

Minutes of the Parish Council Meeting held on Wednesday 16 November 2016 at 7.30p.m. in the Village Hall, South Muskham

Membership: Councillor H Clack(Chairman)

Councillors: Mrs K Carr, D Catanach, L Francis, R Gill, Mrs G Gilroy & Mrs K Walsh

2 members of the public were present, together with Cllr Mrs S Saddington

44.16-17	An Apology for Absence was received, and approved, from Councillor D Catanach.	
45.16-17	Declarations of Interest Subject to a declaration of interest from Cllr Clack (Min 48.) no other declarations of interest were received.	
46.16-17	Minutes AGREED that the Minutes of the meeting held on 21 September 2016 be approved as a correct record and signed by the Chairman.	
47.16-17	<p>Matters Arising from the Minutes & Public Session</p> <p>Village Hall Management Committee (VHMC) Mrs H Hall reported that the acoustic panels had now been fixed and everyone agreed they were extremely effective and would benefit all users and events held in the main hall. Improvement work to the floor covering in the small room had also been undertaken. The VHMC were however very disappointed that the advertising banners regularly used to display information on forthcoming fund raising events had been removed by Highways, who had responded to concerns raised with a statement that it was an offence under national legislation for the placement of any sign within the highway or on highway infrastructure, without the authorisation of the Highways. Cllr Clack proposed that Highways be asked if there was any capacity to legally advertise charitable events anywhere around that area, e.g could placards be placed on the roadside verges leading up to the roundabout; or would it be possible to affix signage to any appropriate fencing alongside the verges – obviously with the consent of the owner – or any other possibilities which might be considered?</p> <p>Maintenance of Verges Concerns were raised regarding the approach to the roundabout along the B6325 from the A1; particularly in respect of tree branches which had been cut and left. Agreed that NCC (Jo Horton) be asked about responsibility for keeping verges clear and maintained.</p> <p>Public Footpaths Following site meetings held with the NCC Officer responsible for District public footpaths it was understood that the necessary work had now been carried out in respect of</p> <ul style="list-style-type: none"> • the two footpaths in the west of the Parish; • the route of the footpath between Bathley and Kelham to be formally re-directed (by NCC) to go around the boundary of Manor Farm; and • the path between Bathley Lane Corner and the A616 now re-opened, except that work was outstanding by one of the landowners in respect a stile. <p>As soon as all the work had been completed the Council would make available copies of a map setting out the route of all footpaths within the Parish.</p> <p>Village Bench Cllr Clack reported that work to move an existing bench and also to fix the new bench would have to be carried out by NCC contractors. An estimate for this work was still awaited.</p> <p>Parish Defibrillator Further to minute 35., Cllr Mrs Carr advised that Notts Piscatorial Society would not be able to offer any financial assistance, having recently donated the same to Averham, Staythorpe and Kelham PC. Cllr Mrs Gilroy reported that she was pursuing a grant application to the British Heart Foundation. It was agreed that the best position for a machine was the outside wall of the Village Hall. A number of administrative issues were raised, relating to responders and compiling an easy guide to household addresses within the Parish – see note below, headed ‘Map’</p> <p>Telephone Kiosk. Cllr Mrs Walsh reported back on discussions with BT. Specifically, an electricity supply would have to be maintained and, if necessary, it would be possible to give back responsibility for the Kiosk in the future. Cllr Mrs Saddington confirmed her offer to pay for the refurbishment of the Kiosk.</p> <p>Traffic Chaos Cllr Mrs Saddington updated the Council on her efforts to keep the authorities aware of the constant traffic problems getting into and around Newark. She also reminded everyone that sugar beet lorries</p>	<p>Clerk</p> <p>Clerk</p> <p>Budget provision</p> <p>GG to progress</p> <p>KW to progress</p>

	<p>queuing immediately before Christmas was, once again, likely to cause problems.</p> <p>Civic Events Cllr Mrs Carr reported on her attendance, on behalf of the Parish Council, at the District led celebrations of the 800 year anniversary of the death of King John, which had been both interesting and enjoyable.</p> <p>Bad Odours Cllr Mrs Carr provided an update following the STW public meeting on 4 October 2016. She was pleased to report that there were currently zero issues; updates would now continue on a half yearly basis and as a gesture of goodwill a donation of £1000 had been received by the Village Hall Management Committee.</p> <p>Emergency Plan Cllr Mrs Carr reported a good turn out, of around 40 local residents, at the Public Meeting held on 28.9.16. The completed South Muskham/Little Carlton Community Emergency Plan had now been formally adopted by the Parish Council. The Chairman thanked members of the Parish Council and volunteers for all their hard work in preparing such a comprehensive and useful document. The Plan would now be regularly reviewed and updated as necessary; this task would be the ultimate responsibility of the Parish Council but the support of local residents was essential to ensure that this important document was kept in good working order.</p> <p>Map setting out location of Parish Households In respect of both the Emergency Plan and the anticipated Defibrillator it was agreed that some template of properties by location throughout the Parish would be helpful and Members agreed to give some consideration as to how this might best be achieved.</p> <p>Crow Lane : Rubbish Concern with regard to rubbish which had accumulated along the hedge, at the back of the reclamation yard, had been reported and was being monitored by NSDC. At present the rubbish was on private land but in the past it had provided a base for even more rubbish being left by passing traffic. Cllr Mrs Gilroy reported that another pile of rubbish had been deposited, further down Crow Lane, and this would be reported to NSDC.</p>	<p>ALL</p> <p>ALL</p> <p>Clerk</p>
48.16-17	<p>Financial Matters</p> <p>Invoices for Payment The Council unanimously AGREED to the payment £34.97 (cheque no. 100244) to Cllr H Clack to cover re-imburement of £25.00 to Cllr Gill for supply of diesel for the mower; £2.50 car parking charge to Cllr Francis & £7.47 (£6.23 + £1.24 vat) to Cllr Mrs Gilroy for the supply of a torch battery.</p> <p>Financial Statement. Members were please to note that, with the exception of a projected increase in the number of Clerk's annual hours, and thus cost, expenditure to date and projected to year end was very much within the 2016-17 provision. Members were reminded that the 2017-18 Budget would be have to be considered and approved at the next meeting, scheduled for 18 January 2017, and any early suggestions raised should be quantified before that meeting. Cllr Francis raised the ongoing problems caused by damp at the Beckitt Field store and it was agreed that likely costings should be made available for consideration at the next meeting.</p> <p>A Letter of Support had been sent from the Parish Council against Government proposals to extend Council Tax Referendum principles to parish and town councils</p> <p>NCC Supporting Local Communities Fund Accepted that no application to be made in respect of the 2016-17 Supporting Local Communities Fund, as the Council was unlikely to meet the criteria in respect of matched funding.</p>	<p>ALL</p> <p>LF</p>
49.16-17	<p>Planning Matters</p> <p>PLA16/0613/FUL. Paddock View, Bathley Lane, Little Carlton householder application for new entrance porch, new pitched roof over existing bay window, new side window and alteration to existing rear first floor window, was considered and no objections had been raised.</p> <p>PLA16/01596/FUL Holly House, Gt North Rd, South Muskham householder application to replace existing gates & pillars with new 8ft high gates & pillars had been previously circulated and no objections had been raised.</p> <p>Greenoaks, Kelham Lane, Little Carlton</p> <p>PLA16/01398/FUL householder application for proposed entrance gates, garage extension, side extension, pitched roof to side, hand railing, external stairs, barbeque roof, summer house and golf driving hut to existing building had now been approved by the Local Planning Authority.</p>	<p>Clerk</p>
50.16-17	<p>Flooding & Drainage Issues</p> <p>Cllr Mrs Carr reported that following the site meeting held in August, the Environment Agency had now submitted a detailed Flood Defence Condition Assessment in respect of the South Muskham Flood</p>	

	<p>Embankment, including Slake Lane. In summary the report stated that the existing flood defence height currently meets the 'once in 100 year' standard. ENV would continue to carry out a visual condition assessment on an annual basis along with a detailed crest level survey. They would increase pest control assessments and measures.</p> <p>Whilst this was good news a number of issues remained, including</p> <ul style="list-style-type: none"> land drainage issues, and regular maintenance of culverts and dykes; and a meeting to discuss this and other concerns had now been arranged with Officers from the NCC Flood Risk Management Team for 7 December 2016; an issue raised by a local resident regarding a pipe which currently ran from Church Lane through his property and under the flood bank to a dyke across the field was to be investigated by the Environment Agency; a concern raised at the public meeting regarding potential problems in the event of a long term loss of electricity at the Village Hall. Subject to the agreement of the Village Hall Management Committee, it was suggested an electrician should be asked to install an independent supply to allow for the use of a generator in such an emergency; the cost of such work to be paid by the Parish Council; and the involvement of the Internal Drainage Board in response to concerns regarding maintenance of dykes and culverts, the creation of a restriction north of Little Carlton to assist in the event of flash flooding on Bathley Hills, and a more effective use of stop boards in the event of a fluvial incident. 	<p>KC/RG</p> <p>KC/RG</p> <p>Clerk to write to VHMC</p> <p>KC/RG</p>
51.16-17	<p>Highways Issues Reduced Speed Limit A616. Formal consultation on was still awaited on the introduction of a 50mph speed limit from Debdale Hill to the mini roundabout. Details would be circulated, when received.</p>	
52.16-17	<p>Safety & Security Risk Assessments & Insurance Cover for Flood Wardens and others on Parish Duties The Parish Council agreed that it was important for appropriate risk assessments to be in place to cover all those who provided voluntary assistance to the Council, such as flood warden duties, Speedwatch**, general maintenance work, including grass cutting at Beckitt Field. It was AGREED that advice should be sought from organisations, such as the principal local authorities and also from any local contacts with the necessary expertise in this regard. **Cllr Mrs G Gilroy reported that she had spoken to the PCSO who advised that risk assessments are not required as long as Speedwatch volunteers follow instructions given during training.</p>	<p>KC/RG to ask at mtg on 7.1.16</p>
53.16-17	<p>Correspondence Received</p> <ul style="list-style-type: none"> NSDC Consultation re Community Infrastructure Levy (CIL) Charging Schedule. Noted CAB AGM invitation 30.11.2016 at 3.45pm, Forest Court, New Ollerton. Noted NSDC Household Bin Collection Service. Only date affected would be bin collections normally scheduled for Mondays – with a collection on Saturday 24 December in place of Boxing Day (26th December). Tuesday 27 December & Monday 2 January collections unaffected. 	
54.16-17	<p>Other Matters Arising Beckitt Field. Cllr Gill asked if enquiries could be made to NSDC in respect of a possible list of approved contractors for grass cutting/maintenance services. And, also, whether the District Council had any information on financial support available to promote youth sporting activities. Xmas Fayre of Christmas Crafts to support St Wilfrids to be held on Saturday 26 November between 10am and noon. £1 admission to include refreshments. It was hoped that as many people as possible would attend to support the fund raising efforts for the Church.</p>	<p>Clerk Clerk</p>
55.16-17	<p>Next Scheduled Meeting : Wednesday 18 January 2017, South Muskham Village Hall</p>	
	<p>Meeting closed at 21:40 hrs</p>	