

## Draft South Muskham/Little Carlton Parish Council

### Minutes of the Parish Council Meeting held on Wednesday 18 November 2015 at 7.30p.m. in the Village Hall, South Muskham

**Membership:** Councillor H Clack(Chairman)  
Councillors: D Catanach, L Francis, R Gill, Mrs G Gilroy, Mrs K Walsh

7 members of the public were present, together with Cllr Mrs S Saddington

37.15/16	<b>Apologies for Absence</b> An apology for absence, owing to business commitments, was received and accepted from Cllr Catanach.	
38.15/16	<b>Declarations of Interest</b> Subject to a declaration of pecuniary interest from the Chairman, Cllr H Clack in respect of reimbursement of costs, see Minute 43, no other declarations of interest were received	
39.15/16	<b>Severn Trent Water Authority</b> An update on the recurring odour problems experienced in the Parish was provided by two representatives from Severn Trent Water: Simone Bridge, Customer Lead and Mark Clothier, Team Manager Newark Area. STW reported that a number of investigations had been instigated and were currently being monitored. STW were committed to finding a solution to this ongoing problem; fortnightly updates on progress were available and members of the public should contact Simone Bridge to be included on that email list. Despite the knowledge that some residents had been trying to get this problem resolved over a period of very many years, the Chairman believed that STW were now doing all they could to improve the situation. Simone requested that she be contacted by any resident who experienced the bad odour smell – this might help to build a better picture about the possible cause of the problem; she would also be pleased to answer any questions or provide information on the work being carried out. She could be contacted by email at <a href="mailto:simone.bridge@severntrent.co.uk">simone.bridge@severntrent.co.uk</a> or by phone on 0778 532 0469.  The Chairman thanked Simone and Mark for their time in attending the meeting.	
	<b>Public Session</b> Cllr Mrs S Saddington reported that <b>PCSOs in the County</b> would be reduced by 72 in number. She understood that K Crowhurst and R Dunn would be retained but their area likely extended. She understood that it was Police policy for PCSOs to attend up to two Parish Council meetings a year. Whilst this too was likely to be reduced in future to once a year, it was important to try and ensure that residents had the opportunity to meet and discuss local concerns and she encouraged the Parish to try and arrange such a general forum.  <b>Boundary Commissions</b> final recommendations regarding County ward boundaries had now been published, and the draft recommendations that the Muskhams and Bathley now be incorporated within the Farnsfield Ward, for which Cllr Bruce Lockhart was currently responsible, had been confirmed. As previously reported this new Ward included up to 15 parishes, mainly in the Farnsfield area and, whilst she would be sad to let the Muskhams go, she had now agreed with the Party proposal that in 2017 she should stand as County Councillor for the new Farndon and Trent Ward. She would continue to stand as our local District Councillor; Cllr Bruce Laughton would stand as our new County Councillor. On behalf of the Parish the Chairman thanked Cllr Saddington for all the assistance and hard work she had always willingly provided and whilst they were sad that (after May 2017) she would no longer be their County representative, they looked forward to her being their District representative for many years to come.	

	<p>In response to a question from Cllr Francis on the outcome of the recent <b>petition against Speeding in the Parish</b>, Cllr Saddington advised that a report on the matter was expected to be published over the next few days.</p> <p>Cllr Saddington left the meeting with good wishes to all residents in the Parish for Christmas 2015 and the New Year.</p> <p><b>Village Hall Management Committee</b> Mrs Hazel Hall wished to update the Parish Council on a number of issues, including</p> <ul style="list-style-type: none"> <li>• The Car Park: partial resurfacing (restricted by cost) adjacent to the entrance to reduce footfall damage inside the Hall; the provision of two disabled spaces; and the restricted area to the side of the Hall, necessary to meet emergency access provisions</li> <li>• The Chair Appeal (£40 to sponsor a chair) was going well – they had so far received approx 33% of the required finance</li> <li>• Poor acoustics still had to be addressed if they were to encourage more use of the Hall. This work, to include the installation of a loop system, would be expensive but she had received news today that the VHMC would be receiving grant aid of £500 together with some welcome publicity in the Advertiser in this regard.</li> <li>• The Cooker had ‘blown up’; repair costs were likely to be significant and the decision had been made to try and purchase a new oven; Mrs Hall had sourced a suitable replacement at £260.</li> </ul> <p><b>Hounds from the Local Hunt</b> A resident in Little Carlton reported that during a recent exercise the hounds had been allowed to run across Beckett Field – on land for which dogs had been banned. The Chairman would make enquiries and try and ensure that the organisers were informed that this practice must be stopped.</p>	<p>SS</p> <p>HC</p>
40.15/16	<p><b>Minutes</b> <b>AGREED</b> that the Minutes of the meeting held on 16 September 2015 be approved as a correct record and signed by the Chairman.</p>	
41.15/16	<p><b>Matters Arising (not on the Agenda)</b> <b>VH Management Committee.</b> The Chairman reported receipt of a formal letter of thanks in respect of the Parish Council grant to cover the cost of replacing the main floor in the Village Hall.</p>	
42.15/16	<p><b>Co-option of Parish Councillor</b> As reported at the last meeting, Roy Pollard had resigned from the role of Parish Councillor. Information regarding the vacancy having been circulated in the Parish, the Clerk reported that she had received three expressions of interest: one from Mrs Karen Carr, now present, another from Mr Fraser Brown, a resident in Little Carlton, who had subsequently written to apologise that a holiday commitment now prevented him from attending this meeting, and another resident from Little Carlton who has subsequently not followed up on his initial interest. The Chairman asked the public in attendance formally for any expressions of interest and further for them to say a few words about themselves and their interest in parish work. Mrs Karen Carr responded. The Chairman reminded Councillors of the background information recently provided by Mr Fraser Brown. The Parish Council then considered the two expressions of interest received and a ballot was taken. The Parish Council <b>AGREED</b> by a majority vote of 3:2 to co-opt Mrs Karen Carr to the Parish Council. Mrs Carr signed the Declaration of Acceptance form and joined the meeting. She was also handed the Member’s Register of Interest form to complete and return to NSDC together with copies of the Council’s Code of Conduct, Standing Orders and Financial Regulations. Her contact details are as follows: home address: Widford House, Main Street, South Muskham, NG23 6EE, email address: warm_braveheart@yahoo.co.uk; and mobile telephone number 07802 748 793.</p>	<p>Clerk to advise NSDC</p> <p>Clerk to update notice board</p>

	<p>The Parish Council wished to thank Mr Fraser Brown for his interest in the position and hoped that he would pursue any further vacancy which might occur. In the meantime it was very much hoped that he would be able to attend and participate during the Public Session of future Parish Council meetings</p>	
43.15/16	<p><b>Financial Matters : Invoices for Payment Expenditure</b>  The Council unanimously <b>AGREED</b> payment of chq 100209 £137.41 to Cllr Clack in reimbursement for the following expenses: £103.42 Speedwatch Gun &amp; batteries; £7.99 mower anti-freeze, £25.00 mower fuel and £1 materials for the Beckett Field. [Note chq 100208 was cancelled.]</p> <p>It was <b>NOTED</b> that a direct debit payment of £31.81 + £1.59 vat had been made to N Power in respect of electricity charges, Beckett Field Pavilion, covering the period 22 July to 9 October 2015</p> <p><b>Income</b>  The Parish Council were pleased to receive a £200 grant from Cllr Mrs S Saddington's NCC Divisional Fund towards set-up expenses regarding Speed Watch Scheme; and also noted that the £75 annual fee had now been received from the Under 10s Cougars Youth Football Team.</p> <p><b>Mandate Review</b>  (1) <b>Bank Mandate</b> Subject to Cllr Mrs Walsh providing the necessary identification at the Bank, it was agreed that no change was necessary to the Bank Mandate agreed at the 2015 Annual Council Meeting.  (2) <b>NIS Mandate</b> This should also remain as agreed at the 2015 Annual Council Meeting</p> <p><b>Financial Position Statement was NOTED.</b> The position to date suggested some saving against the current Budget provision. Further consideration would be given of the current position, and particularly the Budget requirements for 2016-17, at the next meeting. In advance of that meeting, all Councillors were asked to let the Clerk have detail of any proposed likely variations to overall costs to cover the current period and for the year 1 April 2016 to 31 March 2017.</p>	All Cllrs
44.15/16	<p><b>Planning matters</b>  <b>PLA14/01598/FULM land at junction Kelham Rd &amp; Gt North Road, Newark</b> demolition existing buildings/erection Class A1 foodstore &amp; petrol station (Sainsburys). NSDC were consulting again following amended plans now received and a Review of the ATP further comments report. It was unanimously <b>AGREED</b> the objection, as previously submitted to NSDC, should stand (Minute 32 refers).</p> <p><b>PLA15/01652/FUL 32 Forge Close, South Muskham:</b> householder application for alteration of existing vehicular access and erect front and rear single storey extension to house. To <b>NOTE</b>  This application, having been received outside a scheduled meeting, was circulated to all Parish Councillors and the following agreed response made</p> <ul style="list-style-type: none"> <li>• Subject to compliance with planning regulations in respect of the distance between the wall of the extension and the boundary to the property; and taking into account the important comments made by NCC Highways (25.09.15) particularly with regard to the replacement of off-street parking; SMLC has no objections in respect of this planning application.</li> </ul> <p>The Parish Council now <b>NOTED</b> that the application had been formally approved by the District Planning Authority.</p>	Clerk to advise NSDC

	<p><b>F/3394 proposed development by Nottingham Piscatorial Society of Muskham Lakes</b> to create two stock ponds, construction of a central bank in Bridge Lake through importation of inert materials and associated bank improvement works on Chestnut Lake to improve the habitat and promote sport development in the community and rural area, the creation of two 20m x 20m stock ponds and a Central Bank in Bridge Lane.</p> <p>This application was previously submitted to NSDC, PLA15/01598. However, the quantities of material needed to be imported, and the associated number of HGV movements, having now been clarified, the original application had been withdrawn and the application proposal (as revised) had now been transferred to the County Council.</p> <p>It was unanimously <b>AGREED</b></p> <p>(1) that the Parish Council response to the NCC application would be that made to NSDC at the September meeting (Minute 32)</p> <p>(2) that the Chairman should speak to the Secretary of the Society regarding clarification of the suggested benefits to local people of this site; in particular possible ways to enable local residents to make restricted recreational use of the land.</p>	<p>Clerk to advise NCC</p> <p>HC</p>
45.15/16	<p><b>Safety &amp; Security Issues</b></p> <p><b>Speedwatch Scheme.</b> Cllr Mrs Gilroy reported that volunteers had now been out with the Speed Gun on two occasions; and this would now be ongoing. Several people had also expressed an interest and further training would take place early in the New Year. Cllr Francis asked if the area covered could include Little Carlton and it was felt that this would be possible with more available volunteers and the necessary training.</p> <p><b>Parish Emergency Plan</b></p> <p>Cllr Mrs Gilroy reported that she had spoken with Marcus Widdowson, Parish Flood Warden. He suggested that he might be able to help with the development of a Plan. A meeting had been arranged for 30 November and anyone wishing to attend should contact Cllr Mrs Gilroy in the first instance. NSDC had also offered to provide assistance with an overview of the role of principal authorities and to assist with a local Parish Plan.</p> <p>It was <b>AGREED</b> that to progress the matter further a public meeting should then be arranged at the Village Hall. Information regarding the event to be circulated widely to encourage as many people as possible to attend to help with the preparation of the Plan and to volunteer, as may be required, in the event of a local emergency.</p> <p>Further, and as a priority, information should be collated with regard to those residents in the Parish who, through age and/or disability, might need additional assistance in the event of a potential emergency.</p>	<p>GG</p> <p>GG</p>
46.15/16	<p><b>Village Facilities &amp; Amenities</b></p> <p><b>Land on Main Street, opposite Forge Close</b></p> <p>Cllr Mrs K Walsh had spoken to Burnetts, the owners, about the possibility of the Parish Council taking on the responsibility to maintain a small area of land situated between the pathway and land currently under cultivation at a peppercorn rent. The area was both unsightly and also a hazard with overgrown vegetation onto the pathway. The response had not been very encouraging, but Cllr Mrs Walsh agreed to try once again and report back to the next meeting.</p> <p><b>Seat near the Roundabout</b></p> <p>Cllr Gill advised that work was progressing; he would now report back to Mr Pask that the Council would prefer powder coating to the seat and would ask about the likely completion date. The Chairman reported that the Council might have the opportunity to purchase a number of large boulders, which if placed around the seat would provide a 'safety' barrier and also limit the need for grass maintenance to the area.</p>	<p>KW</p> <p>RG</p>

	<p><b>Play Area Equipment</b> A resident had been in touch about the maintenance of the equipment and also the possibility of the Parish Council extending the facilities provided. Newark and Sherwood Homes owned the site and had been responsible for the greater part of the refurbishment work carried out in 2011-13; the Parish Council's financial contribution of £7950 for the supply and installation of a Multi-Play System had been met by the balance available on a 106 sum (now exhausted). It was <b>AGREED</b></p> <p>(1) that the Clerk should check that the issues raised with regard to the swings had been investigated; (2) that the Parish Council would look at what further equipment/enhancements might be possible within such a restricted area and the financial implications involved.</p>	<p>Clerk Next Mtg</p>
47.15/16	<p><b>Correspondence Received and Other Matters Reported</b></p> <ul style="list-style-type: none"> <li>• NCC Supporting Local Communities Fund</li> <li>• Rural Crime Initiatives in Nottinghamshire Circular from P Tipping (1.10.15)</li> <li>• Better Broadband for Nottinghamshire</li> <li>• NCC Community Events to commemorate the Great War</li> <li>• LGBC Review of County Council Ward representation. Final Recommendations</li> <li>• NSDC Garden Waste Collection Service to be extended to cover the whole of the District from 1 April 2016. Details of the Scheme to be posted on notice boards and circulated by email; NSDC to notify individual households during January.</li> </ul>	
48.15/16	<p><b>Village Hall : Financial Support</b> Further to the comments made earlier in the meeting by Mrs Hazel Hall regarding the ongoing financial issues currently facing the Village Hall, the Chairman proposed that the Parish Council should make a further financial contribution during 2015-16 of up to £320 (based on the purchase of 8 new chairs at £40 each). Whilst such a contribution would be very welcome it was decided that a replacement oven should be the Village Hall's priority and it was unanimously <b>AGREED</b> that the Parish Council provide the gift, up to a net value of £320, for a new oven.</p> <p>This arrangement was gratefully received by Mrs Hall, on behalf of the Village Hall Management Committee.</p>	<p>Mrs Hall to provide HC with info; HC to order &amp; receive payment at next mtg.</p>
	<p><b>Next Meeting</b> 7.30pm Wednesday 20 January 2016 in the Village Hall, South Muskham Meeting closed at 21:40hrs</p>	