

SUBJECT TO RATIFICATION AT THE 16TH NOVEMBER 2020 VIRTUAL MEETING

Minutes of the virtual meeting of Hawton Parish Council held on Monday, 21st September 2020 at 7.30pm

Present: **Councillor T Pykett, in the Chair**
 Councillor D Adams
 Councillor Mrs K Adams
 Councillor K Sutton
 Councillor Mrs H Tyrer

Also present County Councillor Mrs Saddington, District Councillor I Walker and one member of the public

HPC20-01 Apologies for absence
Apologies for absence were received and accepted District Councillors N Mison and K Walker.

HPC20-02 Declarations of Interest
It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

HPC20-03 Minutes of the Parish Council held on 26th June 2020
The minutes of the Parish Council meeting held on 26th June 2020 were accepted as a true and correct record.

HPC20-04 **Nottinghamshire County Council**
(a) Devolution and Local Government Review in Nottinghamshire
The Chair referred to correspondence received from Anthony May, Chief Executive at Nottinghamshire County Council, regarding a report and letter that had been presented to Policy Committee on 16th September 2020 where Councillor Kay Cutts, Leader of the County Council, sought authority to write to the Secretary of State for a single unitary council. It was understood that the report had been agreed and the letter sent.

The report and letter, in addition to the correspondence received from Anthony May, would be circulated to Members for information.

If the Secretary of State agreed, then there would be consultation and engagement cascaded down. It was noted that no consultation had been undertaken in advance of the report to Committee.

Councillor Mrs Saddington acknowledged that the County Council had significant savings to make in the next financial year.

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A discussion took place with Councillor Mrs Saddington around the services that the County Council delivered which were not statutory, and the potential for cost saving that could come from amalgamating all authorities (apart from Nottingham City) in to a unitary authority.

In response to a question from Councillor Sutton, it was explained that if permission were granted for a review it was expected that the process would take 2 years to complete.

HPC20-05 County Councillor Session

(a) Autumn Hours – Recycling Centres

Councillor Mrs Saddington had confirmed that the daylight hours at the Recycling Centres were changing from 1st October to 8am to 6pm daily.

(b) Network Rail

Councillor Mrs Saddington referred to continued problems with Network Rail and particularly the barriers at the Newark Castle level crossing. She confirmed that she had managed to contact Senior Managers in Network Rail regarding the barriers and problems experienced down the line.

Network Rail had been asked to inspect all crossings down the line. It was understood that problems had been found at Fiskerton, Morton and Rolleston with Staythorpe and Newark Castle now inspected. The results of the inspections were awaited.

HPC20-06 District Councillor Session

Councillor Walker referred to the fly tipping problems being experienced in Elston, Thorpe, Farnon and Hawton. This had been raised at District Level, with Councillor Walker being advised that the area would be a priority once additional cameras had been received.

Councillor Walker was also monitoring land to the west of Hawton where a stop notice had been issued on soil being tipped.

The Chair noted the assistance given by Newark & Sherwood District Council in quickly removing fly tipped waste. Thanks were extended to the staff for all their help.

(a) 2020 Newark and Sherwood Parish Conference – 14th October 2020

The Clerk advised that details of the 2020 Parish Conference had been confirmed via Microsoft Teams on Wednesday, 14th October between 5 and 7pm.

Booking is via the survey monkey platform. It was AGREED that the Clerk would circulate information to Members who would book themselves a place should they wish to attend.

(b) Public Consultation on the Draft Residential Cycle and Car Parking Standards & Design Guide Supplementary Planning Document (SPD) 2020

The Clerk referred to a period of consultation that had commenced on 17th September, running to 11th November, on the draft Residential Cycle and Car Parking Standards & Design Guide.

The guide looked to set out the parking standards and design principles for parking in new residential developments in the District, encapsulating both car and cycle parking that would apply when considering planning applications for new residential developments.

It was AGREED that the link be forwarded to Members for review.

HPC20-07 Public 10 Minute Session

A member of the public queried what would happen to the funds from Lightsource. The Chair confirmed that documentation relating to Hawton had been submitted and any funds would be received directly by the Parish Council.

Reference was made to a petition being circulated around the village regarding the installation of two extra bells, as there were some members of the congregation (most of whom don't live in the village) who were not supportive of the increase. The matter may be going to the ecclesiastical court and the petition sought the support of residents for the increase in bells.

A copy of the letter was presented to the Chair who asked for it to be scanned to the Clerk for circulation to all Members.

After discussion it was AGREED that, as this was an ecclesiastical matter, the Parish Council would not act until further contact was made by the resident. It was understood that a Church meeting was being held on Friday, 25th September.

HPC20-08 Parish Council Matters

(a) Lightsource - confirmation of signed documentation sent

The Clerk confirmed that the signed Community Benefit Documents had been sent to Lightsource. Questions had been raised regarding the expectation of the company on the information required on projects chosen by the Parish Council. It had been confirmed that the Parish Council were free to spend funds on any project deemed fit, with feedback appreciated on completed projects, but not obligatory.

It was noted that the community benefit monies were split 95%/5% with Cotham.

It was queried if Cotham had responded to or received documentation. The Clerk advised that was not known but enquiries could be made of Lightsource and also direct to the contact at Cotham Parish Meeting.

Questions were asked regarding details on boundary fencing for the site. The Chair confirmed that these matters were all addressed during the original consultation.

It was AGREED that an item be placed on the next agenda for an in-depth discussion on what the funds could be spent on and how to engage with the community on what they would like to see.

(b) To ratify the appointment of a New Parish Clerk

Members formally ratified the appoint of Jayne Saunders as Clerk to the Council and Responsible Financial Officer.

The Chair confirmed that archive and current documentation had been collected from the previous Clerk and was now stored at the offices of Pykett Bros.

HPC20-09 Planning

20/01432/S73M – Land at The Grange, Cotham Lane, Hawton - Application to vary conditions 2, 5, 7, 15 and 18 to enable northern field to be removed from site area by submission of revised plans and supporting documentation, relating to planning permission 20/00118/S73M; Variation of conditions 3, 9, 12, 13, 14 and 19 attached to planning permission 19/01408/FULM (solar farm) to enable the sub-station only to remain on site permanently including minor amendments to the substation design.

Members noted the variation but had no further comments to make.

Councillor Adams asked if it were possible to source a boundary map showing the borders of the parish. The Clerk confirmed that one would be sourced and circulated to Members for information.

(b) Planning White Paper

The Clerk referred to plans by the Government to radically look at the planning process. A report had been presented to Newark & Sherwood District Council's Economic Development Committee that would be circulated to Members for information. Parishes have not been consulted, but the District have as a Planning Authority. It was important that Members knew what was proposed.

HPC20-10 Financial Matters

(a) To consider accounts for payments

There were none to note.

(b) To note any receipts

The Clerk referred to the closure of the Nottingham Building Society account and confirmed that the balance of £2,352.66 had been received and deposited in the Natwest current account.

(c) Notification of Exemption for the Accounts

Members noted correspondence from PKF Littlejohn confirming that the Parish

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Council accounts were exempt from external audit.

The Clerk advised that Members would need to bear in mind that a full external review would be required if spend went over the £25,000 threshold. This would need to be considered in any budget following receipt of funds from Lightsource, as it may then apply.

Councillor Mrs Adams asked if a separate account would be required once funds were received. The Clerk advised that it would be preferable to establish a separate account for audit persons.

HPC20-11 Correspondence

(a) Letter from Robert Jenrick MP

Members noted receipt of a letter received from Robert Jenrick MP thanking communities for the vital role Parish Councils have delivered during the Coronavirus pandemic.

Hawton Church Yard

The Clerk referred to an enquiry received regarding the purchase of grave space in Hawton Church Yard. Members confirmed that the procedure was written on the door of the Church and there were certain requirements that needed to be met.

The Clerk would confirm to the enquirer.

FPC20-012 Date of Next Meeting

Monday, 16th November 2020 at 7.30pm.

The Clerk confirmed that the Parish Council were able to meet remotely via Zoom until May 2021. If there was a further lockdown, Members would be mindful of any residents in the village that may need support.

The meeting closed at 8.30pm