



OXTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON 8th OCTOBER 2019
AT OXTON VILLAGE HALL

Present: Cllr's: Richard Cross (Chair), Margaret Cooper, Lyndsey Whitby, Jill Jones, Clive Catlin, Nick Borrett and Hannah Lempicki. Ms. Lisa-Jayne Campbell (Clerk) and Cllr. Roger Jackson. One member of public.

1. APOLOGIES

All Councillors were in attendance

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr. Borrett declared an interest in 8c Dog fouling signs.

3. MINUTES

The minutes of the meeting held on 10th September 2019 were amended and **accepted** as a true record and signed by the Chair.

4. MATTERS ARISING

- a. The Asset Register is ongoing.
- b. Emergency Flood Plan is ongoing.
- c. Neighbourhood Watch Council Representative: Cllr. Borrett will research who presently reports back to the PC on NW matters and report back at the next meeting.
- d. Oxton Hill alternative footpath: Cllr. Jones is following this up with the parties involved. Clerk to email all Councillors an electronic version of the footpath map supplied by Cllr. Cooper.

5. HIGHWAYS

- a. The travelers have returned and the process to remove them is in place.
- b. Cllr. Jackson agreed to follow-up the replacement of the salt bin outside of the shop as well as identify whose responsibility it is for cleaning up the laybys as they continue to be fly-tipped.
- c. Cllr. Jackson was asked about providing a dual dustbin for recycling; this has not been effective in other villages but Cllr. Jackson will investigate the possibility of trying it out in Oxton.

6. COMMUNICATIONS

- a. Sign for clerk's contact details was approved by council and the clerk was given permission to order the sign at a cost of £30.

7. FINANCE

- I. Two payments totaling £818.19 were authorized for payment.
- II. Monthly Bank reconciliation was approved.
- III. Financial Regulations were adopted as a working document.
- IV. Cllr. Jones was appointed Accounts Scrutineer
- V. Clerk was requested to buy a memory stick for back-up.

8. RECREATION

- a. Cllr. Catlin submitted the monthly playground inspection reports which identified urgent attention needed to replace rotten wood – the area was deemed unsafe and needed cordoning off. The Clerk was asked to investigate the warranty on the equipment and report back to the PC as a matter of emergency.

- b. Playground Inspection training: The training on offer was considered very expensive and unnecessary as Cllr. Borrett was doing a very good job, it was also noted that a qualification was not required to fulfil his role as playground inspector.
- c. Playscape Carers Group: Cllr. Lempicki offered to contact everyone in her Mothers Group asking for volunteers for the Playscape Carers Group.
- d. Dog fouling signs: The PC approved the design and locations and gave Cllr. Borrett the go-ahead to order ten signs at a total cost of £50.

9. RISK AND RESILIENCE

All is fine and nothing to report.

10. PLANNING APPLICATION/DECISIONS

Nothing to report.

11. BONFIRE UPDATE

The Clerk received confirmation via email from Oxton Cricket Club that the area will be returned with meadow grass once the ground has cooled down and they are hopeful that the area will be reinstated by the end of the year.

12. MATTERS FOR REPORT OR FUTURE DISCUSSION

- a. The use of motorized vehicles on the Cricket field – this was discussed and it was agreed that no further action was needed.
- b. War Memorial Working Party (HL/LW): This will be ongoing as a separate Agenda item moving forward. The WMWP is very much in the fact finding stage. An article will be placed in the November Dover Beck and a public meeting will be held on 13th November, after which Cllrs. Lempicki and Whitby hope to have a more in-depth report back for the PC.
- c. Inconsiderate parking in the village: The clerk was asked to get quotes for printing A6 notices that can be used in the event a car is parked inconsiderately.
- d. The Council approved permission for the field to be used for the Santa Fun Run on 1st December.
- e. The PC agreed to a £100 donation towards Daffodil bulbs and other flowers for planting around the village on the condition that Cllr. Whitby first confirms what is being purchased and which areas are being covered. The clerk to obtain an invoice before payment can be authorized.
- f. Lamp post renovation was deferred to the November meeting.

13. NEXT MEETING

Parish Council Meeting: Tuesday 12th November 2019 at 7.30pm.

14. CLOSE OF MEETING: The Chair closed the meeting at 9.36pm