

NORWELL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 27 January 2016 in Norwell Village Hall commencing 6.30pm.

Present: Councillors:

R. Ward (Chair)
M. Porter
H. Moreno
C. Chittell

In attendance:

C. Millward (Clerk)
Councillor Laughton (until 7.10 pm)
Councillor Saddington (until 7.10 pm)
Members of the public (2)
- Planning applicant and NPCGC member (until 7.20 pm)
- Resident of Sapphire Lakes (until 7.55 pm)

	DISCUSSION AND DECISIONS	ACTION
NPC/9/16	Apologies for absence: Apologies for absence were received and accepted from councillor A Ward (family commitment) and councillor Saul (holiday). Councillor Brown was also absent. Councillors consented to his absence.	
NPC/10/16	Declarations of interest: There were no declarations of interest, direct or indirect, in any item of business on the agenda.	
NPC/11/16	Dispensations – None required.	
NPC/12/16	Minutes of the Parish Council meetings on 25 November 2015 and 9 January 2016: The minutes of the meetings held on 25 November 2015 and 9 January 2016 were agreed as a true record and signed by the chair.	
NPC/13/16	Matters arising: There were no matters arising.	
NPC/14/16	Chair's report: Nothing to report which was not an agenda item.	
NPC/15/16	<p>Reports from the District and County Councillors: Councillor Saddington reported:</p> <ol style="list-style-type: none"> 1. That application 15/02142/FUL (Glebe Farm Caunton Road) was being recommended for refusal on the grounds that the height of part of the proposed building was a significant alteration in a rural area (DM 8) and did not respect local distinctiveness (DM 5). Councillors confirmed that it was their understanding that the effect of adding the second storey to the existing single storey building would be to restore the building to its original height. The chair will attend the Planning Committee meeting on 2 February 2016 to support the application on this basis. 2. On the planning officer's objections to application 15/02105/FUL (South Field Farm Caunton Road) on the basis that the scale and location of the proposed development are not justified and are likely to have a harmful impact upon the open countryside. The clerk read the applicant's email to the council received on 26 January 2016. Councillors discussed the officer's objections and the email and unanimously agreed that: 	Chair 2.2.16

	<p>i. The proposed development is in scale and not intrusive relative to the existing property for which planning permission was granted in 2011</p> <p>ii. The proposed development to provide facilities for breeding and rearing ponies is wholly consistent with the accepted use of the countryside and farmland of which the site is part.</p> <p>iii. There are already large barns and businesses across the road at Glebe Farm with which the scale and location of the proposed development is consistent.</p> <p>The clerk will write to the officer accordingly and invite her, subject to the applicant's consent, to attend a meeting at the site with the chair. She will copy her email to the applicant and seek his consent to the suggested site meeting. Councillor Saddington has asked that the application go to the Planning Committee.</p> <p>Councillor Laughton reported:</p> <p>a. On the likely levels of precept increase at NCC and NSDC.</p> <p>b. On item 16 on the agenda (East Coast Main Line - Level crossing closures). The meeting on 15 January 2016 had established that there would be no bridge until at least 2019, although another consultation would be due then in any event. The clerk will write to Network Rail to summarise the steps it had agreed to take to ameliorate the immediate issues. These were:</p> <p>i. Explore ways in which waiting time for road traffic at the crossing might be reduced</p> <p>ii. Let the parish council know the outcome of those investigations</p> <p>iii. Liaise with the emergency services regarding their procedures and ways in which their use of the crossing might be improved in an emergency</p> <p>iv. Let the council know the outcome of those communications</p> <p>v. Provide the parish council with wording for publication explaining the reasons behind the increase in rail traffic and road traffic delays</p> <p>c. That the changes to Norwell Woodhouse speed limit (item 15 a on the agenda) had been put forward to NCC but was not regarded as a priority scheme.</p> <p>d. A clearway is to be imposed on the A1 Cromwell exit (item 15 b on the agenda)</p> <p>e. On the traffic implications for Norwell of a gravel extraction plant at Flash Farm, Averham in the event that increased traffic on A617 leads to road closures, particularly of Kelham Bridge (item 18 on the agenda)</p> <p>Councillor Laughton confirmed that the war memorial Supporting Local Communities grants were not subject to the deprivation index. The clerk will apply for funding.</p> <p>Councillors Laughton and Saddington left the meeting at 7.20 pm.</p> <p>Councillors agreed to move next to item 9 b i on the agenda (Planning – Applications - 15/2192/FUL– Norwell Nurseries Woodhouse Road) then to item 13 (Norwell Parish Gardens) to allow the applicant and NPCGC member to leave the meeting promptly, then to the remainder of item 9 on the agenda (Planning).</p>	<p>Clerk Chair Clerk SS</p> <p>Clerk</p> <p>Clerk</p>
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<p>NPC/17/16</p>	<p>Finance: This item was considered after item 9 on the agenda (Planning)</p> <p>a. Financial position as at 31 December 2015 - The clerk presented her report showing the precise financial position at 31 December 2015 and incorporating a budget, which councillors considered and noted. They authorised the clerk to incur expenditure of up to £60 to purchase a one third share in a scanner, photocopier and printer to enable the council to comply with the new transparency code to be owned jointly with Caunton and Upton Parish Councils.</p> <p>b. Defibrillator developments and associated decisions including readiness of Norwell Woodhouse phone box: The clerk will ask councillor Brown to check the position in relation to a power supply to the Norwell Woodhouse phone. The village hall defibrillator has now been installed.</p> <p>c. Internal auditor's interim report (if available): Not yet available.</p> <p>d. Accounts for payment - Having considered the budget, the council unanimously approved three payments totalling £350.06.</p> <p>e. To consider the financial information provided by the Clerk and NSDC's letter regarding 2016/17 precept estimates and to agree the precept for the year ending 31 March 2017: Councillors considered the financial information provided by the clerk. They agreed that, in the interests of safety, the dyke clearance needs to be carried out on a commercial basis to ensure that it is done when needed. However, it was clear from the Internal Drainage Board's quote that the cost of such a service will be significant. After discussion, they agreed by a majority of 6:1 to amend the budget and increase the precept for the year ending 31 March 2017 to £4,600 to provide for the dyke costs, which had only recently come to the council's attention.</p> <p>The meeting moved next to item 12 on the agenda (Norwell Play Park).</p>	<p>Clerk/HB</p>
<p>NPC/18/16</p>	<p>Planning:</p> <p>a. Decisions:</p> <p>i. 15/01891/LBC Repair fire damaged lean-to store and convert to study area (Retrospective) Ivy Cottage Main Street Norwell: - Approval noted</p> <p>ii. 15/01929/FUL Householder Application to Erect Canopy to Front Entrance Door Hill Farm Main Street Norwell NG23 6JN – Approval noted.</p> <p>b. Applications:</p> <p>i. 15/02192/FUL Proposed detached timber learning resource room Norwell Nurseries Woodhouse Road Norwell Nottinghamshire NG23 6JX: This item was considered after item 7 on the agenda (Reports from district and county councillors). The applicant explained the reasons for the propose development which were noted by councillors. Councillors considered the application and unanimously decided to support the proposal. The meeting moved to item 13 (Norwell Parish Gardens) after which the applicant and NPCGC member left the meeting at 7.20 pm.</p> <p>ii. 16/00075/FUL Householder application for proposed conservatory to existing dwelling. 7 The Old Nurseries Norwell Nottinghamshire NG23 6NA: This item was considered immediately after item 9 a on the agenda (Decisions). Councillors considered the application and unanimously decided to support the proposal.</p> <p>c. Alterations to Hill Farm and Ivy Cottage including appeal against NSDC refusal of 15/01479/FUL (number</p>	

	<p>APP/B330/W/15/3139167): Councillors noted that the appeal against listed building enforcement was also incorporated in the appeal reference and confirmed their response that the replacement extension does not conform to a condition which is sympathetic to and preserves the nature and type of the Grade II listed building and that the extension was erected without the required permission.</p>	
NPC/21/16	<p>Norwell Play Park including:</p> <p>a. Future of play park, including provision of, funding for and ownership of new equipment: Councillors discussed the history of the play park and circumstances leading to the present position. They recognised the value of play equipment to families in the village and noted that many parish councils own and take responsibility for their village’s play equipment. It was agreed that, in order to ensure the long term continuity of play facilities, the council would apply for funding to purchase new equipment which it would own and maintain as a village asset, provided that sufficient support was available within the community to drive the project forward. The chair will:</p> <ol style="list-style-type: none"> i. Publicise the need for support for the play project ii. Take steps to generate the evidence of need necessary for a successful funding application iii. Look at the Veolia grant scheme as a possible source of funding (details to be e mailed to him by the clerk). <p>The resident of Sapphire Lakes and councillor Chittell left the meeting at 7.55 pm during thee discussions.</p> <p>b. Lease by council of land at School Lane – Extension/renewal: The clerk had received the new lease. Councillors noted £450 fee (plus Land Registry fee) quoted by Larken & Co and confirmed that the clerk should instruct Larken & Co to proceed on that basis.</p> <p>c. Report on playground and associated decisions: The removal of the remaining timber equipment has yet to be completed. Councillors recognised the limitations of relying on volunteers to undertake works, for whose contribution they were very grateful.</p>	<p>Chair</p> <p>Clerk</p> <p>Clerk</p>
NPC/22/16	<p>Affordable housing: Deferred to the February 2016 meeting when all councillors should be present to discuss this important matter.</p>	Agenda
NPC/23/16	<p>Parish council green spaces maintenance needs and acceptance of 2016 - 18 contract quote: Councillors considered the quotes obtained from Shipleys (£4800), Robert Marshall & Sons Ltd (£4800) and M. Burgess (£3720). In the light of the discussions at NPC/21/16 (Norwell Play Park) and NPC/24/16 (Norwell Parish Gardens), it was agreed that a fully commercial arrangement was in the best interests of the village in spite of being more expensive. After careful consideration and taking account of their past experience of the service, councillors decided to accept Shipley’s quote. The clerk will contact Shipleys and Robert Marshall. The chair will contact Mr Burgess.</p>	
NPC/24/16	<p>Norwell Parish Gardens including: This item was considered after item 9 b i on the agenda (Planning – Applications - 15/2192/FUL– Norwell Nurseries Woodhouse Road).</p> <p>a. Norwell Parish Council Gardens Committee including constitution and terms of reference: The NPCGC member reported that there had been a meeting in November 2015 and January 2016. The Open Gardens event is scheduled for the last Sunday in June 2016.</p>	

	<p>b. Future arrangements for clearing of dyke: The possibility of a resident clearing the dyke was considered. Discussed further at item 8 e (Finance – 2016-17 precept).</p> <p>c. Pinfold including works and access: Nothing to discuss.</p>	
NPC/25/16	Auld Cottage, Main Street, Norwell – Developments: The chair updated councillors as to the progress made by the Heritage Group for the council's information only. Funding is available from The Heritage Lottery Fund with whom a meeting on 9 February 2016 has been arranged. A business plan will be developed in due course.	
NPC/26/16	<p>Road issues:</p> <p>a. Changes to speed limits in Norwell Woodhouse: See NPC/15/16 (Reports from the District and County) above.</p> <p>b. A1 Cromwell exit including NCC waiting restriction consultation: See NPC/15/16 (Reports from the District and County) above.</p>	
NPC/27/16	East Coast Main Line – Level crossing: See NPC/15/16 (Reports from the District and County) above.	
NPC/28/16	<p>Service faults and green spaces including:</p> <p>a. War memorial refurbishment: See NPC/15/16 (Reports from the District and County) above.</p> <p>b. Dog bin installation: The clerk will make enquiries of councillor Brown.</p>	Clerk/HB
NPC/29/16	PAGE including Minerals Local Plan consultation: See NPC/15/16 (Reports from the District and County) above.	
NPC/30/16	Norwell Sports Association: No developments to report.	
NPC/31/16	Norwell Educational Foundation: The chair reported on delays in receiving a response to his correspondence. He confirmed that the building is insured.	
NPC/32/16	<p>Correspondence: Item c - NSDC – Open space provision and needs assessment – The chair was authorised to complete and return. The clerk will seek an extension of time from NSDC.</p> <p>Item e – NALC – Queen's 90th birthday celebrations – Councillors noted that there had been discussion of an event in the village. Given that, unlike the Jubilee, no central funding was available, they agreed that the council would not organise an event on this occasion.</p> <p>All other items of correspondence on the agenda were noted.</p>	Clerk/Chair
NPC/33/16	Health and Safety Checklist: Councillor Brown was absent.	
NPC/34/16	Parishioners' Business: No public present.	
NPC/35/16	<p>Next meeting:</p> <p>a. Date: Wednesday 24 February 2016 at 6.30 pm</p> <p>b. Agenda items: See above</p>	

The meeting closed at 8.35 pm