

NORWELL PARISH COUNCIL

Minutes from the virtual Parish Council Meeting held at 6.30 pm on Wednesday 23rd September 2020 via Zoom.

Due to the Covid 19 Pandemic, the Parish Council agreed to continue with all Parish Matters as per normal. In keeping with Government guidelines, certain Parish activities have been put on hold until further notice.

Present: Councillors: John Hobson (JH) (Chair) Heather Moreno (HM) (Vice-Chair), and John Sparrowhawk (JS).

In attendance: LJ Campbell (Clerk) and Cllr Sue Saddington

| | DISCUSSION AND DECISIONS | ACTION |
|-----------------|---|--------------------------|
| N/043/20 | Apologies for absence: Apologies were received and accepted from Luke Robins. Andy Guy notified the PC that he would be late and joined the meeting at 19h12. Tim Webster attempted to join the meeting but could not due to technical difficulties. | Received Accepted |
| N/044/20 | Declarations of interest/dispensations: None | |
| N/045/20 | Co-option of a new Councillor: Defer until we are able to go back to face-to-face meetings. | |
| N/046/20 | Minutes of the Parish Council meeting held on 22nd July 2020 were approved as a true record and to be signed by the chair. | Approved To Sign |
| N/047/20 | Matters arising: Land lease of field near Moorlands Close which is being sublet to a parishioner whose property borders the field. PC/Clerk to investigate who is paying the rent and to whom; Clerk to liaise with TW and follow-up contact provided by SS. | Clerk/TW |
| N/048/20 | Reports from District and County Councillors: SS things are just ticking over due to CV19. Recycling centres are changing their working hours from October to 8am-10pm. | |
| 7/049/20 | Parish Gardens: Clerk has submitted the allotment funding application to Severn Trent. Defer the signing of the allotment contract to October meeting. | Agenda |

| | | |
|-----------------|---|---|
| N/050/20 | Finance: a. Financial position as at 31st August 2020: Bank reconciliation was submitted by the Clerk and approved. b. Accounts for payment – six payments totalling £840.00 were authorised for payment. c. Authorised payment of £25.00 for the purchase of dog sign clamps. | Approved Authorised Authorised |
| N/051/20 | Green Spaces, playpark and Health & Safety: a. The Playpark: The playpark is now open with relevant CV19 posters in place. The goal post has been painted and the grass has had an extra cut. b. Ditch & Temporary fence: The temporary fence is in place. The PC noted that the resident who was going to dig out the ditch is currently very busy. The piping has been repaired which could make a difference to the present concerns and Bathley Lane bridge still needs to be attended to; it was agreed to defer any decisions until the situation has been re-assessed and the bridge fixed. | Defer |
| N/052/20 | Housing needs survey: It has been posted to all parishioners | Remove from future Agenda |
| N/053/20 | Fibre Optic Broadband: There was no update. HM will liaise with LR about the cable that is already in situ. | Defer to Oct Agenda HM/LR |
| N/054/20 | Service Faults: The bus shelter has been repaired. | |
| N/055/20 | Planning: Application: 20/01533/FUL – Black Horse Farm, garage building conversion - NO OBJECTION Decisions: NO OBJECTION to the following Tree works: 20/01323/TWCA, 20/01453/TWCA, 20/01374/TWCA, 20/01229/TWCA | No Objection |
| N/056/20 | Correspondence: An email was received regarding the discharge of soil into the Dyke near Moorlands Close; the Clerk has reported it to the Community Housing Association who will investigate it further. Winter service: The Clerk to order the free 5 by 20kg bags of salt to be delivered to AG. | |
| N/057/20 | AOB: Add to October Agenda – public participation, District and County Council representation, service faults and draining of Bathley Lane. Remove - Temporary fencing under Green Spaces | Agenda Add Remove |
| N/058/20 | Next meeting: Wednesday 28 th October 2020 at 6.30 pm via Zoom. The meeting closed at 19.41pm | 28/10/20 19h41 pm |

Lisa-Jayne Campbell
Clerk for Norwell Parish Council
24th September 2020

Addendum: N/059/20

Norwell Parish Council

Reconciliation of AUGUST & SEPTEMBER Monthly Accounts

Bank Balances as at 22nd September 2020

| Account Number | Sort Code | Account Title | Balance | GBP Balance |
|--|-----------------|---------------------------------|---------------------|-----------------|
| 002441958: Norwell Parish Council | | | | |
| 20412623 | 60-83-01 | Unity Current Account T1 | 4,395.60 GBP | 4,345.60 |

Business Current Income/Expenditure for period 28th July – 22nd September 2020

| Date | Description | Debits | Credits | Balance |
|-----------|----------------------------|----------|---------|----------|
| 28Aug2020 | Whate Lucy | | 25.00 | 4,345.60 |
| 18Aug2020 | WOODLAND IP+JE | | 25.00 | 4,320.60 |
| 07Aug2020 | Credit | | 125.00 | 4,295.60 |
| 04Aug2020 | CHRISTIE P A/GCHQ | | 25.00 | 4,170.60 |
| 04Aug2020 | B/P to: Norwell Ground Car | (206.25) | - | 4,145.60 |
| 04Aug2020 | B/P to: NSDC Receipts | (69.55) | | 4,351.85 |
| 04Aug2020 | B/P to: Norwell Ground Car | (206.25) | | 4,421.40 |
| 04Aug2020 | B/P to: NSDC Receipts | (45.00) | | 4,627.65 |
| 04Aug2020 | B/P to: LJ Campbell | (219.31) | | 4,672.65 |
| 04Aug2020 | B/P to: NSDC Receipts | (45.00) | | 4,891.96 |
| 04Aug2020 | B/P to: LJ Campbell | (436.62) | | 4,936.96 |
| 03Aug2020 | SCOTT K & R | | 25.00 | 5,373.58 |
| 30Jul2020 | Rebecca White | | 25.00 | 5,348.58 |
| 27Jul2020 | S Favill | | 25.00 | 5,323.58 |

PC Payments for Authorisation

| Date | Invoice | Details | VAT | Amount |
|----------|----------|--|-----|---------------|
| 22/09/20 | 271 | Ian Wilson – goal post & bus shelter maintenance | | 138.49 |
| 22/09/20 | 442 | Norwell Ground Care – July | | 206.25 |
| 22/09/20 | 458 | Norwell Ground Care – August | | 206.25 |
| 22/09/20 | N/033/20 | LJ Campbell Clerk pay – September | | 232.81 |
| 22/09/20 | 459 | Norwell Ground Care – playpark extra cut | | 40.00 |
| 22/09/20 | Cash | cleaning items & cable ties for playpark | | 16.20 |
| 22/09/20 | Cash | clamps to install dog fouling signs | | 25.00 |
| | | Amount owing as at 22nd September 2020 | | 865.00 |