

SUBJECT TO RATIFICATION AT THE 2021 VIRTUAL MEETING

Minutes of the virtual meeting of Hawton Parish Council held on Monday, 18<sup>th</sup> January 2021

**Present:**        **Councillor T Pykett, in the Chair**  
                      **Councillor D Adams**  
                      **Councillor Mrs K Adams**  
                      **Councillor K Sutton**  
                      **Councillor Mrs H Tyrer**

**Also present District Councillor I Walker and County Councillor Mrs Saddington.**

**HPC20-026** Apologies for absence

There were none.

**HPC20-027** Declarations of Interest

Councillor Pykett declared a personal and pecuniary interest in agenda item 10(b) and would withdraw from the meeting during consideration of the application.

It was AGREED that any further declarations of interest would be stated by Members as required during the meeting.

**HPC20-028** Minutes of the Parish Council held on 16<sup>th</sup> November 2020

The minutes of the Parish Council meeting held on 16<sup>th</sup> November 2020 were accepted as a true and correct record.

**HPC20-029** **County Councillor Session**

Councillor Mrs Saddington extended best wishes for the New Year to Members.

A briefing had been attended earlier in the day with Public Health England regarding the roll-out of the vaccine. Advice was that the vaccine would not be available through GP surgeries, but that people should go to the centre closest to them which, for Newark, was the showground.

Councillor Mrs Saddington referred to the current consultation running for the A46 dualling, with two options proposed. Option 2 provided for a flyover the Cattle Market roundabout, with Option 1 proposing an additional roundabout off the A616 and traffic lights. Closing date for responses was 2<sup>nd</sup> February 2021.

Councillor Mrs Saddington considered that it would be good to seek clarity on how the traffic disruption during construction would be managed, as it was important that access to Newark was maintained.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Councillor Mrs Saddington referred to the resurfacing undertaken on Hawton Lane by Via. As requested, Councillor Mrs Saddington had asked why the project had not continued down to the junction with Cotham Lane and was advised it was not included. A request would be put in for the next financial year.

**HPC20-030 Nottinghamshire County Council**

(a) Offer of Funding

Councillor Mrs Saddington referred to the offer of funding for a celebration event to bring the community together when it was considered safe to do so with the pandemic. The offer had been made to all villages in Councillor Mrs Saddington's ward, and the budget would be shared between all those that responded.

The Chair thanked Councillor Mrs Saddington for her offer and advised that the Parish Council would be pleased to accept. The Clerk would confirm details as requested.

Councillor Mrs Adams asked if the donation towards a VE Day celebration had been received. The Clerk and Councillor Mrs Saddington to investigate and advise.

**HPC20-031 District Councillor Session**

The Chairman suspended the meeting to allow Councillor I Walker to present his report.

Councillor Walker advised that the vaccination centre was now up and running, with Marshalls providing shuttle buses.

Councillor Walker referred to the consultation running for the A46 dualling, with two options outlined, one of which included a flyover at the Cattle Market roundabout in one option, and co-ordinated traffic lights with the Castle level crossing in the other. Councillor Walker urged Members to look carefully at the two options and ensure a response was submitted to Highways England.

(a) Free Trees Offer

Newark & Sherwood District Council had again offered free trees to Parish Councils. After discussion it was AGREED that the Clerk seek Option 2, a pack of 10 feathers.

Councillors Adams and Sutton offered to assist the Chair with planting them if received.

(b) CCTV Response

The Clerk referred to correspondence received from Officers at Newark & Sherwood District Council in response to queries raised by Members on CCTV at the previous meeting.

Confirmation had been received that CCTV from Newark & Sherwood District Council could not be used to monitor speeding and road traffic problems, that would be a matter for the Police. However, speedwatch community action days could be

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arranged later in the year if Members felt that would be of benefit. The Clerk referred to the exercise currently being undertaken by Nottinghamshire Police in East Stoke which had been successful in identifying speeding vehicles. This could be an option for the village to explore.

CCTV could be used for anti-social behaviour but there would need to be an evidence base, with all cases of ASB in the village logged via 101 or the online 101 service.

In terms of a quotation for cameras and the cost for monitoring through the District Council's service, Officers had advised this would be a matter for the Parish Council to source. This was contrary to prior advice received by the Clerk.

It was AGREED that the Clerk circulate the contact details for reporting anti-social behaviour to Members, for circulation around the village. This would enable an evidence base to be built.

#### **HPC20-032 Public 10 Minute Session**

There were no members of the public present.

#### **HPC20-033 Parish Council Matters**

##### **(a) Village Survey**

The Chair extended his thanks to Councillor Mrs Adams and the Clerk for putting together and distributing the Village Survey. It had been well received.

The Clerk to summarise the responses received to date and circulate to Members for information.

One response was regarding the opening up of walkways that were not adopted Rights of Way on the Definitive Map, although they had been available to walk over many years. Discussion took place on how best to proceed with this suggestion as the land in question was in private ownership.

The Clerk informed Members about a Neighbourhood/Community Plan which may be something to consider in the future given the encroaching of development on all side of the village. Officers from the District Council would attend to discuss in more detail should Members require more information. First steps had been undertaken with the village survey.

#### **HPC20-034 Planning**

- (a) 20/02422/CPRIOR – Outlying Workshop Adjacent, The Grange, Cotham Lane, Hawton - Application to determine if prior approval required for proposed Change of Use of Agricultural Building to one dwellinghouse (Class C3) and for building operations reasonably necessary for the conversion.

The Clerk referred to history of the site, which saw development permitted on 18<sup>th</sup> January 2018, extant for a period of 3 years. The applicant sought to renew the permission which was due to expire.

After discussion, Members expressed concern that they had not seen this application when it was originally submitted in 2017. The Clerk to investigate why the Parish Council had not been consulted previously and to seek clarification on what conditions might be put on the dwelling given the Class C3 listing. Further, the Clerk to identify what District Council policies currently covered development in Hawton.

- (b) 20/02315/FUL – The Elms, Cotham Lane, Hawton - Proposed conversion and extension of existing farm buildings to form a garden room, garden store, home office and an annexe. Repair and refurbishment of the existing fabric, insertion of new window and doors and addition of glazed doors to infill the existing open cart shed, and construction of single storey glass link and a one-and-a-half storey extension.

Prior to consideration of the application the Chair, Councillor T Pykett, declared a personal and pecuniary interest and removed himself from the meeting.

After consideration, the application was unanimously supported.

#### **HPC20-035 Financial Matters**

- (a) To consider accounts for payments

There were no accounts listed for payment. It was noted that the Clerk needed to advise current hours for payment.

The Clerk referred to further forms that had to be completed to establish the Clerk on to the Council's banking system.

- (b) To note any receipts

- £522.16 CIL (Community Infrastructure Levy) monies received from Newark & Sherwood District Council for development for workshop in the village.

- (c) To consider the 2021-22 budget and agree the 2021-22 Precept

The Clerk reminded Members that the Precept was currently set at £1,250 for the 2020-21 financial year. If the Precept was maintained at this rate, with a tax base of £31.41, the Band D rate would be £39.80.

After a review of the budget, the Clerk sought the views of Members on establishing individual bugetheads to better view where expenditure was going. This would be particularly pertinent when the contribution from Lightsource was received as it would need to be ring fenced and managed.

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After discussion it was proposed by the Chair, seconded by Councillor Adams, that the Precept for 2021-22 remain at £1,250. This was unanimously agreed.

The Clerk would review all expenditure over the current financial year and establish individual budgetheads for the 2021-22 budget. There would be the potential for savings given the way the Clerk's salary would be paid.

It was noted that there were expected grants to be made to the Church for lighting and maintenance in the current financial year, but no invoice had yet been received. Councillor Adams asked if the Clerk could confirm the subscription paid to the Nottinghamshire Association of Local Councils.

**HPC20-36 Correspondence**

The Clerk advised that Urban & Civic had been contacted and confirmed that representatives would attend a virtual meeting of the Parish Council to update on the development at Middlebeck. After discussion it was AGREED that a specific Parish Council meeting be arranged for Urban & Civic to attend.

Lightsource had also confirmed that they would be willing to send a representative to a future meeting.

**HPC20-37 Items for Notification**

Councillor Sutton extended his thanks to Dr Britten for litter picking in the village recently and queried if a village wide pick could be organised.

The Clerk advised that no group events could be organised at the moment due to lockdown, however there was nothing to prevent individuals from going out when doing their daily exercise.

**FPC20-038 Date of Next Meeting**

Parish Council - Monday, 1<sup>st</sup> March 2021 at 7.30pm.

An invitation to be extended to representatives of Urban & Civic to attend a specific Parish Council meeting on Monday, 15<sup>th</sup> March 2020. If this date was acceptable then the village to be advised.

A separate meeting would be arranged for representatives from Lightsource.

The meeting closed at 9.10pm