

HAWTON PARISH COUNCIL

Minutes of a Meeting of the parish council held on the ZOOM system on Friday June 26,
2020 at 6.30pm

Coun. Tom Pykett (chairman)
Helen Tyrer Ken Sutton Daniel Adams Kimberley Adams

Also present: Acting Clerk Mike Elliott and one member of the public.

The meeting was carried out using the ZOOM on-line system necessary because of the coronavirus pandemic situation currently affecting the UK and preventing face-to-face meetings.

- 1] APOLOGIES There were none
- 2] DECLARATIONS OF INTEREST There were none
- 3] MINUTES OF THE PREVIOUS MEETING MARCH 4, 2020 were accepted as circulated and would be signed by the chairman at the appropriate time.
- 4] CLERK'S REPORT

The Nottingham Building Society where the council has some money invested have confirmed that they are closing our account with them, no longer taking on such accounts as parish councils. It will be closed on August 30. Currently there is £2350 in it. with the remainder in NatWest current account. That bank has advised parish councils that the interest rate on their saving accounts has been reduced from 0.20 percent interest to 0.01 per cent. We have £1,100 with them. When the closure takes place Nottingham BS will forward a cheque made out to the council.

The 2019/2020 accounts have been signed off by the internal auditor, accountant David Dixon and we will forward them to the external auditor P K Littlejohn once they have been signed off by the chairman and returned to acting clerk for his signature. I have spoken to Littlejohns and they have informed me the final actions in regard to the accounts have to be signed by the chairman and the clerk at the time of the end of the financial year March 31. The chairman has the forms and has been sent a prepaid envelope addressed to my office for their return to me.

The question of the new banking arrangements is one that needs to be attended to, and is required to be carried out by myself as signatory and by a new signatory. We pay all invoices by the BACs system and obviously that needs updating.

The email system needs transferring and that will require co-operation involving Jayne in my office and the new clerk. It will be possible to keep the keep the same address.

5] APPOINTMENT OF NEW CLERK AND RESPONSIBLE FINANCIAL OFFICER

The chairman introduced Mrs Jayne Saunders as the candidate for the position of clerk. She was proposed by the chairman and seconded by Coun. Sutton and appointed. It was agreed the terms of engagement would be agreed and reported to the next meeting.

6] REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER

There was no report.

7] PLANNING

Newark and Sherwood DC decisions

19/01408ful. Lightsource B P. Install operation of a solar farm, 132kV electrical substation and associated infrastructure, land at The Grange, Cotham lane, Hawton. Decision: Grant full planning permission.

Application 20/00118SD73M. Variation of conditions 3, 9, 12, 13, 14 and 19 imposed on planning permission 19/01408/ful which includes permission only to enable the substation to remain on site permanently.

The chairman said he was not aware of details of progress on the application but understood all was moving forward.

8] FINANCIAL --

a] accounts to pay were approved as circulated

b] Approval of 2019-2020 accounts had been circulated to all members and were discussed. The clerk said they had been approved and signed off by the internal auditor. Members unanimously approved the acceptance of the accounts for 2019/2020 and the approval to the annual governance statement which would appear on the council website alongside the decision to authorise and approve accounts for 2019-2020.

9] CONFIRM NEXT MEETING DATE July 23 was the date on the diary but members would look to a date being agreed in due course.