

South Muskham and Little Carlton Parish Council

<p>Chairman: Howard Clack The Paddocks, Ollerton Road Little Carlton, Newark NG23 6BP Tel: 01636 701520 howard.clack@btinternet.com</p>	<p>AGENDA For the Meeting of the Parish Council to be held at 7.30pm in South Muskham Village Hall on Wednesday 15 November 2017</p>	<p>Clerk: Christine Slim 4 Hatton Gardens Newark, NG24 4BX Tel. 01636 650667 smlc.parishcouncil@gmail.com</p>
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1. **Apologies**
2. **Declarations of Interest**
3. **Open Session**

4. **To approve the Minutes of the meeting held on 20 September 2017**

5. **Matters Arising from the Minutes not elsewhere on the Agenda**

6. **Parish Council Membership**

7. **Financial Issues**
 - 7.1 **Invoices now received for payment**

Chq 100286 £420 (£350 + VAT) in respect of two invoices from Aspburys regarding professional advice Ashleigh site
Chq 100287 £38.65 Cllr Clack reimbursement for addn keys Beckitt Field

D/D NPower £30.40 (28.95+vat) est electricity charges Beckitt Field 7 July to 19 October 2017
 - 7.2 **Minerals Plan** £300 Refund from PAGE outstanding from work related to the 2004 Minerals Plan.
 - 7.3 **Financial Out-turn Statement : Position to Date and Budget 2018-19**
 - 7.4 **Review of Clerk's hours**

8. **Planning Issues**
 - 8.1 **PLA17/01405/FUL Domanci Cottage, Bathley Lane**

Householder application for proposed first floor extension over existing ground floor with single storey rear extension. Application initially refused by NSDC on the grounds that the size, massing and siting of the proposed 1st floor extension was too large and detrimental to the visual amenity of the dwelling and street scene. Applicants have requested PC support in respect of a re-submission, now formally received
 - 8.2 **PLA17/01751/FUL The Byre, Bathley Lane** householder application for extension to existing bungalow, to comprise new master bedroom, ensuite and study.
 - 8.3 **PLA16/01761/OUT Ashleigh, Gt North Road, S Muskham Revised application for the erection of up to three dwellings (previously five)** to include endorsement of agreement to engage Aspbury Planning
 - 8.4 **PLA17/02007/FUL Plum Tree Cottage, Bathley Lane, Little Carlton.** Householder application for proposed extension to existing garage to form first floor office/hobby room and gym on ground floor. (Re-application)
 - 8.5 **PLA17/020116/FUL Garage House, Gt North Road, S Muskham, Proposed Bespoke Dwelling.**
 - 8.6 **Consultation on Planning Applications** Currently still awaiting a response from NSDC regarding the status of comments made by on behalf of SMLC which had not been the subject of consideration at a public Parish Council meeting.
 - 8.7 **Village Design Statement** – update on enquiry to Aspburys

9. **Flooding & Drainage Issues**
Update on outstanding concerns
- 10 **Emergency Plan**
 - 10.1 Independent Electricity Supply, Village Hall, for electricity supply to Generator outstanding quotes
 - 10.2 Training with regard to Risk Assessments
- 11 **Highways & the Environment**
 - 11.1 **Footpaths** update from NCC re damaged waymarkers and provision of Map awaited
 - 11.2 **A616**
Meeting with neighbouring parish councils regarding speeding issues on A616 held 23 October 2017
Update from VIA on request for **Repeater Signs** through Little Carlton
 - 11.3 **STW Bad Odour** update from Cllr Mrs K Carr
 - 11.4 **Dog Bin Provision** proposals to include two new bins at Bathley corner, Little Carlton, Junction Church/Main Street, & re-siting bin nr the Church. Update
- 12 **Safety & Security Issues**
 - 12.1 **Safer Neighbour Group meeting 5.10.17** report from Cllr Gill
- 13 **Notts Minerals Local Plan**
 - 13.1 **Issues and Options Consultation**
 - 13.2 **Meeting of PAGE**
- 14 **Correspondence Received**
 - 14.1 **Letter from MP** advising on future consultation regard a **Travellers' Policy**
 - 14.2 **NCC 'Your Future Your Say'** on County Council Services. Residents' Survey 19 October to 24 November 2017. Online at nottinghamshire.gov.uk/residentssurvey or by phone: 0300 500 80 80
 - 14.3 **Newark & Sherwood Homes' AGM** Thursday 23.11.17 at 3.30pm, Castle House
 - 14.4 **VHMC** Increase in hourly Village Hall rates to increase by £1 per hr wef 1.1.18
 - 14.5 **Newark Custody Suite** Notts Police response to R Jenrick, MP
 - 14.6 **Notts Fire & Rescue Service** public consultation on the Introduction of Mixed Crewing and Alternative Crewing. Comments by 17 December 2017. Details found at <http://www.opinionresearch.co.uk/nfrs>
 - 14.7 **NCC Conference for Parish/Town Councils Tuesday 12 December 5.30 to 8.30pm at County Hall, West Bridgford**
 - 14.8 **NCC Notice of Public Participation – Statement of Community Involvement Second Review.** The draft document can be viewed at <http://www.nottinghamshire.gov.uk/planning-and-environment/minerals-and-waste-planning-policy/statement-of-community-involvement> and the Consultation period ends midnight on 18 December 2017.
- 15 **Matters Outstanding:**
- 16 **Date of Next Meeting:** Wednesday 17 January 2018 at 7:30hrs South Muskham Village Hall

Signed *Christine Slim*
Clerk to the Parish Council

9 November 2017

Draft South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 20 September 2017 at 7.30pm in the Village Hall, South Muskham

Membership: Councillor H Clack(Chairman)
Councillors: Mrs K Carr, D Catanach, L Francis, R Gill, Mrs G Gilroy,
Mrs K Walsh

Also present one member of the public, together with Cllrs B Laughton and Mrs S Saddington for part of the meeting

39.17/18	An Apology for Absence was received and accepted from Cllr Mrs G Gilroy.	
40.16/17	Declarations of Interest Subject to the following declaration of pecuniary interest under Minute 44, in respect of re-imburement of approved expenses for Cllr H Clack, no other declarations of interest were received	
	OPEN SESSION Village Hall. In her absence Hazel Hall a written update had been received from Mrs Hazel Hall, as follows: Application to NSDC for funding to replace the hall lighting was not successful. Cllr B Laughton advised that NSDC had no budget in respect of financial aid; NCC Community Improvements Scheme had a restricted fund, but he would be happy for Mrs Hall to contact him regarding a small contribution from his NCC Divisional Fund. WIFI currently investigating the provision of such a facility, which would extend the range of activities held at the Hall. Insurance Defibrillator. Confirmation that this was included in the recently renewed VHMC Insurance policy. Fund Raising. Next event Saturday 7 th October from 10am-2pm, with a table top sale, car wash and homemade soup served throughout. Forge Close. See minute 43. Highways The Chairman reported that he was still waiting for a response to his request for repeater 50mph signs on the A616 in Little Carlton; and to the long outstanding request to improve the confusing A1 directional signage at the SM mini roundabout. Castle House. Cllr Saddington reported on the opening of the NSDC Offices. See also minute 53.4. Scrap Yard Gt North Road. Cllr Laughton had spoken to the NCC Planning Enforcement Officer, who had advised that concerns had been raised with the owner. See minute 49.2. Minerals Plan. Cllr Laughton reported that NCC would shortly consider a report setting out revised plans with regard to minerals allocation to cover a 10 year period and, importantly, such consideration would be based on more up-to-date needs assessment data. Consultation with local stake holders and potential developers would follow and it was hoped that the new Plan could be adopted and in place by 2020. See also Minute 51. Ashleigh Site. A local resident, whose own land was alongside the Ashleigh site, reported that he had been approached by the current owner's agents with regard to the potential for development of the area. He was strongly against such tactics and felt the Parish Council should be made aware of the situation. The Chairman reported that a detailed letter of objection had been prepared for the Parish Council, see Minute 45.4.	
41.16/17	MINUTES	

	AGREED that the Minutes of the meeting held on 19 July 2017 be approved, subject to amendment in respect of VHMC report, as a correct record and signed by the Chairman.	
42.16/17	Matters Arising not included elsewhere in the Minutes - None	
43.16/17	FORGE CLOSE The Chairman reported on a recent site meeting held with Officers from VIA and N & S Homes. The parking issue problem had been raised over a long period of time and it seemed clear that whilst the Parish Council had considerable sympathy to the parking problems experienced by some residents, not all those living in the Close felt that changes were necessary. Further, any changes to provide additional parking space would be major in respect of time and cost both to VIA and/or N & Sherwood Homes. In respect of concerns raised regarding N & S Sherwood Homes expressing a potential interest in the change of use of current garage space to provide further affordable homes, the Parish Council was not aware of any formal approach and could therefore not make any comment in this regard. Overall the Parish Council hoped that having raised the profile of the parking problem, wherever possible residents try to reduce any possible inconvenience to their neighbours.	
44.16/17	<p>FINANCIAL MATTERS</p> <p>1 Invoices now received for payment. The following invoices were approved and cheques made out: Chq 100279 £120.00 (£100 + vat) Grant Thornton 2016-17 External Audit Chq 100280 £39.86 Waterplus water charges Beckitt Field 7.2.17 to 2.8.17 Chq 100281 £30.00 Notts ALC, training revised Data Protection Legislation Chq 100282 £149.40 HMRC second quarter PAYE payment re Clerk's salary Chq 100283 £55.20 C Slim, Clerk-related expenses 1.4.17 - 10.09.17 Chq 100284 £110.00 M Cooper B Field toilet block repairs Chq 100285 £20.00 H Clack reimbursement of costs Mower/B Field maintenance D/D NPower electricity charges Beckitt Field £22.47 (£21.40 + vat) 19.4.17 – 7.7.17</p> <p>2 Financial Out-turn Statement : Position to Date and review of Clerk's hours to be considered at the November meeting</p> <p>3 Bank Mandate completion of agreed Mandate with HSBC in line with minute 29.</p> <p>4 2016-17 External Audit The Council were pleased to note that the 2016-17 Audit was now completed and an unqualified opinion received.</p> <p>5 Pensions – The Clerk reported the formal completion of Declaration of Compliance with the Pensions Regulator under Pensions Act 2008.</p> <p>6 NSDC Ways to Pay. Following concerns raised earlier in the year that payments to NSDC were restricted to on-line or telephone payments, the Clerk reported that payments to NSDC could however be made by cheque through the Post Office</p>	<p>Next mtg</p> <p>Clerk</p>
45.16/17	<p>Planning Issues</p> <p>1 PLA/00953/FUL Mayfield, Bathley Lane, Little Carlton Householder application for erection of a single storey rear and side extension, alterations to porch canopy and windows. Approved NSDC</p> <p>2 PLA 17/00933/FUL Plum Tree Cottage, Bathley Lane, Little Carlton Householder application for proposed extension and alterations to existing cottage, demolition of existing detached garage and erection of new detached garage/office/gym/hobby room. New vehicular access location. SMC Min 30. set out the PC objections to the application. NSDC advised 31.7.17 that application had been refused on the grounds of visual impact and highway safety through limited visibility from revised access.</p> <p>3 PLA17/01405/FUL Domanci Cottage, Bathley Lane Householder application for proposed first floor extension over existing ground floor with single storey rear extension, was considered and unanimously SUPPORTED by the Parish Council</p> <p>4 PLA16/01761/OUT Ashleigh, Gt North Road, S Muskham Revised application for</p>	<p>Clerk</p>

	<p>the erection of up to three dwellings (previously five). The decision by members of the Parish Council to engage the professional services of Aspbury within an agreed budget of £250 (plus VAT and expenses) was RATIFIED; and the draft response submitted by Aspburys, attached to the Minute Book copy, was unanimously APPROVED for dispatch to NSDC.</p> <p>5 Consultation on Planning Applications Still awaiting a response from NSDC regarding the status of comments made on behalf of SMLC which had not been the subject of consideration at a public Parish Council meeting.</p> <p>6 Amended Core Strategy Plan Document. Further to Minute 30. the Parish Council approved the response prepared by Cllr Francis:</p> <p>‘that SMLC supported the Amended Core Strategy Development Plan with one proviso: under Spatial Policy 3 Rural Areas – Other Villages and the second bullet point under criteria, ‘Scale’ (p 31 of the document) the request to clearly define ‘small scale’ and specifically whether this related to one or two properties or up to 11 properties’.</p> <p>The Parish Council have now noted and accepted the NSDC response that while ‘small scale’ is not defined, villages such as South Muskham and Little Carlton are regarded in the policy as suitable for limited infilling – specifically one or two dwellings only.’</p> <p>7 Village Design Statement. Cllr Francis put forward the suggestion that the Parish Council make enquires about the feasibility of producing a Parish Design Statement, as opposed to a Neighbourhood Plan, where the complexities and costs of professional advice, expertise and commitment of time would be prohibitive. Whilst recognising the potential benefits of such a Statement, concerns were raised as to how the District Planning Authority would deem the status of such a document and it was AGREED that as a first step the Council seek professional advice from Aspbury Associates regarding this concern, and further, if feasible, the likely cost of formal professional advice.</p>	<p>Clerk</p> <p>Clerk</p> <p>LF</p>
46.17/18	<p>Use of Beckitt Field To note a further extension of the one year agreement (to 31.7.18) for use by Cougars Youth Football Team on the same terms and conditions as 2016-17.</p> <p>Also to consider an enquiry from a resident living in North Muskham for the hire of the Pavilion on, initially, a Wednesday afternoon, and possibly for one day weekly during school holidays. From the information available it was AGREED to respond setting out general conditions with regard to the hire and suggesting a charge of £10 per half day session and £20 per day.</p>	Clerk
47.17/18	<p>Flooding & Drainage Issues Cllr Mrs K Carr reported on an update now received from the Environment Agency including (1) Silt accumulation in the Church Lane Chamber, due to road drainage run off, would be maintained by the local authority; (2) The ENV Agency would attend with camera and clear silt from the pipe route underneath the Orchard View property; any future maintenance would be the responsibility of the house owner; and (3) the development of better vehicle access provision at the stop board sites on Ollerton Road (LC) and the Gt North Road (SM).</p> <p>It was noted that no formal response had yet been received to concerns raised over the past ten years for a restriction to be placed north of Little Carlton, so that in the event of flash flooding on Bathley Hills, the flood water could be contained on farm land, rather than flooding homes. Cllr Mrs K Carr kindly agreed to pursue this outstanding issue with the Agency.</p>	KC
48.17/18	<p>EMERGENCY PLAN Independent Electricity Supply, Village Hall. One quote – in respect of the electricity supply only - had been received. Additional quotes being sought. Training. Cllr Mrs K Carr reported that NCC Emergency Planning Office and VIA had now agreed to a request for a site meeting to discuss a suggested road closure scheme in the event of an emergency; and had advised that training in this respect and the role of Flood Warden would follow.</p>	<p>LF</p> <p>KC</p>
49.17/18	<p>Highways & the Environment 1 Footpaths the repair to the two damaged way markers previously reported, plus the</p>	

	<p>3 Broadband Consultation on design of Broadband Universal Service Obligation. Cllr Francis offered to respond on behalf of the Parish Council.</p> <p>4 NSDC Parish Council Event Monday 16 October 2017 at new Offices and including presentation from NHS Mansfield & Ashfield CCG. Cllrs Mrs K Carr, L Francis and Mrs K Walsh will be attending on behalf of the Parish Council.</p> <p>5 Notts ALC AGM 15 November 2017 NOTED</p> <p>6 Greenwood Community Tree Planting Grants 2017-18. NOTED</p> <p>7 Public Space Protection Orders(Dog Exclusion) sites The two 'No Dogs' sites remain as at present, namely Beckitt Field and Forge Close Play Area; the only change being that the relevant legislation was now set out under Public Space Protection Orders</p> <p>8 Newark Police Station Custody Suite correspondence from Robert Jenrick, MP regarding the possible closure of the local Custody Suite. It was unanimously AGREED to support the MP's initiative and that a written response be forwarded to the Chief Constable and the Police Crime Commissioner Nottinghamshire.</p> <p>9 Launch of consultation Health & Wellbeing Strategy for Notts. Online survey available:https://consult.nottinghamshire.gov.uk/public-health/joint-health-and-wellbeing-strategy Events being held district-wide for the public to attend and give their views. To attend the N & S event on 10 October between 2-4pm, The Civic Suite, NSDC, please email Julia.thornborough@nottscc.gov.uk</p> <p>10 Caunton new rural affordable housing scheme. Invitation to opening event on 28 September (10am to 12 noon), at Hedge Row, Norwell Road, Caunton NOTED.</p>	<p>LF</p> <p>Clerk</p> <p>Clerk</p>
54.17/18	<p>MATTERS OUTSTANDING not otherwise reported at the Meeting</p> <p>Telephone Kiosk (Min 14) Cllr Mrs K Walsh reported that, subject to completion by the owners of the land of a BT official form regarding change of use, the Parish Council would be formally allowed to adopt the Kiosk.</p> <p>Rubbish, Church Lane (Min 32.) Cllr Mrs K Walsh reported that she had spoken to the A1 Fishing Lakes Manager, and he would make efforts to minimise this problem.</p>	<p>KW</p> <p>KW</p>
55.17/18	<p>DATE OF NEXT MEETING : Wednesday 15 November 2017 at 7:30hrs at South Muskham Village Hall.</p> <p>Meeting closed at 9.45pm</p>	

