soon as the notification that they are running it comes through.</p> <p><b>c. Allotments including monthly property managers' inspection report:</b> The small greenhouse is now fully erect and ready for use. The Clerk has ordered 50 free hedging whips which can be used for hedging around the allotments.</p>	<p>Cllrs. Baugh, Routledge Jagger</p> <p>Clerk</p>
10/097/20	<p><b>Service faults:</b> The paint for the phone box has been purchased and will be passed onto the parishioner who offered to paint it.</p> <p>The Clerk was asked to report a large amount of silt deposits on Ford Lane and request clearing from NSDC.</p> <p><b>Urgent:</b> Clerk asked to arrange the urgent unblocking of the drain/gulley at the top of Ford Lane as it is completely blocked and is causing a continuous stream of water; this is since Christmas.</p>	<p>Clerk</p> <p>Clerk Urgent</p>
11/098/20	<p><b>Correspondence:</b> The Chairman received a letter from a parishioner regarding the excessive use of fireworks and requested the PC to take action. It was agreed that whilst the PC is sympathetic, there is little that they can do other than to encourage residents to be considerate and courteous when planning to set off fireworks. The Chair will send the letter to the Clerk to respond officially.</p> <p>All other correspondence was circulated electronically upon receipt.</p>	<p>Cllr. Jagger</p> <p>Clerk</p>
12/099/20	<p><b>Points for discussion and Agenda items for next meeting:</b></p> <p>Greenhouse funding, Playground report</p>	<p>Agenda</p>
13/100/20	<p><b>Date of next meeting:</b> Wednesday 10<sup>th</sup> February 2021 at 7.30pm.</p>	<p>10/02/21</p>

14/101/20	<b>Meeting Closed:</b> The Chairman closed the meeting at 20h27	<b>20h27</b>
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Lisa-Jayne Campbell - Clerk  
14<sup>th</sup> January 2021