

Draft South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 21 March 2018 at 7.30pm in the Village Hall, South Muskham

Membership: Councillor H Clack(Chairman)
Councillors: Mrs K Carr, D Catanach, Mrs S Gannon, R Gill, Mrs G Gilroy and Mrs K Walsh

One member of the public present

85.17/18	<p>Apologies for Absence. Apologies for absence were received from Cllrs R Gill, Mrs S Saddington and B Laughton. Cllr D Catanach was also absent.</p>	
86.16/17	<p>Declarations of Interest With the exception of Cllr H Clack (Min 89) no other declarations of interest were received</p>	
	<p>PUBLIC SESSION Mrs Hazel Hall presented the following update on the work of the Village Hall M Cttee</p> <ul style="list-style-type: none"> • additional items of new furniture had been purchased, together with two new internal noticeboards, and two new go-pak tables. • despite the severe cold weather, the Car Wash event on 17 March had raised £600. • the latest lottery grant application(almost £10000 towards improved lighting, extension of acoustic panels into the small meeting room, and a covered entrance porch) had been turned down. Hazel had contacted the provider, and with more information now available on the selection process, the VHMC would re-apply. Such information would include a record of consultation with users, and in this regard the Parish Council was pleased to confirm it unanimously supported the current proposals. • a separate request for grant aid was currently being prepared in respect of a remote control screen and projector. • the VHMC asked, again, if the Parish Council would be prepared to finance part of the on-going costs to enable WiFi facilities to be available at the Hall. The Chairman asked for a written report, setting out proposed the costs involved, which the PC could formally consider at its next meeting. • the VHMC were concerned at the possibility of being charged commercial advertising rates for publication of news and events in the new format Muskham magazine. The PC shared these concerns, which would likely also affect information relating to both Church and PC affairs. Cllr Clack, agreed to speak with the new Magazine Editor and report back. • finally, Mrs Hall wished to give early notice of an Open Day, a free entry event, which would take place on Bank Holiday Monday, 28 May 2018, to celebrate three years since the completion of the Hall refurbishment scheme. 	<p>Next Mtg</p> <p>HC</p>
87.16/17	<p>MINUTES AGREED that the Minutes of the meeting held on 15 January 2018 be approved as a correct record and signed by the Chairman.</p>	
88.16/17	<p>FINANCIAL MATTERS 1 Invoices for payment. The following invoices were considered, approved and cheques signed: Chq 100293 £35.00 annual registration fee, Information Commissioner's Office Chq 100294 £209.20 HMRC 4th quarter payment Chq 100295 £93.00, to NMPC, 20% of professional costs to S Simms(Minerals Plan) Chq 100296 £13.00 Chairman expenses, £9 mileage + £4 parking Chq 100297 £26.25 Petty Cash to re-instate float at £50.00 Chq 100298 £58.80 Clerk travel and office expenses, second half year claim Chq 100299 £69.26 VHMC in respect of Village Hall hire charges 2017-18 Chq 100300 £106.56 (£88.80+vat) NSDC dog bin maintenance 2017-18 2018-19 Expenditure : Cheques dated 1 April 2018 were also approved in respect of £100 grant to Citizens Advice Sherwood & Newark (Chq 100301) £107.26 Notts ALC 2018-19 annual subscription (Chq 100302)</p>	

	<p>Direct debit Npower £24.64 (£23.47 + vat) Electricity charges Beckitt Field, quarter to 12.1.18</p> <p>No claims were received from Members in respect of any 2017-19 Printing Costs</p> <p>2 Income Received £100 from Cougar Youth Football Team, annual contribution for use of Beckitt Field £10 donation from a LC resident towards costs of 2016 Local Gt War publication</p> <p>A credit of £19.97 had been received from Waterplus in respect of water/sewerage charges at Beckitt Field. This would be set against the next bill (due 2018-19)</p>		
89.16/17	<p>PLANNING ISSUES</p> <ol style="list-style-type: none"> PLA17/02187/FUL South View Farm, Little Carlton householder application for erection of single storey, two storey & first floor extensions to create more usable living space & a first floor sun terrace, inc an internal link to the existing annexe. APPROVED by NSDC. NOTED PLA17/02344/ELE Refurbish an existing 33kv overhead line by rebuilding the line; replacing it with new equipment and installing it along a different route: Field Reference 0871 off Gt North Road, South Muskham. This application was circulated to Parish Council Members and NO OBJECTIONS raised. NOTED NSDC Meeting 22 January 2018 on the Planning Process was attended by Cllrs R Gill, Mrs G Gilroy, Mrs K Walsh and the Parish Clerk. The session provided an overview of the role of the District Planning Authority. 		
90.16/17	ENVIRONMENT AGENCY UPDATE : FLOODING AND DRAINAGE ISSUES		
	1.	Church Lane. ENV confirmed that the silt clearance had been successful. The pipe condition beneath the flood embankment was in order and the manhole flap valve was now fully closed, preventing any water back up through the defence line.	
	2.	Deployment of Stop Boards in the event of Flooding The ENV response - to note and possibly further investigate the concerns raised by the Parish Council - was not acceptable and it was AGREED the PC should continue to lobby ENV to facilitate finding an alternative arrangement to improve operational response safety.	KC
	3.	Protection of Embankments. ENV reported that maintenance work had been programmed with regard to the embankment condition around Slake Lane (off Main Street).	
91.17/18	EMERGENCY PLAN		
	1.	Flood Warden/Road Closure Training Cllr Mrs Karr was pleased to report that the NCC Emergency Planning Office (EPA) had now approved the South Muskham Community Flood Signage Policy. The Parish Council AGREED that the Policy should be signed by the Parish Flood Ward (representing all approved Volunteers). Formal training of Volunteers (to be provided by the Fire Service, Health & Safety, VIA and NCC Emergency Planning), would hopefully take place in April. The Policy would then be ready to be finally signed off by VIA, and Highways Traffic Manager. The EPA also provided useful guidance in respect of a compliant inventory of the resilience store, and included an offer to provide any outstanding equipment.. The Chairman thanked everyone involved with the preparation of this important Plan, particularly Cllr Mrs Carr for co-ordinating the many necessary statutory requirements and to Jo Longmire and the other volunteers for their time and commitment to this important exercise.	KC
	2.	NCC Local Improvements Scheme (LIS). Cllr Mrs Carr reported that the outcome of Parish Council's application for funding towards costs associated with an emergency electrical supply to the Village Hall, should be announced within the next two months.	
92.17/18	HIGHWAYS AND THE ENVIRONMENT		
	1.	Meeting with neighbouring parish councils regarding speeding issues on A616 held 23 October 2017. No further information available at the present time.	Clerk to chase

2	<p>VIA Following a request from a local resident, supported by the Parish Council, for consideration to be given on safety grounds to moving the 30mph sign on Bathley Lane further away from the Village, VIA had responded that this was unlikely to be approved, not least on the grounds of cost.</p> <p>Whilst some improvement had been made to the signage at the S Muskham roundabout, particularly relating to directional access to the A1, the Chairman would again contact Officers to request a site meeting.</p> <p>Pot Holes. A number of areas in the Parish were in need of repair, especially Church Lane. It was AGREED that the Clerk should contact VIA to ask whether any schedule of programmed maintenance work was planned within the Parish. [Post Minute: A site meeting regarding the number of pot holes and overall poor state of the road surface along Church Lane to be requested as a matter of urgency.]</p>	HC Clerk
3.	<p>Problem of Mud on the Gt North Road The Chairman had been in touch with the Sugar Beet Factory and the Piscatorial Society. Whilst the Factory would be closing shortly and work at the Lakes would also be completed, the Parish Council felt that pressure should be applied to persistent offenders, not least the parking issues of lorries outside and adjacent to the Scrapyard entrance.</p>	HC
5.	<p>Footpaths The three way marker posts had now been repaired. The PC had previously agreed to produce a map setting out all the public footpaths in the Parish, including the re-routing of the Path around Manor Farm, which could be made available to residents and posted on noticeboards. VIA were unable to provide anything suitable and the PC AGREED to Cllr Mrs K Walsh's offer to speak to the local History Group to see if they would be able to help</p>	KW
93.17/18	<p>SAFETY & SECURITY For information, residents may wish to be aware of a local neighbourhood alert facility which allowed Nottinghamshire Police, Nottinghamshire County Council, Neighbourhood Watch and other public organisations to keep local people information about issues of interest. Further information regarding this scheme can be found at via the following link https://www.nottinghamshirealert.co.uk.</p>	
94.17/18	<p>NOTTS LOCAL MINERAL PLAN The Chairman provided an update on the PAGE meeting held on 8 March 2018. Currently awaiting the outcome of recent consultation. Comments received would be analysed by NCC and would help to shape the development of the new draft Plan, which would form the next stage of consultation process, in Summer 2018.</p>	
95.17/18	<p>Use of Personal Email Addresses & General Data Protection Regulations Advice received from the National Association of Local Councils recommended that the use of specific council email addresses for council business should be considered standard practice, particularly with the introduction of the more comprehensive requirements of the new General Data Protection Regulations. The Parish Council unanimously AGREED to pursue this recommendation and Cllr Mrs S Gannon offered to investigate possible address options available.</p> <p>The new General Data Protection Regulations (GDPR), expected to become law in May 2018, would impose considerable requirements over and above the current legislation and the Clerk requested help with the new and extended work involved. Cllrs Mrs K Carr and Mrs S Gannon offered to assist and support the Clerk with the introduction of these new regulations; this was unanimously AGREED and a report on progress would be made at the next PC meeting.</p>	SG KC, SG, Clerk
96.17/18	<p>Defibrillator</p>	
1	<p>Proposed second machine to be located at Little Carlton An application to the British Heart Foundation for part-funding had been unsuccessful, on the grounds of close proximity to South Muskham and, in particular, current lack of available local volunteers for training. The likely overall cost of a machine was around £1700-£1800. The Council had made a provision in the 2018-19 Budget of £1000, and Cllr Mrs K Walsh had kindly committed to donating the proceeds of her annual British Heart appeal to the Council fund. The Piscatorial Society had previously suggested financially supporting the purchase of a Parish machine and this would now be pursued.</p>	HC

	<p>2 Replacement Materials, South Muskham machine. Cllr Mrs Gilroy reported that the materials used had a relatively short shelf life. No further supplies were currently required. Any urgent replacements could be made available via her N Muskham contact.</p>	
97.17/18	<p>NCC/Notts City Council WW1 Centenary Roll of Honour Project With the approach 100th anniversary of the First World War, Notts County and City Councils were jointly at work to support a new and lasting memorial to be built at Victoria Embankment Memorial Gardens, Nottingham, to respect all those from Nottinghamshire who gave their lives during the 1st World War. A presentation meeting with the organisers was held on 16 March and Cllr Mrs Carr reported on the information received. The Memorial would list by surname and initials all those from Nottinghamshire who gave their lives during the 1st World War, to include those in the Forces and also local civilian casualties. The County and Notts City Council had each pledged £100k with a further £70k from local District Authorities. The Project hoped that the shortfall of £30k might be received from other local authorities, interested bodies and individuals who wished to donate. The £300k monies would finance the capital and future costs of maintaining the Memorial. The Parish Council unanimously AGREED to pledge £250 towards the Project. The 2014 publication by the late Trevor Frecknall would provide a valuable source of information. Media coverage would be ongoing and the PC has a contact address for anyone interested in finding out more about this very worthwhile Project. [Post Minute: See also the back page of the recent County-wide distribution of the NCC publication 'County Life Budget Special']</p>	<p>Clerk to write to NCC re. Pledge</p> <p>KC to fwd local book Nwk in the Great War</p>
98.17/18	<p>CORRESPONDENCE RECEIVED AND NOTED</p> <ol style="list-style-type: none"> 1 Members' Interest Statements. Reminder from NSDC that information must be current. 2 Keep Britain Tidy Initiative. NOTED with the comment that the SMLC was prevented from getting involved with such an important initiative: the busy roads throughout the Parish raising too many personal health and safety issues. 3 CPRE Best Village Competition 2018. 4 Launch of the Veterans Together Network (Aged Veterans 65+) Project. 	
99.17/18	<p>PUBLICATION OF COUNCIL MINUTES This item was raised following proposed changes to precis PC Minutes in future editions of the Muskham Magazine. It was unanimously AGREED that the NSDC website would continue to be the official site for Council committee business and statutory notice publications, with such information also available electronically via Parish email Distribution List and also posted on both PC noticeboards. In addition, thanks to the VHMC, copies would also in future be available for residents to read in the Village Hall.</p>	<p>See also Public Session</p> <p>Hazel Hall</p>
100.17/18	<p>NEWARK HOSPITAL Cllrs Mrs G Gilroy and K Walsh reported on their attendance at a recent Patient and Public Engagement Session and also the Healthcare Consultative Group Meeting (held on 8th and 9th March respectively).</p>	
101.17/18	<p>ANY OTHER MATTERS OUTSTANDING OR RAISED AT THE END OF THE MEETING</p> <p>Telephone Kiosk. Cllr Mrs K Walsh reported that the PC were still waiting for BT to disconnect the electricity and equipment from the Kiosk, and confirm their formal acceptance of a £1 fee, paid by KW 21 January 2018.</p> <p>Mower. The Chairman reported that arrangements were to be made for the sale of the old Council Mower on EBay.</p>	<p>KW to chase</p> <p>HC</p>
102.17/18	<p>DATE OF NEXT MEETING : Annual Parish Council meeting Wednesday 16 May 2018, South Muskham Village Hall. This PC meeting would commence at 7.30pm or at the end (whichever is the later) of the Annual Parish Meeting which would commence at 7 pm</p> <p>Meeting closed at 9.30pm</p>	