

Draft South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 15 March 2017 at 7.30pm in the Village Hall, South Muskham

Membership: Councillor H Clack(Chairman)

Councillors: Mrs K Carr, D Catanach, L Francis, R Gill, Mrs G Gilroy & Mrs K Walsh

One member of the public was present, and Cllr Mrs S Saddington and Cllr B Laughton attended for part of the meeting

69.16-17	There were no Apologies for Absence . Cllr Francis was not present	
70.16-17	Declarations of Interest No declarations of interest were received.	
71.16-17	Minutes AGREED that the Minutes of the meeting held on 18 January 2017 be approved as a correct record and signed by the Chairman.	
72.16-17	<p>Matters Arising from the Minutes Telephone Kiosk. Cllr Mrs Kim Walsh advised that information was still awaited from British Telecom.</p> <p>Beckitt Field Maintenance Cllr Gill reported that a draft agreement had been received from NSDC to cover grass cutting maintenance for twelve months from 1 April 2017. NSDC had proposed cuts during the period from April to October, but the Parish Council had requested that the number of cuts (£45 per cut) should be as necessary to maintain the grass should throughout the year to a suitable standard for use as a football pitch.</p> <p>Parish Defibrillator Cllr Mrs G Gilroy provided an update. 25 residents attended the meeting held on 25 February. It was hoped that mannequins might be available in the near future to assist with CPR training; it was, however, made clear that anyone could undertake the role. There remained concerns with the problem of quickly locating houses within the Parish and also distances to reach the whole of the Parish, and with regard to the latter it was hoped that a second machine might be sought which could be housed at the Cricket Pavilion on Bathley Lane. If any local resident in Little Carlton would like to pursue this, Cllr Gilroy would be glad to discuss the matter with them. Cllr Gilroy had received a request for consideration of a donation towards the work of the British Heart Foundation in providing the machine, without charge, and the Parish Council AGREED that a donation of £100 should be made. Cllr Gilroy would like to acknowledge the support of Matt Whate, who installed the electrical connections at no cost, the Village Hall Management Committee members, Val Donnelly and Hazel Hall, who provided the refreshments and to Cllrs Mrs Carr and Walsh for their support on the day. ** 137 expenditure</p>	Clerk to write to M Whate
	<p>Public Session Cllr Mrs Sue Saddington reported on the Ashleigh Planning Development (see Minute 74. below) and the Local Minerals Plan (see Minute 75).</p> <p>Gt North Road Briggs Price Scrap Yard. In response to continued concerns regarding inappropriate parking by scrap lorries opposite the entrance to the Yard, and the apparent spread of the Scrap Yard on either side of the original Site, Cllr Mrs Saddington suggested that the Parish Council should contact Notts County Council Planning Enforcement Officers to advise of those concerns.</p> <p>County Council Elections. With the County elections in May, and as a result of Boundary Commission recommendations, the County Council Ward which included SMLC would be contested by Cllr Bruce Laughton. Cllr Mrs S Saddington would retain some of her current (County) parishes but not the Muskhams. She would however still be involved with this Parish in her role as District Councillor.</p> <p>County Councillor Bruce Laughton attended for part of the meeting and was welcomed by the Parish Council.</p>	Clerk to write
73.16-17	Financial Matters Invoices for Payment The Council unanimously AGREED to the payment of	

- Chq 100251 £37.76 STW Beckitt Field 18.8.16 to 6.2.17
- Chq 100252 £35.00 ICO Annual Renewal Data Protection Registration
- Chq 100253 £75.00 Whate Electrical Services 5 yr Electrical Check Cricket Pavilion
- Chq 100254 £191.00 HMRC 4th quarter PAYE return, Clerk's payroll
- Chq 100255 £101.95 (£84.96 + VAT) NSDC 2016-17 dog bin emptying service
- Chq 100256 £28.24 Petty Cash (to re-instate £50 float at 31.3.17)
- Chq 100257 £298.04 C Slim (£106.80 travel/other exps 2016-17 plus £191.24 addn net pay in respect of 20 excess hrs already worked in 2016-17, agreed under Budget considerations 18.1.17)
- Chq 100258 £68.75 VHMC hire of Village Hall for meetings 2016-17.
- Chq 100260 £100 British Heart Foundation a donation of thanks for the Defibrillator (this is deemed Section 137 Expenditure (being of direct benefit to its community either as a whole or in part))

2017-18 payments

Payment in respect of the financial year 2017-18 was **APPROVED** in respect of

- £103.15 to Notts ALC in respect of annual subscription 2017-18
- £100 grant aid to Citizens Advice Sherwood & Newark, Section 137 Expenditure

Printing Costs incurred by Parish Councillors

This matter was discussed at the Annual Parish Council meeting, Minute 10. refers. Advice had been sought from the Notts Assn of Local Councils who suggested that there was very limited provision for any re-imbursment of general administrative costs incurred by parish councilors. It was therefore **AGREED** that the matter should not be further pursued. The Chairman thanked Members for their commitment to work for the benefit of the Parish – not only in attendance at meetings, and the considerable improvements achieved over many years, but also for their time carrying out routine tasks, such as printing and posting the notice board copies.

Grants Received

£200 from NCC Divisional Fund towards refurbishment costs for the Telephone Kiosk (reported and acknowledged under Public Session : 18.1.17)

£627.96 from Notts ALC for use towards purchase of a Parish Council owned computer, related software, and associated costs with transferring information across from the Clerk's personal computer

External Auditors

Reference the Smaller Authorities Audit Appointments for Nottinghamshire, the appointment of PKF Littlejohn for the five year period commencing 1 April 2017.

Chqs for issue post 1.4.17

74.16-17

Planning Matters

PLA16/01761/OUT Ashleigh, Gt North Road, S Muskham proposed erection of up to five dwellings.

During the Public Session Cllr Mrs S Saddington advised that she had received no further update from NSDC Planning beyond an email from the Planning Officer concerned on 16 January 2017 which reported that following discussions with the Highway Authority regarding their concerns the agent has requested an extension of time pending discussions with their client.

The Parish Council has also spoken with the NSDC Planning Officer on their specific concerns, set out in their formal response dated 23 December 2016, It was **AGREED** that in view of the extension now provided to the applicant, the Parish Council send a note to those residents on the Email Distribution List, setting out the Council's particular concerns and requesting that if residents supported the views expressed they should take the opportunity of the requested extension to write to NSDC at <http://www.newark-sherwooddc.gov.uk/planningapplications/>

PLA16/01832/FUL Field House, Bathley Lane, Little Carlton Householder application to replace existing roof of garage with tiles to match house. Increase overall roof height of garage by 1.9m, creating storage room with access via external staircase at rear. Replace front hedge/timber panelled fence with 6ft brick wall, to include entrance to provide pedestrian access to front door. Approved by NSDC

75.16-17	<p>Nottinghamshire Minerals Local Plan</p> <p>Cllr Mrs Sue Saddington reported that she had today received a communication from NCC Planning to advise that the Independent Examinations Hearing Sessions would commence on 27 June, and were scheduled to last until 5 July 2017. The sessions would take place at County Hall, West Bridgford and Elizabeth Hill has been appointed as the Independent Inspector.</p> <p>Cllr Gill provided the background history to PAGE (Parishes against Gravel Extraction) re-established in 2011 to represent parishes affected by the proposed (2014) NCC Minerals Local Plan.</p> <p>The Chairman reported on the outcome of recent meetings of the PAGE Group and, subject to the agreement of the Parish Councils involved, the proposed outline strategy to present to the public enquiry, see Appendix 1 attached. The cost of engaging professional support was estimated at a maximum of £2500; this cost would be spread across the parishes concerned and the likely cost to South Muskham/Little Carlton would be the region of £480. A provision of £1000 has been included in the 2017-18 Parish Budget. To minimise the professional costs it was expected that representatives from PAGE would provide cover during part of the Enquiry.</p> <p>It was unanimously AGREED that the Parish Council, in accordance with its powers under section 137 & 139 of the LGA 1972, should incur such expenditure as proposed above. (Section 137 provides that, in the opinion of the Council, such expenditure is in the interests of the Parish and its residents and will benefit them in a manner commensurate with such expenditure).</p>	Clerk to notify PAGE
76.16-17	<p>Highways – Bench</p> <p>The order for the current bench at Forge Close to be re-sited close to the mini roundabout and replaced by the bespoke bench in the sum of £1121.65 was ratified. This cost would be met from earmarked reserves received from British Sugar and the NCC Divisional Fund towards Village improvements. No date had yet been received for the work to be carried out. A request for the current bench at the mini roundabout to be salvaged, if at all possible, was noted.</p>	Clerk
77.16-17	<p>Safety & Security</p> <p>Continued vigilance against hoax callers, in person or by telephone, was again raised, with Cllr Mrs Kim Walsh reporting that she had recently been targeted as part of a scam which, if it had been successful, might have resulted in considerable financial loss. Councillor Mrs K Carr emphasised that there have been recent opportunistic burglaries and that we should all be as vigilant as possible.</p>	All
78.16-17	<p>Flooding & Drainage Issues</p> <p>The Parish Council were pleased to note that work was currently being carried out on the surface water drainage channels on the land around South Muskham on the Slake Lane/Railway direction and opposite the Gt North Road. Confirmation on exactly what work had been undertaken was awaited from the Internal Drainage Board.</p> <p>The Parish Council would continue to pursue other outstanding issues, reported at the last meeting under Minute 66.</p> <p>Emergency Plan</p> <p>Cllr Mrs Carr circulated information and reported progress with regard to completion of required risk assessments in respect of the role of Flood Warden; Jo Longmire having kindly agreed to undertake this role in respect of South Muskham. Little Carlton were encouraged to seek the appointment of a similar role.</p> <p>Cllr Mrs Carr reported that she was in touch with the authorities with regard to necessary training in relation to Road Closures.</p> <p>She advised that a meeting of the Emergency Committee would be scheduled in September to check that everything was now in place. The Plan and associated matters would then be reviewed as required and as a minimum on an annual basis.</p>	All
79.16-17	<p>Correspondence Received</p> <p>Citizens Advice (Sherwood & Newark) request for financial aid. It was unanimously AGREED that a</p>	Chq for

Parishes Against Gravel Extraction (PAGE)

PAGE was formed in 2011 by North Muskham, South Muskham and Little Carlton, Bathley, Cromwell and Norwell Parish Councils to represent the parishes affected by the proposed Minerals Local Plan (MLP), the current version of which covers the projected demand for sand and gravel up to 2030. It includes the extraction of 20 million tonnes of gravel from a new site at Flash Farm on the A617 near Averham, and similar proposals for sites at Shelford (40m tonnes) and at Coddington (20m tonnes). A public enquiry, lasting 5 or 6 days, will start in Nottingham on 27th June, the agenda for which will be published in advance and will probably address specific issues, e.g. need, transport, waste etc, rather than focusing on each specific site. Only accredited representatives will be invited to speak at the enquiry. PAGE members, and our County and District Councillors Bruce Laughton and Sue Saddington met recently and, subject to the agreement of their respective Councils, agreed an outline strategy to present to the public enquiry. The group's objections are that; the plan over-estimates the local need for this low-value heavy mineral and therefore the sites chosen are inappropriate, and the transport and other environmental problems will have a detrimental effect on our villages and Newark in general. There is, however, an added danger that should this current MLP be rejected, further local development at Foxholes Farm, North Muskham, Berridge Farm in South Muskham or on the A616 near Little Carlton may be considered. PAGE agreed to retain similar legal and advisory representation to that used at a previous hearing. Our expert will be instructed to target his expertise on one or two sessions, with the remaining sessions being covered by PAGE personnel which, we hope, will impress on the Inspector as to how seriously we consider this subject to be.

PAGE legal costs are likely to be in the region of £1,000 per session, to an assumed maximum of £2,500.

Subject to the approval of their individual Parish Councils, each parish will make a financial contribution based on the number of registered electors by percentage of the combined total. Costs will spread thus; North Muskham 40%, South Muskham and Little Carlton and Norwell 20% each, and Bathley and Cromwell 10% each although, due to its current quarries, Cromwell will be treated as a special case and receive additional financial support.

A further meeting of PAGE is planned for early June.

The above Statement was prepared following the meeting of PAGE held on 9 March 2017