

**EDINGLEY PARISH COUNCIL DRAFT MINUTES OF THE PARISH  
MEETING held on Tuesday 7<sup>th</sup> July 2020 at 7:30 pm**

**Meeting held using Zoom**

**Present:** Diana Poole (Chair), Chris Clay (Vice Chair), Laura Hill, Maurice Needoff and Sue Thornton

**In Attendance:** Robert Clay (Clerk), Cllr Brock, Cllr Laughton, Cllr Rainbow

**Apologies:** Benjamin Ian

	<b>The Chair opened the meeting at 7:30 pm by welcoming everyone.</b>	<b>Action</b>
<b>1.</b>	<b>Apologies for absence.</b> There were apologies from Benjamin Ian	
<b>2.</b>	<b>Minutes of the Parish Council Meeting held on 20th May 2020.</b> The minutes were agreed as a true and correct record of the meeting. The Chair will sign a paper copy in due course.	<b>Chair and Clerk</b>
<b>3.</b>	<b>Matters arising from the minutes.</b> Laura Hill has managed to get in touch with Patrick Turk. He has agreed to give us some of the Edingley Oak, which will be used to make Mayflowers and boats to raise funds for the Children's Play Area. This wood will hopefully be collected soon.	
<b>4.</b>	<b>Declarations of Interest.</b> There were no declarations of interest.	
<b>5.</b>	<b>Results of Planning.</b> The clerk informed the council that Planning Application <b>20/00151/FUL</b> - Householder application for erection of a new detached double garage and convert the existing integral garage at: The Acorns, Mansfield Road has been granted full planning permission. Full details can be viewed on the planning website.	
<b>6.</b>	<b>Minutes of Planning Meeting held on 16<sup>th</sup> June 2020.</b> The minutes were agreed as a true and correct record of the meeting. The Chair will sign them in due course.	<b>Chair and Clerk</b>
<b>7.</b>	<b>Minutes of Planning Meeting held on 30<sup>th</sup> June 2020.</b> The minutes were agreed as a true and correct record of the meeting. The Chair will sign them in due course.	<b>Chair and Clerk</b>
<b>8.</b>	<b>Planning Enforcement Plan. The Chair opened the meeting to the public.</b> The Clerk presented a consultation letter relating to the Planning Enforcement Plan. Cllr Rainbow will look for information relating to the plan. The parish council were encouraged to participate in the consultation.	
<b>12.</b>	<b>Holme Lane Site – This agenda item was brought forward by the Chair.</b> Cllr Laughton gave an update relating to the site on Holme Lane. The enforcement officer is aware of what is happening on the site and will continue to monitor the situation. The Chair reported on activity in a neighbouring field, a ditch has been created, possibly an attempt to get services to the site. <b>Cllr Laughton Left the meeting.</b>  Cllr Rainbow reported on a discussion with Richard Marshall relating to the site. His last conversation with the site holder revealed that the aggregate has been removed from the site and will be used within the owner's wider farm to make a track.	

	<p>Members of the Parish Council indicating that brick crushing was still taking place and can be heard widely throughout the village.</p> <p><b>The Chair closed the meeting to the public.</b></p>	
9.	<p><b>Covid 19 - Guidance for Play Areas and Outdoor Gyms.</b> The Chair attended a webinar hosted by BHIB discussing play areas. A risk assessment will be required – the Chair has a sample which can be used as a template. Relevant notices will also be put up.</p> <p>It is the responsibility of the parents to make sure that the equipment is clean.</p>	
10.	<p><b>Car Park in School Field –</b> The Parish Council were pleased to see the progress that has been made on the Car Park. Unfortunately, there are a few concerns that will need to be addressed. These will be communicated to Paul Garratt in a letter.</p> <p>During initial discussions relating to the construction, it was indicated that lorries would not be able to access the site. This would mean that loads would need to be tipped in front of the Schoolroom and moved using smaller vehicles, resulting in an increased labour cost.</p> <p>Lorries have been witnessed accessing the site to unload, so this has not been an issue. As a result, the increased labour charges should be refunded.</p> <p>It is apparent that the lorries have caused considerable damage to the ramp outside the Old Schoolroom. As this damage has been caused by a contractor working for the Parish Council, it is important that this is rectified promptly by the contractor.</p> <p>Some concerns were raised about the durability of the surface and whether this will be further compacted. It is hoped that in a future year, rubber matrix matting will be installed/</p> <p>The Parish council are also keen to know how the railway sleepers will be fixed into place and when the work will be complete.</p> <p>The clerk was asked to write to Lambs Charity to discuss the positioning of the gate and whether Lambs would pay for the fence and the gate.</p> <p>A height restrictor will not be installed, as Newark and Sherwood District council do not appear to find them desirable.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
11.	<p><b>Allotment Judging –</b> Judging will take place at 11:30 on Saturday 11<sup>th</sup> July. The scarecrows will also be judged on Saturday 11<sup>th</sup> July.</p>	
13.	<p><b>Highway and Green Spaces on Station Road –</b> There have been numerous complaints about the state of the hedges in front of the bungalows on Station Road. These are obstructing the pavement. The grassed areas in front of the bungalows are also very untidy.</p> <p>Cllr Rainbow will raise this with the tenancy officer.</p> <p>Highways will not cut the grass on these areas.</p>	

	<p>The path down to the pumping station is also getting very overgrown.</p> <p>The dog poo bin on the corner of the track on Station Road has been the subject of complaints. It is right next to a resident's front garden. They would like it to be moved.</p> <p>Maurice Needoff has investigated the possibility of moving the bin further down the track.</p> <p>The clerk will need to get confirmation, in writing, that the bin could be emptied if it were relocated further down the track.</p>	<b>Clerk</b>																																				
14.	<p><b>Chairman's Report</b> – The Chairman has been contacted by Phil Ward from Newark and Sherwood District Council, who had received a complaint relating to the setting of the precept. The Chair was able to point him to the appropriate sections of the minutes and he was duly satisfied.</p>																																					
15.	<p><b>Councillors Reports</b> – There were no reports from councillors.</p>																																					
16.	<p><b>Clerk's Report and Correspondence</b> – The clerk again raised the issue of the lack of bank statements. This will become a more serious issue as we look to get our annual account in order. It will also make it considerably more difficult to reclaim our VAT.</p> <p><b>a. Finance report and Invoices for payment</b> The clerk presented the finances:</p> <p><b><u>Finance Report since March 05<sup>th</sup> 2020</u></b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Current Account</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£1756.44</td> </tr> <tr> <td>Business Reserve Account</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£3736.10</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;">-</td> <td style="text-align: right;"><b>£5492.54</b></td> </tr> </table> <p><b>Of which:-</b></p> <p><b><u>Income Received since March 5<sup>th</sup> 2020</u></b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Total</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;"><b>£0.00</b></td> </tr> </table> <p><b><u>Expenditure since March 5th 2020</u></b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Clerk's Salary (May and June)</td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 15%; text-align: right;">£304.80</td> </tr> <tr> <td>Henry Perry (Hedge cutting)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£702.00</td> </tr> <tr> <td>Groveside Tree Specialists (Tree survey)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£360.00</td> </tr> <tr> <td>Ben Ian (Litter picking equipment)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£20.97</td> </tr> <tr> <td>Zurich Insurance</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£167.44</td> </tr> <tr> <td>English Woodland Timber (Noticeboard)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£181.55</td> </tr> <tr> <td>Paul Garratt Builders</td> <td style="text-align: center;">-</td> <td style="text-align: right;">£7200.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;">-</td> <td style="text-align: right;"><b>£8936.76</b></td> </tr> </table> <p><b>Transparency Code Funding still to spend</b> - <b>£1407.85</b></p> <p><b><u>Bills to Pay</u></b></p> <p style="text-align: right;"><b>£0.00</b></p> <p><b>b. Play Area fund</b> The clerk presented the Play Area finances. Thanks to numerous pledges, a total of £31,517.09 has been raised so far, with a further £9500 pledged.</p>	Current Account	-	£1756.44	Business Reserve Account	-	£3736.10	<b>Total</b>	-	<b>£5492.54</b>	Total	-	<b>£0.00</b>	Clerk's Salary (May and June)	-	£304.80	Henry Perry (Hedge cutting)	-	£702.00	Groveside Tree Specialists (Tree survey)	-	£360.00	Ben Ian (Litter picking equipment)	-	£20.97	Zurich Insurance	-	£167.44	English Woodland Timber (Noticeboard)	-	£181.55	Paul Garratt Builders	-	£7200.00	<b>Total</b>	-	<b>£8936.76</b>	
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18.	<b>Business for next meeting</b> Dog Poo bins Bungalows on Station Road Car Park Children's Play Area	
19.	<b>Date of next meeting</b> – The next meeting will be held on Wednesday 16 <sup>th</sup> September 2020 at 7:30 pm	
	<b>The Chair closed the meeting at 8:34 pm</b>	

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