



OXTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON 9th April 2019
AT OXTON VILLAGE HALL

Present: Cllr's: Richard Cross (Chair), Nick Borrett, Margaret Cooper, Mark Foxwell and Hannah Lempicki. Ms. Lisa-Jayne Campbell (Clerk).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr's Davies and Tomlinson

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest.

3. MINUTES

The minutes of the meeting held on 12th March 2019 were accepted as a true record and signed by Cllr Cross. **(APPROVED)**

4. MATTERS ARISING

- a. The PC filing cabinet was collected from the home of the previous clerk and it is presently being stored at the home of Cllr. Cross until a more suitable long term arrangement can be made.
- b. The litter bin lid has been replaced and the old one has been found so the PC has a spare.
- c. The playground filling can only be delivered once the PC cheque has cleared through the bank.
- d. Cllr. Cooper handed the receipts for the previous Clerk's gift to the Clerk **(AGENDA)**

5. CONTRACT OF EMPLOYMENT FOR NEW CLERK

The Contract for the new Clerk, Lisa –Jayne Campbell, was agreed and signed.

6. HIGHWAYS

A large pothole surrounded by out-of-control weed growth was reported on the drive into Home Court. This is known to belong to Highways and urgently needs filling. Cllr. Lempicki will send the Clerk photographs and exact location so that it can be reported to Cllr. Roger Jackson. **(Lempicki/Clerk)**

7. COMMUNICATIONS

Cllr. Borrett congratulated Cllr. Cooper on her article relating to her 'toad patrols' initiative that appeared in the Nottinghamshire Wild Life Trust publication.

8. FINANCE

i) Payments

The following payments were authorised:

Karen Birks	Clerks Salary February	£ 293.02
Karen Birks	Clerks expenses February	£ 15.62
Giffords Recycling	Cushionfall for Playground	£1224.00
ICO	Data Protection annual fee	<u>£ 40.00</u>

Total £1572.64

ii) Financial Report for March 2019

The Clerk reported a current account balance at the end of March of £7735.27. Payments for March were £1572.64 and receipts £0.00. The accounts were reconciled accordingly. The 'theoretical balance' of the current account and the village plan fund was shown on the March reconciliation sheet as £3515.92 and £4137.39 respectively.

9. RECREATION

- a. Rabbit Scratching: The Clerk was asked to investigate whose responsibility it is to fix. In the meantime it was agreed that the PC would request the PC handyman to fill in the holes. Cllr. Borrett confirmed that there are about 30 holes that need filling with approx.. 3 cubic ft. of soil, (approx. 1/2 barrel loads) compacted down and suggested adding rye grass seed to the top layer with a generous sprinkling of garlic powder which he believes will keep the rabbits away. The Clerk to contact the handyman. (CLERK)
- b. At the beginning of the meeting a member of the public wished to raise the following; A while back the possibility of obtaining a Portaloo for the field was raised but no decision was made. It was agreed that the Clerk would source costings (rental/maintenance etc.) and report back for discussion at the next meeting. (CLERK)
- i) Cllr Tomlinson has completed the March report and there are no major concerns. He reported that the litter bin in the play area has lost its lid and Cllr Cross agreed to look into replacing this.
- ii) Surface underneath picnic benches
It was agreed to investigate the laying of a rubber matting surface under the picnic benches. Cllr Cooper will ascertain at the next Village Hall Committee Meeting if the spare matting left over from the play area installation is still being stored in the village hall and if so, if it could be used for this purpose.
- iii) Timescale for new Cushionfall underneath the zip wire and climber.
It was agreed to order new cushionfall to be delivered at the beginning of April. The expenditure for this was previously agreed in September 2018.

10. RISK AND RESILIENCE

Fallen branches and twigs on Oxton Hill towards Southwell were of concern as the road is a well-used cycle route. Clerk to report. (CLERK)

11. PLANNING APPLICATION – EXTENSION AT YEW TREE HOUSE, FOREST ROAD, OXTON. Application no.19/00374/FUL

The PC does not support the application on the same grounds as was raised by the Conservation Officer. Although the building is not listed it is sited in the centre of the village and considered a Heritage Asset; it was felt that the changes applied for would depreciate its character and Architectural and Historical interest. Presently the building is partly obscured by trees however should they ever be removed in the future, the building will be in full view from the street.

12. DECISION ON OXTON'S ENTRY INTO BEST KEPT VILLAGE COMPETITION 2019

It was agreed defer this to the next meeting so that the new Council can decide.

13. AGREE AGENDA FOR ANNUAL PARISH MEETING ON THURSDAY 23RD MAY

The Clerk will send out last year's agenda to all Councillors. (CLERK)

Paddy Tipping to be invited to speak first at 7.30. Clerk to confirm (CLERK)

Request the Dover Beck to invite Parishioners for refreshments from 7pm

1. Apologies for absence
2. Minutes of the meeting held 17th May 2018
3. Matters arising
4. Chairman's Address
5. Financial Report
6. Community Infrastructure Levy
7. Workhouse Close Trustees Report

- 8. Adult fitness equipment. Clerk to confirm with Cllr. Davies to see if he would like to cover this as an Agenda item or under AOB. (CLERK)
- 9. Oxton Village Hall. Clerk to invite Mike Hulme to speak on the VH (CLERK)
- 10. Oxton Fete/Oxton Events Team. Clerk to contact Jill Jones to report. (CLERK)
- 11. Risk and resilience
- 12. Cricket Club Report. Clerk to contact Matt Wheetley and request a report at the open meeting. (CLERK)
- 12. Open Forum.

14. ADDITIONAL PAYMENTS FOR PC INFORMATION IN THE DOVER BECK

It was agreed to continue paying the annual donation of £250 however the copy would be kept to one page with an option to pay for more should we need it. The possibility of reducing the Oxton fee and possibly increasing the Epperstone fee was discussed. Cllr. Foxwell will provide the Clerk with costings and the Clerk will discuss it with the Epperstone Parish Council. (FOXWELL/CLERK)

15. PURCHASE OF NEW DOG WASTE BIN FOR RECREATION FIELD ENTRANCE

It was agreed to purchase a new dog waste bin. The Clerk to obtain a quote. It will also need a new post for secure placement. For further discussion at the next meeting. (CLERK/AGENDA)

16. ANY OTHER MATTERS FOR REPORT OR FUTURE DISCUSSION

- a. Village Hall Management Committee: Cllr. Cooper requested the Clerk to investigate where the power for the Lamp Post outside the Village Hall comes from. The responsibility of maintaining the sweeping of the Village Hall carpark was discussed and it was agreed that the Village Hall Committee should arrange for this to be done. The storage of the PC Filing cabinet will be discussed at the next VHC where hopefully a suitable storage area can be identified. There are numerous black mats available for use in the play area – specifically under the orange swing and the picnic benches. The Clerk is to contact Cllr. Tomlinson and ask him to measure and count the mats so that we can work out how many are needed.
- b. Dog Control: The action of the PC regarding dog control and fouling needs to be discussed and finalised. (AGENDA)
- c. Gate Signage 1: “DOGS TO BE KEPT UNDER CONTROL AT ALL TIMES)
Gate Signage 2: to include new Clerk name and contact number. Clerk to get costings for discussion and agreement at the next meeting. (CLERK/AGENDA)

The Chairman closed the meeting at 8.55pm

Chairman

Date

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