

# EDINGLEY PARISH COUNCIL AGM DRAFT MINUTES

held on Wednesday 17th May 2017 at 8:00 pm in the Old Schoolroom, Edingley

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**Present:** Mrs Diana Poole, Mr Chris Clay, Mr Dominic Byrne, Mr Maurice Needoff

**In Attendance:** Cllr Penny Rainbow, Cllr Bruce Laughton, Margrete Von Schomberg (Clerk)

**Apologies:** Mrs Sue Thornton

**Meeting Opened at 8:05pm**

## **1. Election of Chairman and Vice Chairman**

- Mr Chris Clay nominated Mrs Diana Poole as Chairman  
Seconded by Mr Maurice Needhall  
No other nominations put forward. Mrs Diana Poole elected
- Mr Dominic Byrne nominated Mr Chris Clay as Vice Chairman  
Seconded by Mr Maurice Needoff  
No other nominations put forward. Mr Chris Clay elected

## **2. Declaration of Acceptance**

- Mrs Diana Poole completed the Declaration of Acceptance as Chairman and Mr Chris Clay completed the Declaration of Acceptance as Vice Chairman; both countersigned by the Clerk.

## **3. Minutes of the Parish Council Meeting held on 16th March 2017**

- Subject to one amendment, the minutes were signed by the Chairman

## **4. Matters arising from the minutes of the Parish Meeting New Notice Board for the Old Schoolroom**

The Clerk rang Mr Patrick Turk to enquire if the tree which was felled three years ago was now seasoned enough for a new notice board to be made. Mr Turk informed us that it was indeed ready and that Mrs Poole was to ring and organise a meeting with him.

## **5. Declaration of Interest**

None

## **6. Planning Applications and Results**

17/00615/FUL - Old Hall Barn, Greaves Lane, Edingley

Householder application for proposed one story rear extension, garage alterations and proposed office/playroom

Proposal supported: no objections

No planning results received since last meeting

Councilor Rainbow informed us that the application for the Dog Kennels has gone to appeal

## 7. Housing Report

NSDC have decided to build affordable houses in Halam, therefore land is no longer required for that purpose in Edingley

Councilor Laughton informed us that £4,000,000 is being redirected into highways maintenance as the local mineral plan has been abandoned and more money is going to be made available to support Local Communities

## 8. Allotments

With reference to the unsatisfactory work carried out on the allotments, Mr Chris Clay has tried several times to contact the contractor but has received no reply from the messages he left. The Parish Council has to date not received an invoice from the contractor so have decided to wait until this arrives and then deal with the matter. The verbal and written agreement was not carried out correctly resulting in ineffective drainage. A letter is to be written asking him to meet with members of the Parish Council. It is envisaged that we may need to get further quotations in the future for this work to be carried out

With reference to parking on the allotments, a sign is to be created and placed on the entrance

Four members of the Parish Council are to attend an Allotment Management Course in July

## 9. Chairman's Report

Nothing to Report

## 10. Clerk's Report and Correspondence

### Items relevant to the agenda:-

Insurance - We have received three quotes for Parish Council Insurance, Zurich, AON and Norris & Fisher. Our current insurers are AON @ £169:77.

New quotes:-

AON	-	£173:64
Zurich	-	£167:44
Norris & Fisher-	-	£300:00

### Items of Interest:-

Journalists now have the right to inspect the accounts (but it's still only electors who can raise questions and objections with the external auditor). See attached email.

## Finance Report

Accounts up to date - Year ending March 31st 2017. Balances with the Bank Statements.

Current Account	-	£4126:14
Business Reserve Account	-	<u>£3731:01</u>
<b>Balance at 31st March 2017</b>	-	<b><u>£7857:15</u></b>

New financial Year beginning 1st April 2017

Receipts

NSDC Parish Precept received 1st April 2016	-	£2000:00
Wayleave payment from Western Power		<u>£ 7:17</u>
		<u><b>£2007:17</b></u>

<b>GRAND TOTAL</b>	-	<b>£9864:32</b>
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#### **Bills to pay**

Overdue as our meeting in April was before the received invoice. Rang NSDC to ensure they understood our procedure.

Doggie Bin Emptying	-	£110:45
Allotments Water Bill	-	<u>£ 15:09</u>
<b>TOTAL</b>	-	<u><b>£125:54</b></u>

#### **Audit 2016/17**

Has been completed and balances. Signed by our internal auditor, Mrs S French

#### **11. Matter arising from the Clerk's Report**

Due to the difficulty of paying invoices on time, it has been proposed to allow any member of the Parish Council the right to sign a cheque but still have two signatures required. Motion proposed by Mr Maurice Needall and seconded by Mr Chris Clay

It has also been proposed to allow the Clerk to do on line banking where necessary. Motion proposed by Mr Dominic Byrne and seconded by Mr Maurice Needoff

#### **12. Councillors Reports**

None

#### **13. Approval of Accounts and Audit**

The accounts and audit were approved by all council members and signed by the Chair

#### **14. Insurance**

Having received three quotations, it was unanimously decided to accept the cheapest which offered the same cover as the rest. The Clerk is to verify this acceptance with Zurich Insurers

#### **15. Items raised at the Annual Parish Meeting**

None

#### **16. Business for next meeting**

Internet - Wifi

Allotment Drainage

**Judging of the Allotments - 8<sup>th</sup> July, best of full and half plot and best newcomer**

**Next official meeting will be Wednesday 5<sup>th</sup> July 2017 commencing 7:30pm**

**The meeting closed at 9:37 pm.**