

Minutes of Farndon Parish Council held on Monday, 27th February 2017 at 6.30pm in the Parish Council Room

Present: Councillor M Baker, in the Chair
Councillor Mrs M Bayne
Councillor Mrs J Gafney
Councillor I Millner
Councillor M Oldham
Councillor J Teixeira-Gomes

Also in attendance: Cllr K Walker, County Cllr Mrs Saddington and 2 members of the public

FPC16-107 Apologies for absence

Apologies for absence were received from Councillor Duckmanton

FPC16-108 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC16-109 Minutes of the Parish Council – 23rd January 2017

The minutes of the meeting held on Monday, 23rd January 2017 were accepted as a true record and signed by the Chairman.

FPC16-110 Minutes of the Parish Council – 2nd February 2017

The minutes of the meeting held on Thursday, 2nd February 2017 were accepted as a true record and signed by the Chairman.

FPC16-111 County Councillor Session – Cllr Mrs Saddington

It was AGREED this item be taken as and when Cllr Mrs Saddington arrived.

FPC16-112 District Councillor Session

The Chair suspended the meeting at 6.32pm to allow Councillor K Walker to present his report.

Councillor Walker advised that Senior Officers, together with the Local MP, had visited the Minister for Roads and Transport to discuss Newark's road network, including the Southern Relief Road. No feedback had been received as yet.

The Chair thanked Councillor Walker for his report and reconvened the meeting at 6.34pm.

FPC16-113 Farndon Residents Environment Group

The Chair suspended the meeting at 6.35pm to allow Mr Rosling to present his report.

The Group had been involved in the Willow Holt, coppicing willow on behalf of Notts Wildlife Trust and had also done work to some commercial willows on the reserve.

Village litter picks had also been held.

In March the annual riverside litter pick will be held from the Marina down to Long Lane. The timing will depend on river conditions and the weather. It was hoped that the rubbish generated would not be as great this year as it had not been in flood.

Mr Rosling asked if the Parish Council were aware of the works that were being undertaken on Staveley Court. The Chair advised that this matter had been raised with Newark & Sherwood Homes and a response received from their Planned and Cyclical Maintenance Manager, the contents of which were read to the meeting.

The Chair then thanked Mr Rosling for his report and reconvened the meeting at 6.38pm.

FPC16-114 Public 10 Minute Session
No questions were raised.

FPC16-115 Parish Council Matters

(a) **Update on Legal Matters – Draft Lease in respect of St Peter’s Early Years**
The Clerk advised that the Early Years had engaged a solicitor who had raised questions regarding the right of access down the side of the Memorial Hall to access the playing field.

The Clerk was liaising with the Council’s solicitors to resolve the matter. It was AGREED that Early Years be advised that the matter had to be concluded no later than Monday, 24th March 2017.

(b) **Planting and Dedication of Tree to Peter Gafney**
It was AGREED that this take place on Monday, 6th March 2017 at 2.30pm. Members were asked to meet at the entrance gate to the meadow from The Meadows.

FPC16-116 Update Reports from Chairs

(a) **Planning & General Purposes**
17/00216/FUL – Land Between 4-6 California Road, Farndon – Development of 1 x 2 bed bungalow

Councillor Oldham reported that he had been to see the residents in the neighbouring and adjacent properties. One resident advised that the space was designated as their parking space and would not want to lose it as they were disabled. Another reported that that the land was designated as community land.

Members debated whether or not objection should be raised as it had been on the other applications.

After a detailed discussion, Councillor Oldham proposed, seconded by Councillor Gomes that the application be supported but subject to more parking being provided than within the existing development.

This was AGREED with five votes for and one abstention.

FPC16-117 **County Councillor Session – Cllr Mrs Saddington**

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 6.50pm to allow her to present her report.

Cllr Mrs Saddington advised that Village Way had been given funding for improvement works next year, this will include work to the drains. A request has been made for Brockton Avenue to be reviewed.

Cllr Mrs Saddington referred to contact she had received from a resident regarding the works to trees on Staveley Court and the discussion held with an officer with Newark & Sherwood Homes. The Chair advised that this matter had been covered earlier on the agenda.

The Clerk advised that she would respond to Cllr Mrs Saddington after the meeting regarding the revised date for Sandhill Road.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 6.55pm.

FPC16-116 Decision Notice – 16/01888/FUL – 70 Fosse Road, Farndon – Householder application for erection of a two storey side and rear extension
(a) Members received and noted the decision notice granting planning permission for erection of a two storey side and rear extension.
Continued

17/00261/TPO – Holly Croft, 4 Tow Court, Farndon – Holly tree and Yew tree – reduce the trees by 1m in all directions and remedial work to the Yew tree
Members received and noted the application for works to trees covered by a Tree Preservation Order at Holly Croft, 4 Tow Court.

17/00226/TWCA – Chestnut Farmhouse, 36 Main Street, Farndon – 3 Sycamore trees – crown lift to 6m over the highway and remove deadwood Cedar Tree – Reduce by 25-30% in height and the sides accordingly and clear near phone line
Members received and noted permission had been granted for works to trees covered by a Tree Preservation Order at Chestnut Farmhouse, 36 Main Street.

17/00182/TPO – Old Hall Farm, Wyke Lane, Farndon – T1 Chestnut – Reduction in height by maximum 2 metres and radial crown reduction maximum of 1 metre. T2 Chestnut – Height reduction of maximum 2 metres and reduce 2 lower lateral branches to east and west by maximum 3 metres. T3 Chestnut – Removal of deadwood. T4 Chestnut – reduction in height by 2-3 metres to previous reduction points, reduction of north canopy over outbuildings by maximum 2 metres and reduction of east canopy over garden reduce back by a maximum of 1.5 metres and to a height of 10 metres from the ground upwards
Members received and noted permission had been granted for works to trees covered by a Tree Preservation Order at Old Hall Farm, Wyke Lane.

Update on damage to verge on Wyke Lane

The Clerk advised that this matter had been referred to the Enforcement Officer at Newark & Sherwood District Council.

Report of damage to footpath pointer sign

The Clerk advised that the damage to the footpath pointer sign on Hawton Lane had been reported to the Countryside Access Team at Nottinghamshire County Council.

Open Meeting with the developers of the Southern Link Road organised by FARI Archaeology – Wednesday, 26th April at 7.30p

The Chair referred to correspondence received from FARI Archaeology to an open meeting being held on Wednesday, 26th April at 7.30pm at the Memorial Hall with

the developers of the Southern Link Road. All Members were invited to attend and it was AGREED that the details would be forwarded for information.

Speeding on Main Street

Cllr Mrs Bayne advised that a resident had expressed their concern at the speed traffic was travelling along Main Street, particularly around the bus stop. They were also concerned at the amount of traffic parking on street.

It was AGREED that the Clerk would raise the matter with the Highways Authority to see if it would be possible for yellow lines to be extended along both sides of the carriageway around the bus stop.

(b) **Playing Field**

In the absence of Cllr Duckmanton, there was nothing to report.

(c) **Cemetery**

Regulations

Cllr Mrs Bayne advised that, in conjunction with the Clerk, she was looking at areas where improvement was needed in the Cemetery, whether those responsibilities were the users or the Parish Council's. Where it was the users then appropriately worded letters would be sent to the holders of the grave grants.

Boundary Work

The Clerk advised that a resident had recently undertaken the renewal of their boundary fence but had not made the Parish Council aware and an interment of ashes was taking place the same day. It was suggested that a letter be sent to the neighbouring properties requesting that the Parish Council be made aware if any works were intended so that they did not intrude on interments.

Conifers

The Clerk advised that the work to reduce the conifers had been postponed due to Storm Doris. It would be rescheduled as soon as possible.

(d) **Ponds & Riverside**

Request by Farndon WI to use the Picnic Area on Saturday, 3rd June

The Clerk referred to a request received from the Farndon Women's Institute to hold a picnic on the Picnic Area for their members on Saturday, 3rd June. It was noted that this was not a request to use the area exclusively.

The Clerk was asked to ensure that there were no insurance implications.

Subject to that it was AGREED that the Women's Institute be advised that the Parish Council had no objection to them using the area and hoped they had a successful event.

Access to Ponds

The Clerk referred to correspondence received from the Farndon Marina regarding the access to the ponds.

After discussion it was AGREED that the matter be placed on the agenda for the March meeting, particularly with regard to what the Parish Council were prepared to do with CCTV. A meeting would then be arranged with the Marina.

Quotation for works to the riverside

The Clerk referred to a quotation received from the Council's contractor for works to

the ponds. Six areas were listed and the contractor had undertaken five of these areas in the preceding week. The final area was along the side of the River Trent and was to mulch brambles and fell weak trees at a cost of £700.

The Clerk advised that she was unclear whether or not the area along the River Trent bank was the responsibility of the Parish Council. It was AGREED that the Clerk should check the title deeds and also speak to the Environment Agency and report back to Council.

FPC16-118 Financial Matters

(a) **To consider accounts for payments in accordance with the circulated schedule**

Members AGREED payments in accordance with the circulated schedule outlined below:

To	Amount	Description
Various	1,648.26	Wages
BT Business	158.83	BT Business
Public Works Loan Board	1,445.76	Second Half Yearly Payment
UK Fuels Ltd	35.96	Fuel
Jayne Saunders	16.95	Land Registry Fee
Total:	3,305.76	

(b) **To note any receipts in accordance with the circulated schedule**

Members NOTED receipts in accordance with the circulated schedule outlined below.

From	Amount	Description
Farndon St Peter's Early Years	333.33	Rent
Cllr Mrs Saddington	150.00	Donation for plants
HMRC	3,342.58	VAT Reclaim – Q1, 2 & 3
Total:	3,825.91	

(c) **To note the Council's financial position as at 31st January 2017**

Members noted the Council's Receipts and Payments Summary which had been updated to 26th February 2017. The closing balance was currently showing £56,841.54 with one month of the financial year remaining.

(c) **Auto-Enrolment – NEST Pensions Registration**

The Clerk advised there was nothing further to report at this time.

(d) **To consider the purchase of land**

At the 23rd January meeting of the Parish Council, Members had received information regarding the availability of burial space in the cemetery. The Clerk had reviewed parcels of land in the SHLAA and had identified an area of land on Fosse Road that may be suitable. At the request of the Chair a copy of the Title Register had been obtained from the Land Registry to identify the owner of the land.

After discussion it was AGREED that the Clerk would make an approach to the land owner and report back to a future meeting of the Parish Council.

FPC16-119 Newark & Sherwood District Council

(a) **Warm Homes on Prescription Project**

It was AGREED that the details be circulated to Members and posters displayed in the village noticeboards.

FPC16-120 Notts Association of Local Councils

- (a) **Policing of Remembrance Sunday Parades**
Members noted the correspondence regarding the policing of Remembrance Sunday Parades but the advice was not relevant to Farndon.
- (b) **Plunkett Foundation – Help for Parish Councils**
The Clerk referred to correspondence received outlining the help available to parish councils through the Plunkett Foundation. Members were already aware of the matters outlined within the bulletin so no further action was required.
- (c) **Grants & Funding Bulletin**
The Clerk advised that the bulletin would be reviewed to see if there were any funding streams that would be of benefit either to the Parish Council or local organisations.
- (d) **External Audit Training – 8th March 2017**
Members noted that the Clerk would be attending this refresher training and that the Council's external auditors, Grant Thornton, would be present.

FPC16-121 To receive any correspondence

- (a) **Request for Financial Support – Portland College**
Members noted the correspondence and asked that this be placed on the June agenda to be considered along with any other request for funding support. In the meantime, the Clerk would seek to establish whether the College was attended by any students who lived in the village.
- (b) **RCAN Neighbourhood Planning Event – 28th March 2017**
Members noted that the Clerk would be attending this event. The Chair would also attend if possible. A report would be brought back to a future meeting of the Council.
- (c) **ROC Conversation Invitation – 22nd March 2017**
Members noted that the Clerk and Chair would be attending this event and a report would be brought back to a future meeting of the Council.
- (d) **Talking Memories Course – 20th April 2017**
It was AGREED that the details of the course be circulated to Members and posters displayed on the village noticeboards.

FPC16-122 To receive items for notification

- (a) **Bollard on Sandhill Road Verge**
Cllr Mrs Gafney referred to the bollard that had been installed on the verge on Sandhill Road. The Clerk advised that this had been reported to the Highways Authority through their online portal.
- (b) **Silver Birch – Conservation Area**
Cllr Mrs Bayne noted that a Silver Birch tree had been felled in the car park of the Rose & Crown pub. This was in the Conservation Area so permission should have been applied for through Newark & Sherwood District Council. It was AGREED that the Clerk should raise this matter with the Planning Department.

(c) **Long Lane Noticeboard**

Cllr Baker noted that the noticeboard had been installed on the bus shelter on Long Lane. The Clerk advised that it would be available to members of the public and local organisations shortly.

(d) **Contact List – Members & Staff**

The Clerk advised that this would be circulated shortly.

(e) **Request from Resident**

Members noted the request from a resident to provide a memorial for the village in memory of their family members. It was AGREED that the Clerk thank the resident for their offer and establish whether they were working to a budget. Cllr Gomes suggested that a bench in the ponds was a possibility.

FPC16-123 Date of Next Meeting

Monday, 27th March 2017:

6.30pm Annual Parish Meeting

6.40pm Parish Council

The meeting closed at 8.00pm.