

RUFFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held held by means of Zoom at 6.30 pm on Tuesday 25 August 2020.

Present: Councillors:

D. Fernley (Chair)
J. Pearce
A Drane

In attendance:

C. Millward (Clerk)
N. Baseley
T. Smith (District councilor)

	DISCUSSION AND DECISIONS	ACTION
RPC/164/20	Apologies for absence: There were no absences.	
RPC/165/20	Declarations of interest: There were no declarations of interest, direct or indirect, in any item of business on the agenda.	
RPC/166/20	Dispensations: None required.	
RPC/167/20	10 minutes public speaking time: Agreed Mr Baseley would address the meeting at item 5 a below (Planning application – 20/01203/FUL).	
RPC/168/20	<p>Financial Matters:</p> <p>a. Confirmation of internal auditor: Councillors confirmed the appointment of Ms Ricketts, Halam parish clerk, as internal auditor.</p> <p>b. To agree the 2019/20 annual accounts: Councillors considered and agreed the annual accounts 2019/20.</p> <p>c. To certify exemption from limited assurance review under section 9 Local Audit (Smaller Authorities) Regulations 2015: Councillors certified that, as:</p> <ol style="list-style-type: none"> 1. Both the council's annual gross income and expenditure for 2019/20 were less than £25000, and 2. The council had been in existence since before 1 April 2014, and 3. The external auditor had taken no step in relation to 2018/19 which precluded exemption and 4. The court had made no declaration under section 28(3) of the Audit and Accountability Act 2014 <p>the council was exempt from a limited assurance review and authorised the clerk and chair to sign the certificate of exemption.</p> <p>d. To authorise the chair and the clerk to sign Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return: The Annual Return was presented incorporating the completed internal auditor's report. Councillors considered the contents together with the internal auditor's comments. They unanimously authorised the chair and clerk to sign Section 1 (Annual governance statement) which they will arrange, socially distantly, councillors' approval having been obtained.</p> <p>e. To authorise the chair and the clerk to sign Section 2 (Accounting Statements) of the Annual Governance and Accountability Return Having considered the contents, schedule of fixed assets and variances, councillors unanimously authorised the chair and clerk to sign Section 2 (Accounting Statements) which they will arrange, socially distantly, councillors' approval having been obtained.</p>	

RPC/169/20	Date of next meeting: 6.30 pm Tuesday 29 September 2020	
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The meeting closed at 6.55 pm.