

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in 1 “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and paym complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Edingley Parish Council

County area (local councils and parish meetings only):

Newark and Sherwood

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Dr Robert Clay - Clerk to Edingley Parish Council

Date:

20/08/20

Balance per bank statements as at 31/3/20:

	£	£
Current Account	4,940.72	
Business Reserve Account	3,744.09	

8,684.81

Net balances as at 31/3/20 (Box 8)

8,684.81