

South Muskham/Little Carlton Parish Council

Draft Minutes of the Parish Council Meeting held on Tuesday 24th July 2018 at 7.30pm in the Village Hall, South Muskham

Membership: Councillor Mrs K Carr (Chairman)

Councillors: H Clack, R Gill, Mrs S Gannon, Mrs G Gilroy, Mrs K Walsh, D Catanach

Also present for part of the meeting: County Cllr B Laughton

Members of Public: 1

37.18/19	<p>Apologies for Absence Apologies were received and accepted from Cllr. D Catanach and District Cllr. Mrs S Saddington</p>	
38.18/19	<p>Declarations of Interest None declared</p>	
39.18/19	<p>Report from the Chairman Parish Clerk and RFO The Chairman welcomed Ms Sandra Akerman as the new Clerk and stated she was looking forward to working together. Both signed the Contract of Employment.</p> <p>The Chairman also thanked Mrs Christine Slim for all her hard work and professionalism working with the Council over the last seven years and on behalf of the Council presented her with a gift, card and flowers.</p> <p>Christine said she had enjoyed working with the Council, it had been a very rewarding job and everyone has been very kind and helpful. Thanks went especially to Cllr. Clack, Cllr. Mrs Carr and Cllr. Gill for their support and friendship.</p> <p>A handover between Clerks has taken place with some final financial items to be covered. Christine has kindly offered to be available for this and also to answer any queries that may arise over the next few weeks.</p> <p>The Chairman also gave thanks to Cllr. Clack for his twelve years as Chairman of the Council and for his commitment to both the Council and Community. Cllr. Clack expressed his thanks for the kind words and gift.</p> <p>The Chairman formally reported on the very sad and sudden death of Brenda Francis, wife of former Cllr. Les Francis. Personal condolences had been sent by all members of the Council.</p> <p>Best wishes are also sent to Mrs Hazel Hall.</p> <p>Finally, the Chairman noted that the date for the next meeting in September has been changed to Wednesday 26th. The Vice Chairman, Cllr. Mrs S Gannon has agreed to chair the meeting.</p>	SG
	<p>Public Session Report from County Councillor Bruce Laughton Consultation launched for 50mph speed limit on the A616 between Wellow and South Muskham. The section of the A616 between Old Ollerton and Wellow is proposed for a 40mph limit with an interactive speed sign at Kneesall. The Chairman confirmed a response has been lodged. NCC are currently considering the purchase of two Scania Dragon lorries which will make pothole repairs more sustainable and cost effective.</p>	
40.18/19	<p>MINUTES All Agreed that the Minutes of the meeting held on 16th May 2018 be approved as a correct record and were duly signed by the Chairman.</p>	
41.18/19	<p>Matters arising from the Minutes not elsewhere on the agenda</p>	

	<p>Wifi at the Village Hall Confirmation required if this is now installed and any of access codes.</p>	KW
42.18/19	<p>Financial Issues Invoices for Payment Payments made between meetings to the following were ratified: HMRC for 1st qtr payment for Clerk payroll costs @ £211.60 (chq 100313) Waterplus for charges at Beckitt Field 09.02.18 to 16.05.18 @ £19.32 (chq 100314)</p> <p>The following were approved for payment: Barker Maule for audit services @ £216 (chq 100315) G Buswell for hedge trimming at Beckitt Field @ £40 (chq 100316) TCC.Com for annual service of Council laptop @ £80 (chq 100317) VHMC for financial aid for WiFi costs at the village hall @ £400 (chq 100318). To be reviewed annually.</p>	SA RG SA SA
43.18/19	<p>Bank Mandate A revised mandate was required to reflect the change in respect of the post of Parish Clerk. Sandra to complete and provide relevant identification for the bank.</p>	SA
44.18/19	<p>Financial Out turn Statement The bank account has been reconciled with a final financial handover to be completed.</p>	SA/ CS
45.18/19	<p>Planning Issues 18/000997/FUL Lynroe, Little Carlton Documents lodged with N&SDC have also been provided to SMLC by the applicant. SMLC has already responded to the application objecting on the grounds of Highways issues. A further discussion followed and it was agreed that the Chairman should write to acknowledge receipt of the documents commenting on safety, adherence to terms of the 'O' Licence and to encourage a co-operative community environment for all.</p>	KC
46.18/19	<p>NCC F/3855 British Sugar Proposed change of use of soil conditioning extension. SMLC has responded with no objections referencing previous problems with odour from the settling ponds and lagoons. Cllr. Post Minute Note: Confirmation received from NCC on 25th July the application is approved reflecting comments made regarding odour.</p> <p>Mrs Gannon commented on the increased odour problem over the last few weeks. It was felt this was possibly coming from animal feed being used by a local farmer.</p>	
47.18/19	<p>18/00602/FUL The Grange, Great North Road, South Muskham Application approved by N&SDC</p>	
48.18/19	<p>18/00805/FUL Garage House, Great North Road, South Muskham Application approved by N&SDC</p>	
49.18/19	<p>Notts ALC 'Nuts and Bolts' Planning Training Attended by Cllrs. Mrs Carr and Mrs Gannon. A very productive session with useful information provided. The Chairman of Fiskerton PC has shared a template it uses for assessing planning applications. Cllr. Mrs Carr to circulate.</p>	KC
50.18/19	<p>LNER Church Lane Level Crossing The Council discussed an incident on 4th July involving two parish residents and expressed its concern for them. A letter has been sent to LNER and received a standard acknowledgment which will be followed up. Letter to be re-sent to Network Rail and copied to Robert Jenrick. The matter has also been raised at the Safer Neighbourhood Group by Cllr. Mrs Gilroy.</p>	SA
51.18/19	<p>Flooding and Drainage Maintenance Work to Drains & Culverts</p>	

52.18/19	<p>Works were completed at Bathley Lane w/c 16th July and at South Muskham on 23rd July (latter item to be confirmed). Discussion regarding who is responsible for rain water disbursement – Via EM or IDB. Cllr. Gill has spoken with Matt Everett, IDB who will clarify who should be clearing the dyke at the corner of Beckett Field.</p> <p>Update on outstanding issues required from NCC Flood Risk Management Team.</p>	KC/ SA
53.18/19	<p>Emergency Plan Flash Flood 2nd June Cllr. Mrs Carr has written to NCC regarding sandbags and who should provide these. It was noted that waterproof bags are required. Local builder's merchants to be contacted for a price on sand to fill 50 to 60 bags, some to be stored at the village hall and the rest distributed to residents as requested.</p> <p>Minutes of the Flood Review Meeting have been circulated.</p> <p>Flood Wardens to be provided with a 'grab bag' of essential equipment and contact numbers for councilors trained as Flood Wardens. It was noted that road closure signage must only be deployed having informed the Duty Emergency Planning Officer.</p> <p>Cllr. Mrs Gilroy discussed the inventory of emergency equipment and what additional purchases were required. Cllr. Clack proposed and Cllr. Mrs Gannon seconded proceeding with purchase of additional equipment as identified.</p> <p>Cllr. Mrs Carr suggested a meeting to walk the villages and identify manhole covers for the Emergency Plan. A date to be circulated.</p>	HC GG KC
54.18/19	<p>LIS Bid Awaiting receipt of funding. To be followed up.</p>	SA
55.18/19	<p>Highways and the Environment A616 Ollerton to South Muskham Refer to comments made by County Cllr. Laughton earlier in the meeting.</p> <p>Cllr. Clack raised concerns over traffic control from Debden Hill to the mini roundabout at South Muskham especially in view of proposed daytime closures at Kelham Bridge. It was suggested traffic levels and speed are monitored during the closure period (see below) and Cllr. Mrs Gannon agreed to do this.</p>	SG
56.18/19	<p>Church Lane Crossing A quantity of rubbish was left at the crossing following overnight works. Cllr. Mrs Carr contacted Via EM to complain and will follow up with Network Rail and Robert Jenrick if happens again. N&SDC also advised.</p>	
57.18/19	<p>Road Closures Church Lane Level Crossing from 22:45hrs Sat 28 July to 08:25hrs Sunday 29th July; and from 22:45hrs Sat 4 August to 08:25hrs on Sunday 5 August</p>	
58.18/19	<p>Revised dates for Kelham Bridge closure now 06:00 hrs Sunday 5 August to 16:30hrs Friday 24th August</p>	
58.18/19	<p>Poppies on Lamp Posts The parish has approximately 50 lamp posts and Cllr, Mrs Carr suggested a poppy on alternate ones. Order to be placed with Royal British Legion for 25 to 30 poppies at £3 each</p>	SA
59.18/19	<p>Grass maintenance on mini roundabout NCC have agreed to five cuts per year, one has been done, on request. Cllr. Mrs Walsh agreed to monitor the area and advise the Clerk when a cut is required.</p>	KW/ SA

69.18/19	Footpaths Cllr. Mrs Walsh is working on producing an A4 map of the parish footpaths.	KW
61.18/19	Bad Odour Cllr. Mrs Carr has written to Severn Trent who advised that this is most likely due to the long spell of warm weather. To be monitored.	
62.18/19	Additional 30mph Signage B6325 Cllr. D Catanach has requested improved signage for the 30mph section of the road from the mini roundabout to the A1, suggesting an additional sign be located immediately after the roundabout. Via EM (Mike Keeling) to be contacted.	SA
63.18/19	Newark Traffic Emails from Cllr. Mrs S Saddington to Network Rail and others were circulated. The Council noted it is in support of her comments.	
64.18/19	Overhanging Vegetation Concerns raised by two residents regarding overhanging trees on the Ollerton Road which have been logged with Via EM. The Council supports the concerns of residents and will follow up with Via. Cllr. Clack raised the overgrown verge obstructing the view turning right on Trent Lane (formerly Rookery Lane) from Kelham towards Little Carlton. To be logged with Via EM. Concerns over ragwort in the verge on the Ollerton Road on left from the mini roundabout. To be logged with Via EM. Concerns were raised over the area immediately opposite Forge Close. Cllr. Walsh commented that last year she had requested the land owner to clear the area with no success. The Chairman agreed to make a personal approach to the landowners on the matter.	SA SA SA KC
65.18/19	GDPR Councillor email addresses Cllr. Mrs Gannon has investigated costs to acquire an SMLC email for all councillors and has purchased the domain smlc.org.uk. Costs for up to 10 email addresses including web hosting for one year is approx. £350. Cllr. Clack proposed and Cllr. Mrs Gilroy seconded this go ahead.	SG
66.18/19	Compliance Declaration Copies were provided to all councillors with a request for completion and return at the next meeting.	All
67.18/19	Beckett Field The Cougars Youth Football Team have requested to make the pitch larger and have permanent goal posts as the team are now all aged twelve. Cllr. Gill had spoken to local residents, he proposed the request it was unanimously agreed.	
68.18/19	Safety and Security Issues Cllr. Mrs Gilroy reported back from the latest Safer Neighbourhood Group meeting and advised the Council of a number of incidents within the area but not directly affecting SMLC. PCSO Crowhurst has offered to attend a council meeting and also to provide training on Speed Watch. Cllr. Mrs Gilroy to liaise and collate details of potential trainees.	GG
69.18/19	Defibrillator for Little Carlton Cllr. Mrs Walsh presented a cheque for £200 raised at her annual garden open day towards the fund for the second defibrillator. The current budget has an amount of £1,000 set aside for a purchase but there still remains a funding gap. Cllr. Clack proposed the Council cover the gap and proceed with a purchase. All Agreed.	

