

NORWELL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 28 February 2018 in Norwell Village Hall commencing 6.30 pm.

Present: Councillors:

R. Ward (Chair)
M. Porter
A. Ward
P.Saul
H.Moreno
H.Brown

In attendance:

NPCGC representative

	DISCUSSION AND DECISIONS	ACTION
NPC/21/18	Apologies for absence: Councillor Chittell was absent. Councillors consented to the absence. Apologies for absence because of the adverse weather were noted from the clerk, councillor Laughton and councillor Saddington.	
NPC/22/18	Declarations of interest: Councillors A Ward declared a disclosable pecuniary interest and councillor Brown a personal interest with regard to item 11 a ii (Planning – Applications – 18/00112/FUL). There were no other declarations of interest, direct or indirect, in any item of business on the agenda.	
NPC/23/18	Dispensations: None required.	
NPC/24/18	<p>a. Norwell Parish Council Gardens Committee – Representations: In discussion with the NPCGC representative, the following were established:</p> <ol style="list-style-type: none"> 1. Although the council was not in a position to give any absolute assurances regarding the impact of the works necessary to create the culvert, it will try to avoid and do its best to keep any damage to allotment plots to a minimum 2. NPCGC will be consulted in relation to the carrying out of the culvert works and provide its co-operation 3. The council is aiming to complete the culvert works by the end of May 2018 4. The culvert pipe is twin walled and meets highways standards. 5. NPCGC would prefer a grassed area to wildflowers <p>Councillor A Ward had sourced the plastic netting which had been erected along the accessible dyke boundary. Warning signs had also been erected on the dyke boundary. Councillor A Ward will order and install two further warning signs for each of the two entrances to the parish gardens site.</p> <p>b. Church restorations – Presentation – Reverend Mark Adams: Reverend Adams explained that a recent architectural survey of the church had established that significant pointing was required to the church tower as well as works to the south aisle roof and electrics. The estimated cost is £60,000 of which the PCC has £10,000 - £12,000. There is no direct funding from the diocese. Although the PCC was not looking for funds from the council, it would welcome the council's support and wisdom to help safeguard the church for the benefit of the community/village environment, in particular in helping form a group to investigate and pursue funding sources and</p>	AW

	<p>opportunities. Councillors agreed that the church building was an asset both to the village environment and community and that they would support the formation of a group to help secure the funding necessary to preserve the building. Appointment of parish council representative to be an agenda item for the March meeting.</p> <p>c. 10 minutes public speaking time: No public present.</p>	Agenda
NPC/25/18	Minutes of the Parish Council meeting on 24 January 2018: The minutes of the meeting held on 24 January 2018 were agreed as a true record and signed by the chair.	
NPC/26/18	<p>Matters arising: <i>NPC/11/a – Planning – Applications – 17/02330/LBC and 17/02339/FUL – Re-modelling of Dairy Shed and addition of a garage – Church Farm Main Street Norwell</i> – No one was presently available to attend the Planning Committee meeting on 6 March 2018.</p> <p>There were no other matters arising.</p>	
NPC/27/18	Chair’s report: Nothing to report.	
NPC/28/18	Reports from the District and County Councillors: None present.	
NPC/29/18	<p>Finance:</p> <p>a. Financial position as at 28 February 2018 - The clerk’s report was presented report showing the precise financial position at 28 February 2018 and incorporating a budget, which councillors considered and noted.</p> <p>b. Accounts for payment – Having considered the budget, the council unanimously approved seven payments totalling £1326.07.</p> <p>c. 2018-19 insurance arrangements - Councillors noted that:</p> <p>i. The covering email referring to an annual premium of £280 is incorrect. The figure should be £294.74.</p> <p>ii. The clerk had advised that the insurance offered by Inspire included a legal advice line and was the policy the broker would recommend if price was not a determining factor.</p> <p>iii. The clerk had also advised that, as regards the new £50 administration fee, in her experience the broker offers prompt and thorough support when it comes to advice on the policy. It was also noted that, if the broker service was paid for the council could legitimately take issue with any shortcomings.</p> <p>iv. The council had previously taken advantage of the 3 year long term agreement which fixes the premium for three years (apart from index linking) and secures a 5% discount. On that basis, the premium would be £280, making a total of £330 with the administration fee.</p> <p>v. The clerk recommended renewal with Inspire under a 3 year agreement.</p> <p>Taking account of the matters referred to above and the amount of the two other quotes, councillors unanimously decided to enter into a 3 year agreement with Inspire.</p>	
NPC/30/18	<p>Green spaces including:</p> <p>a. Play Park including-</p> <p>i. Report on playground: A Ward reported that there were no issues since his last report.</p> <p>ii. New play equipment project including WREN funding application: Councillors authorised the clerk to:</p> <ol style="list-style-type: none"> 1. Sign or approve any documents (including the WREN funding agreement) in connection with the WREN application and grant and 2. Place an order for the equipment with Proludic with WREN to make payment to Proludic direct. <p>The chair, councillor A Ward and the clerk were also authorised to make any decisions associated with the grant and the installation</p>	

	<p>works. Reference was made to funds previously raised by an individual for new play equipment. The clerk will write to the school to thank the children and staff for their support for the WREN application which had undoubtedly helped secure the funding.</p> <p>b. Parish Gardens including:</p> <p>i. Management of dyke risks and future maintenance, including culvert and associated decisions</p> <p>ii. Minutes of Norwell Parish Council Gardens Committee meeting (if any) All discussed at NPC/24/18 a (Norwell Parish Council Gardens Committee – Representations) above.</p>	Clerk
NPC/31/18	<p>Planning:</p> <p>a. Applications:</p> <p>i. 18/00112/FUL - Hassocks, Woodhouse Road, Norwell - Householder application for Works to an existing property including the demolition of a rear extension; and the creation of: a larger replacement rear extension, garage and other works: Councillors considered the application and expressed an objection by a majority of 3:2 with one abstention, on the basis that the garage is unsuitable and creates a precedent for other garages. No objection was expressed with regard to the house.</p> <p>ii. 18/00122/FUL Installation of dropped kerb and residential gravel driveway within current garden curtilage. Black Horse Farm Main Street Norwell NG23 6JN: Having declared interests at NPC/22/18 above (Declaration of interest), neither councillor A Ward or Brow participated in the consideration of this item. After discussion, councillors decided that they had no comments to make to NSDC.</p> <p>b. Decisions: 18/00010/TWCA – Work to horse chestnut (x1), work to limes (x2), crown yew (x1), fell horse chestnut (x1) – Norwell Grange, Main Street, Norwell – Approval noted</p> <p>c. Planning appeal APP/B3030/W/17/3191909 - 17/00765/FUL Erection of lifetime dwelling, associated amenity area and parking. Land At The Old Farmhouse School Lane Norwell NG23 6JP – Noted. No further comments to make in addition to those made previously to NSDC.</p> <p>d. Compliance: No issues.</p>	
NPC/32/18	Norwell United Charities and Norwell Education Foundation – Update: No developments. Remove from agenda.	
NPC/33/18	Norwell Sports Association- Update: Councillor Saul reported that he AGM is set for 4 March 2018. He is seeking end of year financial information. Nothing to update regarding the bench.	PS/NSA
NPC/34/18	Village amenities and environment including: <p>a. Parish Council website: Councillors were pleased with the new website.</p> <p>b. Health and safety inspection report Councillor Brown had identified no issues on his inspection (which included the defibrillator cabinets).</p>	
NPC/35/18	Transport including Highways: The chair will seek an update regarding an inspection of the roads in the parish by NCC.	Chair
NPC/36/18	PAGE: The next meeting is on 8 March 2018. Councillors will consider their availability to attend.	
NPC/37/18	Service faults: No issues.	

NPC/38/18	Correspondence: None	
NPC/39/18	Parishioners' Business: Two complaints had been received regarding inconsiderate parking on the corner of the Old Nurseries and Woodhouse Road. The clerk will contact PCSO Crowhurst.	Clerk
NPC/40/18	Next meeting: <ul style="list-style-type: none"> a. Date: Wednesday 28 March 2018 at 6.30 pm b. Agenda items: As set out above. 	

The meeting closed at 7.45 pm