

NORWELL PARISH COUNCIL

Minutes from the virtual Parish Council Meeting held at 6.30 pm on Wednesday 28th October 2020 via Zoom.

Due to the Covid 19 Pandemic, the Parish Council agreed to continue with all Parish Matters as per normal. In keeping with Government guidelines, certain Parish activities have been put on hold until further notice.

Present: Councillors: John Hobson (JH) (Chair), Heather Moreno (HM) (Vice-Chair), Andy Guy (AG), Tim Webster (TM), Luke Robins (LR) and John Sparrowhawk (JS).

In attendance: LJ Campbell (Clerk) and Phil Christie

	DISCUSSION AND DECISIONS	ACTION
1/060/20	Apologies for absence: Apologies were received and accepted from Cllr Sue Saddington.	Received Accepted
2/061/20	Declarations of interest/dispensations: None	None
3/062/20	Minutes of the Parish Council meeting held on 23rd September 2020 were approved as a true record and to be signed by the chair.	Approved To Sign
4/063/20	Matters arising: Moorlands land lease – TW reported that he has spoken to the parishioner who is renting the land; it is up for renewal and the parishioner wants to continue renting the land. The PC agreed that the Clerk should draw up a contract for an annual lease; the fee to be confirmed once NSDC has confirmed the price that the PC is paying for it. TW will ask the parishioner for a copy of his previous lease agreement.	Clerk Agenda TW
5/064/20	Public Participation: Nothing to report.	
6/065/20	Reports from District and County Councillors: No reports. Clerk asked to contact Bruce Laughton about attendance at PC meetings.	Clerk
7/066/20	Parish Gardens: The garden maintenance contract needs to be reviewed - Clerk to liaise with PhilC on what requirements the Parish Gardens have and to draft a contract for the November budget item in time to put out to tender with a 1 st April 2021 start date. Clerk to submit a cost analysis on the allotments. a. Adoption of Allotment contract 20-21: Adopted. b. SevernTrent Application: The application has been submitted and ST has responded that they will consider the application except the supply of water; ongoing. Clerk to find out the cost of installing a water supply.	Agenda Adopted Clerk

8/067/20	Finance: a. Financial position as at 30th September 2020: Bank reconciliation was submitted by the Clerk and approved. b. Accounts for payment – two payments totalling £425.56 were authorised for payment. c. Budget – Add to November Agenda.	Approved Authorised Agenda
9/068/20	Green Spaces, playpark and Health & Safety: a. The Playpark: Annual Playpark inspection at £90 was agreed: Clerk to book. TW reported that the playpark pedestrian gate has been taken off; AG offered to fix the gate. It was noted that the playpark dustbin is being used by dog walkers; the Clerk was requested to order a dog bin for delivery to AG who will install it. b. Open Gardens: The allotment committee have requested the PC's approval to have an Open Gardens event in the Spring; All Supported.	Auth. Payment Clerk Auth. payment Supported
10/069/20	Service Faults: a. Drainage on Bathley Lane: AG is liaising with IDB regarding the bridge; this is ongoing.	AG
11/070/20	Fibre Optic Broadband: LR reported that Open Reach will only provide costing once sufficient interest can be confirmed. LR will obtain marketing materials from Open Reach and he and HM will liaise offline to do the necessary research and promotion to secure interest.	LR/HM
12/071/20	Planning: Application: There were no applications for discussion Decisions: 20/01533/FUL – Black Horse Farm conversion - GRANTED	Granted Full planning permission
13/072/20	Correspondence: Correspondence has been circulated electronically upon receipt; there was nothing that required action from the PC.	
14/073/20	AOB: Add Precept Budget, CCTV, children's playpark and Sports Association (PC) to November Agenda. Clerk to investigate the technicalities of installing CCTV on the roads.	Agenda
15/074/20	Next meeting: Wednesday 25 th November 2020 at 6.30 pm via Zoom. The meeting closed at 19.54pm	25/11/20 19h54pm

Lisa-Jayne Campbell, Clerk
2nd November 2020

Addendum: N/075/20

Norwell Parish Council

Reconciliation & Payments for Authorisation October 2020

Bank Balances as at 28th October 2020

Account Number	Sort Code	Account Title	Balance	GBP Balance
002441958: Norwell Parish Council				
20412623	60-83-01	Unity Current Account T1	7,713.84 GBP	7,713.84
Total:				7,713.84

Business Current Income/Expenditure for period 22nd September – 28th October 2020

Date	Description	Serial No	Debits	Credits	Balance
02Oct2020	B/P to: LJ Campbell		(232.81)		7,713.84
02Oct2020	B/P to: Norwell Ground Car		(206.25)		7,946.65
<u>02Oct2020</u>	<u>B/P to: Norwell Ground Car</u>	-	<u>(206.25)</u>	-	<u>8,152.90</u>
02Oct2020	B/P to: Norwell Ground Car		(40.00)		8,359.15
02Oct2020	B/P to: Ian Wilson		(138.49)		8,399.15
02Oct2020	B/P to: John Sparrowhawk		(23.76)		8,537.64
02Oct2020	B/P to: Heather Moreno		(16.20)		8,561.40
30Sep2020	Service Charge		(18.00)		8,577.60
29Sep2020	NEWARK & SHERWOOD			4,200.00	8,595.60

PC Payments for Authorisation

Invoice	Details	VAT	Amount
N/040/20	LJ Campbell – Clerk Salary		219.31
480	Norwell Ground Care – September		206.25
	Amount owing as at 28th October 2020		425.56