

NORWELL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 27 June 2018 in Norwell Village Hall commencing 7.00 pm.

Present: Councillors:

R. Ward (Chair)
M. Porter
A. Ward
H. Moreno
P. Saul

In attendance:

C. Millward (clerk)

	DISCUSSION AND DECISIONS	ACTION
NPC/107/18	Apologies for absence: Apologies for absence were received and accepted from councillors Chittell and Brown. The NPCGC representative, councillor Saddington and councillor Laughton's apologies were noted.	
NPC/108/18	Declarations of interest: There were no declarations of interest, direct or indirect, in any item of business on the agenda.	
NPC/109/18	Dispensations: None required.	
NPC/110/18	10 minutes public speaking time: No public present. It was reported that a member of the public had enquired about village signs for Norwell. The clerk advised that the next round of LIS funding would open late in 2018. Village signs to be an agenda item for the November 2018 meeting.	Agenda Nov 18
NPC/110/18	Parish Gardens including Norwell Parish Council Gardens Committee – Representations and minutes (if any): It was agreed that the parish gardens are looking lovely. The chair confirmed that the risk assessment had been completed. Councillors regretted that the gardens had not been cut by the contractor in time for the first open day on 22 June 2018. It was noted that NPCGC would welcome a cutting schedule, if practicable given weather factors.	
NPC/111/18	Minutes of the Parish Council meeting on 23 May 2018: The minutes of the meeting held on 23 May 2018 were agreed as a true record and signed by the chair.	
NPC/112/18	Matters arising: There were no matters arising.	
NPC/113/18	Chair's report: Nothing to report.	
NPC/114/18	Reports from the District and County Councillors: No councillors present.	
NPC/115/18	General Data Protection Regulation – Update: The clerk had uploaded Data Protection Policy and privacy notice to the website. She had also completed the information audit. Councillors noted that the clerk had encountered technical difficulties subscribing the council to the GSuite service and is seeking advice.	
NPC/116/18	Finance: a. Financial position as at 31 May 2018 - The clerk's report was presented showing the precise financial position at 31 May 2018 and incorporating a budget, which councillors considered and noted.	

	<p>b. Accounts for payment – Having considered the budget, the council unanimously approved six payments totalling £766.84. Councillors discussed the quoted cost of defibrillator signage for the Norwell Wood house kiosk. Councillor A Ward reported that he would be able to source more cheaply. Councillors authorised councillor A Ward to purchase signage at a cost not exceeding £45 for three signs.</p>	AW
NPC/117/18	<p>Green spaces including play park and inspection report and play equipment project including progress update: The new play equipment is in the course of installation and is expected to be completed by 28 June 2018. Councillors noted that the grass had needed to be cut before installation and thanked councillor A Ward for cutting the grass.</p> <p>They also noted that weeds around the fence base and nettles and sticky grass in the back fence need to be sprayed. Councillor A Ward confirmed that he was qualified to undertake the spraying and would do so on favourable terms. His disclosable pecuniary interest in any decision was noted. He withdrew from the meeting. In order to ensure that the spraying was done promptly, councillors decided to ask councillor A Ward to complete the necessary spraying at a charge not exceeding £80. Councillor A Ward returned to the meeting.</p> <p>Councillors reviewed the cutting service generally. They were disappointed that the area under the spider had not been cut. They also noted that the contractor had recently allowed a dog on the playing field which are the subject of a dog control order. The clerk will email the contractor to request a site meeting on his next visit.</p> <p>Councillor Porter confirmed there were no apparent issues to report and passed her written inspection report to the clerk. Councillor A Ward reported that a potential contractor was interested in laying the hedge. He will request a quote.</p>	<p>AW</p> <p>Clerk</p> <p>AW</p>
NPC/118/18	<p>Planning:</p> <p>a. Applications: 18/00987/FUL Development of an outdoor riding area and fencing and for mixed use of a farm building for agricultural and stabling of horses (retrospective) Claxhill Farm Carlton Lane Norwell: Councillors considered the application and unanimously decided that they had no objection to the proposal.</p> <p>b. Decisions:</p> <p>i. 18/00590/FUL Householder application for works to improve the existing conservatory 2 Church Court Norwell – Approval noted.</p> <p>ii. 18/00595/FUL Proposed new vehicular access (exit) from The Beacon, Main Street, Norwell The Beacon Main Street Norwell - Approval noted.</p> <p>c. Compliance: No issues.</p> <p>d. Conservation area: Councillors discussed the draft letter to NSDC planning department asking a representative to attend a meeting to clarify conservation regulations and their application in the village. The chair will amend the draft and circulate for comment before dispatch.</p>	Chair
NPC/119/18	Church Restoration Committee – Update (if any): No developments reported.	
NPC/120/18	Norwell Sports Association- Update including 2017-18 financial report: Councillor Saul circulated the NSA internal auditor’s report confirming that there were no issues. Councillor A Ward is acquiring a bench for use by NSA at a cost not exceeding £200 plus VAT. Councillors noted that the cricket coaching is going well.	AW

NPC/121/18	World War 1 village commemoration event (including NCC finding scheme - Community events to commemorate WW1): The chair reported that various ideas are being considered in the village. These include a soldier silhouette near the war memorial. The clerk will investigate availability and cost. To be an agenda item for the next meeting.	Clerk Agenda July 18
NPC/122/18	Village amenities and environment including: a. Flooding: The chair reported that he had been in touch with the Internal Drainage Board who had responded promptly and constructively. He had also sought to contact Severn Trent and NCC Highways but, disappointingly, had not received a substantive response in either case. Councillors discussed surface water issues. b. Anti-social behaviour: Councillors agreed that this matter was confidential and the chair closed the meeting to the public. It was agreed that the relevant minutes should not be made public. c. Health and safety inspection: Councillor Brown's written report was passed to the clerk. There were no issues.	
NPC/123/18	Transport/Highways including: a. A1 Cromwell exit: The clerk had passed the photographs received to NCC Highways. b. A1/A46/A17 junction at Newark: Councillors considered Mr Jenrick MP's office and Highways England's replies to their concerns. In order to enable them to understand the relative dangers of this particular junction and impact in terms of traffic over the wider locality, they asked the clerk to seek the following from Highways England: 1. The accident statistics for the junction for the following periods: i. Past 12 months ii. Past 24 months iii. Past 5 years 2. The location of the 10 most dangerous A1 junctions in terms of: i. Incidents ii. Fatalities iii. The associated accident statistics. 3. The location of any slip roads which have been retrofitted to current standards in the past 10 years and the date the works were completed. and to update Newark Advertiser.	Clerk
NPC/124/18	PAGE: No developments.	
NPC/125/18	Service faults: Nothing reported	
NPC/126/18	Correspondence: Item a - NSDC – Tour of Britain – The chair will seek ideas. Item c - NSDC – Sky lanterns and helium balloons policy – Councilors agreed that they supported the policy and will encourage residents to observe the policy. All other items of correspondence noted.	
NPC/127/18	Parishioners' Business: None. No public present.	
NPC/128/18	Next meeting: a. Date: Wednesday 25 July 2018 at the earlier time of 6.00 pm b. Agenda items: As set out above.	

The meeting closed at 8.30 pm