

**Minutes of the Annual Meeting of Farndon Parish Council held on Monday, 22nd May 2017
at 6.30pm in the Parish Council Room**

Present: Councillor M Baker, in the Chair
Councillor Mrs M Bayne
Councillor A Duckmanton
Councillor Mrs J Gafney (arr 6.50pm)
Councillor I Millner
Councillor M Oldham
Councillor J Teixeira-Gomes

Also in attendance: Cllr K Walker, Cllr N Mison, County Cllr Mrs Saddington, Mr J Dodson and Mr S Swanwick (FREG), Mr P Baggaley (NSA) and 1 member of the public

FPC17-01 Apologies for absence

Apologies for absence were received and accepted from Councillor I Walker.

FPC17-02 Election of Chairman

The Clerk called for nominations to the position of Chairman of the Parish Council for the Civic Year 2017/18.

Councillor Duckmanton proposed Councillor Baker, seconded by Councillor Oldham.

A vote was taken on this nomination and the proposal was carried UNANIMOUSLY.

The Clerk declared that Councillor Baker was duly elected as Chairman of the Parish Council and asked that he sign the Declaration of Acceptance of Office.

FPC17-03 Election of Vice-Chairman

The Chairman called for nominations to the position of Vice-Chairman of the Parish Council for the Civic Year 2017/18.

Councillor Baker proposed Councillor Oldham, seconded by Councillor Duckmanton.

A vote was taken on this nomination and the proposal was carried UNANIMOUSLY.

The Chairman declared that Councillor Oldham was duly elected as Vice-Chairman of the Parish Council and asked that he sign the Declaration of Acceptance of Office.

FPC17-04 Presentation by Paul Baggaley, Newark Sports Association

The Chair suspended the meeting at 6.32pm for a presentation by Paul Baggaley of the Newark Sports Association.

Mr Baggaley gave a presentation to Members which outlined the background to the establishment of the Newark Sports Association, which had originally been involved in the Newark Sports Hub. The presentation would be forwarded and circulated to Members.

Discussion took place after the presentation on whether there could be any joint working between the Association and the Parish Council.

It was AGREED that the information should be shared with the cricket club and an invitation be extended to the Association to attend a future meeting for further discussion.

The Chair thanked Mr Baggaley for his in-depth presentation and reconvened the meeting at 6.50pm.

FPC17-05 County Councillor Sessions – Cllr Mrs Saddington

The Chair suspended the meeting at 6.51pm to allow Cllr Mrs Saddington to present her report.

Cllr Mrs Saddington thanked everyone who had supported her during the recent County Council election. It was a privilege to represent residents in the Farndon and Trent division. The new division now included part of Newark and extended up to Syerston and across the River Trent to Bleasby. While this was a much bigger area, Cllr Mrs Saddington advised she would continue to attend Parish Council meetings as she could.

Thanks were extended to Members of the Parish Council as they were all volunteers and worked hard for the benefit of the village. Councillors would hear about divisional funding shortly. Cllr Mrs Saddington asked to be kept updated on any events being held in the village that she may be able to support.

Cllr Mrs Saddington advised that she had spoken to Cllr Laughton, Chair of Homes and Communities at Newark & Sherwood District Council. He was happy to look at the parking problems being experienced in the village and to speak to County Highways.

A sunken drain recently reported on Nursery Avenue had now been fixed, and dates were awaited for the improvements on Brockton Avenue and Village Way.

A request had been made for interactive signs for the village and a response was awaited.

The Chair congratulated Cllr Mrs Saddington on her election and reconvened the meeting at 7pm.

FPC17-06 District Councillor Session

The Chair suspended the meeting at 7.01pm for reports from the District Councillors present.

Cllr Walker advised that the Annual Meeting of the Council had been held last Tuesday where he had been honoured to be elected to the office of Vice-Chairman.

The application to develop the garages on Almond Grove had been deferred for discussion to take place between County Highways, Newark & Sherwood Homes and Planning Officers from the District Council.

A meeting convened on 22nd May had been postponed to Monday, 5th June at a time to be confirmed.

The Chair thanked Members for their reports and reconvened the meeting at 7.07pm.

FPC17-07 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC17-08 To appoint Committee Chairman for the Civic Year 2017/18

Councillor Baker proposed, seconded by Councillor Duckmanton, that the Committee Chairman remain the same for the Civic Year 2017/18. This was AGREED unanimously a confirmed as follows:

Playing Field	Councillor A Duckmanton
Ponds & Riverside	Councillor J Teixeira-Gomes
Cemetery	Councillor M Mrs Bayne
General Purposes & Planning	Councillor M Oldham

FPC17-09 To review and determine representation on Outside Bodies

Farndon Residents Environment Group

It was AGREED that the representative should remain as Councillor Gomes.

Farndon Memorial Hall Trustees

It was AGREED that the representatives should be Councillor Mrs Gafney, Councillor Gomes, Councillor Millner and Councillor Oldham.

It was AGREED that the Clerk would establish whether Mr Everington and Mr Davis were Trustees appointed by the Parish Council.

Farndon General Charities

The Chair advised that papers had been signed to dissolve the Farndon General Charities, which would now merge with the Newark Municipal General Charities.

It was AGREED that the representation would remain with Lawrence Aslin for the purposes of continuity.

Newark Healthcare Group

It was AGREED that the representatives should remain as Councillor Mrs Bayne and Councillor Oldham.

Staythorpe Power Steering Group

It was AGREED that the representative should remain as Councillor Baker.

FPC17-10 To Review and Adopt Standing Orders and Financial Regulations

It was AGREED that Standing Orders and Financial Regulations be accepted and a copy circulated to Members for information.

FPC17-11 To note the Council's Asset Register

It was AGREED that a copy would be circulated to Members once the Clerk had completed the necessary updates.

FPC17-12 To note the renewal notice for the Council's Insurance

The Clerk advised that a comparison quotation for the Council's insurance was awaited.

FPC17-13 To confirm the dates and times of ordinary meetings of the Parish Council for the Civic Year 2017/18

Members agreed that the meetings should remain the 4th Monday of each month, with the exception of August and December.

A schedule would be circulated to Members for information.

FPC17-14 Minutes of the Parish Council – Thursday, 11th May 2017

Subject to noting that Councillor Mrs Bayne had expressed her strong concerns regarding the parking on Sandhill Road, the minutes of the meeting held on Thursday, 11th May 2017 were accepted as a true and correct record and signed by the Chairman.

The Clerk confirmed that a request had been submitted for the mobile CCTV unit to visit the area.

After discussion it was AGREED that the Clerk would raise with Cllr Mrs Saddington and the Headteacher, Mrs Duffell, the potential to install bollards along the verges.

FPC17-15 Farndon Residents Environment Group

The Chair suspended the meeting at 7.20pm to allow Mr Dodson to present his report.

Mr Dodson advised that there had been some tidying of trees at Farndon Park, plus litter picking and balsam picking of young plants. A big differences had been noticed along the river bank and riverside hedge where pulling had taken place.

The Clerk was asked to determine which chemical had been used by the contractor when the area had been sprayed recently, to see if it could be used on the balsam.

June was a fairly quiet month at the moment, if the Parish Council wanted any work doing a request could be made to FREG.

The Chair thanked Mr Dodson for his report and extended his thanks to members of FREG for their hard work. The meeting was reconvened at 7.30pm.

FPC17-16 Public 10 Minute Session

A member of the public queried whether any feedback had been received from the Case Officer dealing with the application on Main Street regarding the work done to hedges and trees that did not appear to be contained within the application.

The Clerk advised that a query had been submitted but no response had yet been received.

FPC17-17 Parish Council Matters

(a) **Farndon Focus – Future Article – Role of the Parish Council**

Councillor Mrs Bayne advised Members that she would like to include an article in the next Farndon Focus explaining the role and responsibilities of the Parish Council. This could include where money is spent, the individual roles of Members, a comparison with the role of the District and County Council, and include a photograph. It was AGREED that this was a good idea and should be pursued.

The Chair advised Members that, due to the retirement of the current co-ordinator, future issues of the Farndon Focus will be delivered by the Council's Handyman to distributors around the village using the ride-on mower and trailer.

FPC17-18 Update Reports from Chairs

(a) **Planning & General Purposes**

17/00866/FUL – Manor Barns, Main Street, Farndon – Householder application for erection of a first floor extension to form en-suite

As plans had only just been received it had not been possible to investigate the application.

17/00758/FUL – 21 Marsh Lane, Farndon – Householder application for the erection of a two storey extension to side of existing dwelling

After consideration Members AGREED to support the application.

17/00721/HPRIOR – 32 Sandhill Road, Farndon – Householder prior approval for single storey rear extension.

It was AGREED that Councillor Oldham would review and comment if required.

Proposed Stopping Up of Highway at California Road, Farndon, NG24 3SB

It was AGREED that this would be taken to the meeting with County Highways scheduled to be held on Monday, 5th June. There were concerns about the impact the order would have on the adjoining properties.

Litter on Main Street

Concern was expressed at the amount of litter on Main Street, especially by the Rose & Crown.

It was AGREED that the Clerk would write to all organisations advising that the village was taking part in the best kept village competition and to ask for assistance in keeping all areas of the village tidy.

It was AGREED that a Best Kept Village Competition Sub-Committee be established, consisting of Councillor Baker, Councillor Mrs Bayne, Councillor Mrs Gafney, Councillor Gomes and Councillor Millner and a representative from FREG. Meetings to be called as and when required.

(b) **Playing Field**

Possible Cigarette Extinguisher/Bin – Cricket Club

Councillor Millner asked if a request could be made to the cricket club to provide a couple of receptacles with signs up asking people to use them to deposit cigarette butts.

It was AGREED that Councillor Duckmanton would raise this with the club.

Request from St Peter's Early Years for a shed

Members considered the request received from St Peter's Early Years for a shed. It was AGREED that permission be granted.

Play Area Railings

The Clerk was asked to progress the completion of the painting of the railings around the play area.

Hard Standing

The Clerk was asked to investigate the provision of yellow hatching on the hard standing area.

Grass Under Play Area Railings

Councillor Millner asked if the Clerk could investigate with the Council's contractor spraying of the grass area under the railings to assist in maintenance of the play area.

Inconsiderate parking on grass verge

Councillor Duckmanton advised he was monitoring the parking on the verge.

(c) **Cemetery**

Garden of Remembrance

Councillor Mrs Bayne reported that an inspection of the Cemetery had been undertaken with the Clerk. The Clerk had been asked to contact Balderton Parish Council to request a copy of regulations in relation to their Garden of Remembrance.

St Peter's Church Yard – Ivy Control

After discussion it was AGREED that the matter of the ivy would be raised when the new Vicar had settled in to the role.

(d) **Ponds & Riverside**

Fishing Rights – Farndon Ponds/River Trent Bank

Councillor Gomes updated Members on the meeting held with the Secretary of the Nottingham Anglers which had clarified the issue around the fishing rights along the River Trent on the boundary of the Ponds.

A copy of a document in possession of the Notts Anglers relating to the Ponds had been requested as this may clarify rights of access.

Best Kept Village Competition

The Clerk was asked to establish if the relief handyman would be able to work more hours to prepare for the Best Kept Village Competition if required.

Picnic Area

Councillor Gomes advised that there was a dead tree in the picnic area. It was AGREED that the Clerk would ask the Council's contractor to review.

The Clerk was asked to arrange for the young trees either side of the memorial bench to be reduce from the top to assist in their growth.

BT Red Telephone Box

The Clerk advised that no further information had been received from BT to enable the adoption of the kiosk to proceed. It was AGREED that the matter be chased.

FPC17-19 To receive any correspondence

(a) Letter from NSH

Members received and noted correspondence received from Newark & Sherwood Homes.

FPC17-20 To receive items for notification

(a) Fabrication Work

Councillor Duckmanton asked whether the Clerk was any further forward with the fabrication work. The Clerk advised that RH Fabrications had been to visit and a quote was awaited.

Use of Contractor

Councillor Oldham asked if it would be possible to use one of the Council employees to maintain the playing field, rather than use a contractor. The Clerk advised that the Council's equipment was not adequate to complete the work to the required standard.

Centenary Birthday

Councillor Oldham advised that a resident on Almond Grove would be reaching 100 in early June. It was AGREED that flowers be sent from the Parish Council by way of congratulations.

FPC17-21 Date of Next Meeting

Monday, 26th June 2017

The meeting closed at 8.30pm.