The next meeting of the Parish Council will be held at 7.30 pm on Tuesday 11 September 2018 in the Methodist Community Centre.

AGENDA

1 Apologies for absence
2 Question Time (10 minutes maximum)
3 Declarations of Interest
4 Approval of minutes of meeting held on 10 July
5 Matters referred from previous meetings not covered elsewhere on the agenda
   a) Nurseries site street names – paper attached
   b) Flooding – paper attached
   c) Village Gateway Signs
   d) New Clerk
6 District and County Councillor’s reports
7 Planning Applications
   - Retrospective application for change of use of agricultural land to residential and erect garage – 43A Great North Road
   - Replace extension by new extension to include kitchen and bedroom – Kinver Edge, 36 High Street
   - Convert garage to make rear and side extension and erect new garage – September Grange, Great North Road
   - Extend eastern elevation of storage/paint-shop/blast building and insert 3 additional roller shutter doors to the northern elevation – Hutchinson Engineering, Ingram Lane
   - Retrospective application for tractor workshop and storage area – 43A Great North Road
   - Demolish timber shed, erect brick garage/ single story rear extension – 16A High Street
8 General Data Protection Regulations
9 Keeping the gutters clear – paper from Cllr Jones (with photos) attached
10 Lanterns
11 Accounts & Audit
12 Reports
   a) Playing Field
   b) Cemetery
   c) Highways
   d) Public Footpaths
   e) Churchyard
   f) Nurseries Hall – minutes of Working Group meeting held on 10 August attached
   g) Sports and Community Centre
   h) Library Support Group
   i) Youth Club
   j) Website
   k) Any other reports
13 Correspondence
   a) Sutton-on-Trent Methodist Church, Centenary of the end of World War One – letter attached
   b) Parish Conference
   c) Best Kept Village Competition – judges’ comments attached
14 Question Time (10 minutes maximum)
15 Date of next meeting – Tuesday 9 October at 7.30

D Landon, Clerk to the Council
Tel: 01777 248282
Email: david@thorpe-house.com
4 September 2018
Re: agenda item 5a) – Nurseries site street names

Members will recall that Newark and Sherwood Council initially accepted the Council’s suggested names of Strawberry Fields for the road into the development from Hemplands Lane and Frederick Close for the other road towards the far end of the site and then later said that they had named the streets ‘Glasshouse Lane’ and ‘Frederick Close’ and named the public open space at the end of the development ‘Strawberry Fields’. At the June meeting DCllr Michael was asked to pursue this matter with the District Council; she reported at the last meeting that the District Council had accepted the Parish Council’s suggested names for the roads on the development and then Cllr Blanchard had told them that the Taylor family had advised that strawberries had never been grown on that site and so they changed the name without consulting the Council.

Cllr Hibberd agreed to ask them to revert to their original decision and members will be aware that his efforts bore fruit and that the District Council and Persimmon Homes have agreed to revert to the use of the name ‘Strawberry Fields’ for the main road into the Nurseries site development, as the Parish Council originally recommended.

The letter overleaf was attached to an email from Louise Cooper in the Street Naming and Numbering Department of Newark and Sherwood Council with a request that I circulate it to members of the Council. I was puzzled by the content of the letter and so rang Louise who told me that she had written it at Cllr Blanchard’s request. She also said that he had asked her to circulate it to members of the Parish Council but, because she does not have councillors’ contact details, she sent it to me and asked me to circulate it.

As I don’t take instructions from officers of the District Council I contacted Cllr Blanchard who confirmed that he wanted me to circulate the letter.
Mr Brian Blanchard  
Vice Chairman  
Sutton on Trent Parish Council

Dear Mr Blanchard

Street Naming and Numbering of Land off Hemplands Lane, Sutton on Trent

Proposal: Erection of 50 Dwellings
Site Address: Land To The Rear Of 9 To 18 Hounsfield Way Off Hemplands Lane, Sutton On Trent, Nottinghamshire
Application Reference: 18/00029/NEWDEV

Please find this letter as confirmation that you did not partake in the amendment process and that you were not involved in the final decision of the Street Naming and Numbering of the proposed development off Hemplands Lane, to name the street ‘Strawberry Fields’.

The street name into the site was amended from ‘Glasshouse Lane’ to ‘Strawberry Fields’ as requested by members of Sutton Parish Council to include the name as originally put forward by the schoolchildren in the village. This decision was supported by the developer of the site.

Yours sincerely

L A Cooper

Louise Cooper  
Technical Officer  
Land Charges & Address Management  
Technical Support (Growth) Business Unit
Re: agenda item 5b) – Flooding

1 Email from Cllr Jones, 27th July 2018, forwarded to the Internal Drainage Board
Flooding from Cookstool Dyke to the West of Great North Road near to Shires Way properties- June 2018

When representatives of the Internal Drainage Board met with village residents following the flooding in June, no mention was made of the above event (as the residents concerned were unaware of the meetings) which now needs to be reported and actioned.

The following information has come to the attention of the Council since those meetings.

The Dyke approaches Great North Rd from the direction of the A1. When it reaches Dawn Lake- a large pond approximately 150 m from Great North Road- it borders the Lake to the South. The Lake has farmland on both side to the north of the Cookstool but on the other side of the lake there is a track (known as Flea Lane) which is a public footpath and then the gardens of properties, the frontages of which are in Shires Way.

There are two bridges across the Cookstool to allow access to Dawn Lake.

Shires Way residents report as follows-

**First bridge**
The first of these bridges, nearest to the A1, has a pipe to allow the Cookstool to flow through. When the water quantity is excessive, as in June, this pipe is not large enough to accommodate the flow and water gushes in a torrent at this bridge out of the corner of the field and across three gardens which are closest to the Lake. Various outhouses of these properties were flooded. In the most recent event, one property came within inches of water entering the building. The Dyke further on has been observed to have had plenty of capacity at the same time as the field and gardens were being flooded.

It is thought that water also gushes the other way i.e towards the Lake and into the field beyond it and may contribute to the flooding of a property on Great North Rd which has been flooded on both of the flooding events over the last 11 years.

This bridge is not used because one of the gateposts is broken and it cannot be opened for the purpose of access to the Lake.

**The simplest solution would seem to be to remove the unused bridge and thereby remove the barrier to the flow of water down the Cookstool at this point.**

**Second Bridge**
The second bridge, the one further away from the A1, appears to have a much greater and more satisfactory capacity than the first bridge. However it is of brick construction which looks to be in a perilous condition.

Part of the arch of the tunnel part of the bridge has collapsed and looks as if, given no urgent attention, it could completely collapse into the Cookstool with the potential to block entirely the controlled flow of water through the village from this direction. There is masonry debris, apparently from the bridge, on the floor of the dyke at this point.
This bridge needs to be urgently surveyed and either replaced or, if possible, repaired.

It is understood that both bridges are the responsibility of the Internal Drainage Board.

This report was compiled following a site visit on 27th July by Maurice Jordan, Parish Council Chairman, Richard Jones, Parish Councillor, and 3 householders from Shires Way who have personal knowledge of the above issues.

2 Drainage Board reply, dated 1st August

Many thanks for your email and report of 27th July 2018.

In answer to your questions: -

Drainage Board Officers are familiar with the two bridges you discuss in your report and are aware
Of the villagers concerns about capacity (southern Culvert) and condition (Northern Culvert). We carried out a
Full walk over survey of the area with a local landowner Mr Jim Hadley immediately after the flood on June 2nd 2018.

Initial survey work has been undertaken, this will be completed in the next week or so to inform our ongoing investigations
And planning for improvements to reduce flood risk going forwards.

I feel I should point out however that the bridges/culverts are not owned by the Drainage Board so we will need to discuss
Any needs for improvements with the actual bridge owners. If you have any information that will assist us in identifying the potential owners we would be most grateful.

We thank you for your interest and information.

Kind regards

David Sisson
Engineer to the Boards and Deputy Chief Executive

3 My reply to the Drainage Board after consulting Cllr Jones,

We are not able to definitively say who the owner is of these bridges/culverts but on the basis that the nearest landowner is the owner of Dawn Lake and so we suggest you contact Mr D Mason, Tudor Court, Great North Rd, Sutton on Trent. He is a neighbour of one of our members who thinks he is away on holiday at the moment so can’t ask him.

Please let me know if you need further help
Re; Agenda item 9 Keeping the gutters clear

Email from Cllr Jones to the Chairman, 17th August, who agreed this item should be on the agenda

Today I cleared up just 50 metres of weeds, soil and rotten vegetation in the gutter out the front of our house on Great North Rd. There was no litter, just material which if left in the gutter would eventually wash down and block the gullies and make the County Council’s efforts of the last few day pointless. The amount I collected and the 50 metre length can be seen from these 2 pictures. Just think how much there must be along the whole length of Great North Rd. It must literally be in the tons!
I know we have complained constantly about this – Paul especially- but thought these pictures show graphically just how much rubbish is being left to lie in the gutters. Do you think the PC should see this and maybe then send the pics to the District Council? Maybe won’t make any difference but we can at least try!
Richard Jones
Sutton-on-Trent Parish Council
Nurseries Hall Working Group

Minutes of a meeting held on 10th August 2018

Present- Maurice Jordan (Chairman), Richard Jones, Damian Ellis, Colleen Scholefield


2. Minutes of the meeting held on 29th June 2018
   The minutes were agreed.

3. Matters arising
   -Response from residents. Noted that letters had been delivered to the three nearest houses inviting those residents to meet with the Working Group but there had been no apparent interest.
   -Costing of the scheme- Maurice was in contact with a local builder who had agreed to give an indication of cost of the scheme.
   -Contact with Mapplebeck- Damien would speak to Garth shortly to see if a contact could be established.
   -Support for the plan- Richard was in contact with Newark and Sherwood DC with a view to obtaining a letter of formal support from them. A response from the County Council and MP via Bruce was awaited.

4. Any other business.
   There were no items of other business.

5. Date of next meeting.
   It was agreed that the next meeting would be set tentatively for Friday 7th September to be held at Mapplebeck subject to Damian being able to arrange this (time to be decided).
Re: agenda item 13a)

SUTTON-on-TRENT METHODIST CHURCH.

16/07/18

To Sutton on Trent Parish Council

You might have heard about our plan, at the Methodist Church, to mark the Centenary of the end of World War One on Sunday 11th November 2018. Working together with All Saints’ Church, we are arranging events to highlight the day in Sutton-on-Trent. Currently these include-

- Act of Remembrance Service at All Saints. 10.30am
- Processional Walk to the Methodist Church. Vintage costume encouraged. 11.10am
- A short Thanksgiving with Prayers for Peace at the Methodist Church. From 11.30am
- An exhibition of WW1 stories and memorabilia in the Methodist Community Centre. (Free entry and coffee and biscuits) Possibly open from 11.30am to 4.00pm
- Trench Lunch at the Old England. (Ticketed, small charge) Concluding about 2.30pm
- Competition for a poem, prayer, painting etc. depicting WW1. For all ages. (In Unity Magazine.)

Can you help us?-

- We were wondering if you know of any Parish Council records going back to 1914/1918 which could be displayed at the exhibition.
- Or any other village archives of any sort?
- We are seeking stories and memorabilia from WW1.

The general idea is to present an inclusive community event to mark this historic anniversary and we would be delighted hear from anyone with further suggestions.

With kindest regards,
Kate Pike

Sutton on Trent Methodist Church Secretary
Tel:01636 821216 email: theoldenglandhotel@btinternet.com
Re: agenda item 13b) Best Kept Village Competition 2018

Judges comments Sutton-on-Trent

An attractive village with fine properties and gardens. Frontages were generally tidy - hedges neatly trimmed and lawns mown. Roads and gutters generally free of weeds. Community areas were also nicely kept.

There was no notice board seen, but notices were displayed around the village on telegraph poles and in the bus shelter. Some of these notices were well out of date, some were not fixed securely, and there was no BKVC notice. Are the villagers invited to take part in litter picks?

Some communal areas had lovely touches such as the flower planters at the entry to the village along the Great North Road. Other areas needed tender love and care such as the WI flower bed near the church.

In general, there was very little litter to be seen and a number of good rubbish bins were in evidence. Commercial premises kept their frontages tidy. Credit must be given to the Lord Nelson pub for its colourful frontage.

Peter Holland
County Organiser

I have sent the following email to Peter Holland

Hi Peter

I find it very strange that the judges comment that ‘there was no notice board seen’ – there are at least 4 notice boards in the village – outside the Methodist Chapel on High Street, at Snell Close Community Centre and 2 Parish Councils notices boards, one on Crow Park Avenue and the other adjacent to the WI flower bed. The particular reason that I found the judges’ comments strange is that they comment that ‘some areas needed tender love and care such as the WI flower bed near the church’. If you look at the WI garden even cursorily it is impossible not to see the notice board which is right behind and which says ‘Sutton-on-Trent Parish Council’!

Kind regards

David Landon
Clerk to Sutton-on-Trent Parish Council