

## NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Newark Town Executive Board** held Online on Friday, 26 September 2025 at 1.30 pm.

PRESENT:	Louise Casey	Your CVS (Co-Chair)
	Penny Taylor	Lincoln College Group (Co-Chair)
	Tony Aspbury	Newark Showground (Vice-Chair)
	James Carpenter	BB Mortgages (Member)
	Rowan Cozens	Newark & Sherwood DC (Member)
	Neil Cuttell	Newark & Sherwood DC (Advisor)
	Joelle Davies	Nottinghamshire County Council (Advisor)
	Matthew Gleadell	Newark Town Council (Advisor)
	Sarah Husselbee	Newark & Sherwood DC
	John Robinson	Newark & Sherwood DC (Advisor)
	Matthew Tubb	Newark & Sherwood DC
	Rosemary Thompson	Historic England (Advisor)
APOLOGIES FOR ABSENCE:	Darren Burke	Masdings
	Cllr. Dawn Campbell	Newark Town Council
	Andrew Fearn	St. Mary Magdalene with St. Leonards
	Jane Hutchinson	Newark & Sherwood DC

### 17 DECLARATIONS OF INTEREST

None submitted.

### 18 CHAIR'S WELCOME

The Co-Chair, Louise Casey (N&S Your CVS), welcomed everyone to the online meeting and advised the Board of the change of the organisation title from Newark and Sherwood CVS to Your CVS.

### 19 MINUTES OF MEETING HELD ON 7 JULY 2025

AGREED that the Minutes of the meeting held on 7 July 2025 be accepted as a true record.

### 20 TOWNS DEAL/PLAN FOR NEIGHBOURHOODS PROGRAMME UPDATE AND LOCAL ASSURANCE FRAMEWORK

The Board considered the report providing key recommendations relating to the Towns Deal programme and the Plan for Neighbourhoods (PfN) scheme as well as the Board's Local Assurance Framework (LAF).

A presentation by Neil Cuttell (NSDC) and Sarah Husselbee (NSDC) provided information on the following:

- Regeneration Plans to be submitted by each Board by 28<sup>th</sup> November 2025 comprising: a publishable 10-year vision document (appendix 1) and a 4-year

investment profile (appendix 2). Following plans being taken to NSDC Cabinet in November 2025 as well as engagement with EMCCA and the local MP for endorsement (subject to approval today by the Board to progress).

- The final 10-Year Vision Statement as discussed and developed by the Board previously.
- The 10-Year objectives of Thriving Places, Taking Back Control, Stronger Communities.
- Supporting information relating to the process for Regeneration Plan submission, the data collected to inform plans and the community engagement undertaken.
- Details of the locally selected PfN priority themes and interventions outlined within the Regeneration Plan including a focus on themes of Regeneration, Heritage and High Streets, Transport and Connectivity, Cohesion, Safety and Security, Work, Productivity and Skills.

Sarah Husselbee, Newark and Sherwood District Council, noted that the wording of the identified interventions on page 36 of the Regeneration Plan (presented in Appendix 1) needed to be updated to accurately reflect the prospectus prior to submission. This included the agreement of the following local priority interventions to be updated in the plan prior to submission:

- Improvements to town centres, neighbourhoods, and high streets.
  - Creating and improving green spaces, community gardens, watercourses or embankments in the area, along with incorporating natural features into wider public spaces.
  - Support for arts, cultural, heritage and creative activities, projects and facilities and historic institutions that make up the local cultural heritage offer.
  - Support for active travel enhancements in the local area.
  - Funding for new or improvements to local road networks to improve access within and to the town.
  - Impactful volunteering and social action projects to develop social and human capital in local places.
  - Capacity building and infrastructure support for local civil society, youth and community groups.
  - Design and oversight of the built and landscaped environment to design out crime.
  - Interventions to tackle anti-social behaviour, crime and minimise reoffending and improved town centre management.
  - Support to improve awareness of, and access to local provision that moves people closer to employment.
  - Skills provision tailored to local opportunities and skills gaps
- A summary of the proposed 4-Year PfN Investment Profile provided in Appendix 2 of the report (2026 to 2030) including Operational Costs, Events, Community Grant Scheme, Upper Floor Conversion Scheme and Call for

Capital Projects.

- A summary of project progress within the Newark Towns Deal programme. (Recommendation 4)
- A summary of the updated and proposed Local Assurance Framework (Recommendation 5)

AGREED (unanimously) that the Newark Town Board:

- 1) approved the Board's proposed Plan for Neighbourhoods (PfN) Local Regeneration Plan for submission to government by 28<sup>th</sup> November 2025, comprising the 10-year vision document, as provided in Appendix 1 of this report, and the indicative four-year investment profile (2026-2030), as provided in Appendix 2 of this report;

(Recommendation 1 was approved on the basis that page 36 would be updated prior to submission to Government, as noted within the presentation provided).

- 2) noted that financial commitments within the four-year investment profile (Appendix 2) remain subject to the approval of plans by the Ministry of Housing Communities and Local Government (MHCLG), as well as future approval from both the Board and Council's Section 151 Officer to commence project/grant scheme delivery, following ongoing planning and preparation, as detailed in 3.4 of this report;
- 3) agreed the proposed next steps regarding the delivery of the PfN programme and submission of the Regeneration Plan, as detailed in 3.5 and 3.6 of this report;
- 4) noted the updates relating to the Towns Deal programme, including the revised scheme name of the 'Local Regeneration Fund', and the governance arrangements as detailed within 5.2 and 5.3 of this report; and
- 5) approved the proposed updated Newark Town Board Local Assurance Framework (also requiring approval from the accountable body prior to implementation), as provided in Appendix 4 of this report.

## 21 MEMBERSHIP AND REPRESENTATION UPDATE

It was noted that Councillor James Walker-Gurley at Nottinghamshire County Council would be replacing Councillor Keith Girling on the Board.

It was agreed that the board Chairs and Council will aim to recruit a Health Representative to join the board as an active member, with suggestions by John Robinson (NSDC) for Karen Fearn a Doctor at Collingham and the other suggestion by Rowan Cozens (NSDC) for Louise at Beaumont House.

## 22 NEWARK MASTERPLAN UPDATE

Matthew Tubb (NSDC) provided a presentation with regards to an update to the Newark Masterplan along with the Design Code.

The presentation referred to the first stage in 2023 with regards to the future management of Newark Town Centre with exhibition boards out at the moment as part of the engagement exercise.

Matthew Tubb provided an overview of the boards providing key intervention opportunities with the Canal and River Trust, Lincoln College and the St Marks site.

- Key theme 1 Newark as a market town
- Key theme 2 supporting a thriving town requiring appropriate housing, evening and nighttime economy, energy upgrades
- Key theme 3 a riverside town, requiring flood mitigation and better integration
- Key theme 4 an accessible and active town, way finding, making Northgate station more welcoming and cycling provision
- Key theme 5 a town of discovery and history
- Key them 6 a skilled and creative town for the arts and culture and business improvement for the district with co-working space

Tony Aspbury (Newark Showground) referred to the need for the PfN Regeneration Plan to cross reference between the two and that the design code refers to traffic management in the town centre. Matthew Tubb advised that traffic is part of the plan and Sarah Husselbee confirmed that the PfN plan included references to the Masterplan throughout to ensure alignment between the two.

Matthew Gleadell (Newark Town Council) informed the Board about embarking on a neighbourhood plan, involving planning and documents to work with.

## 23 ANY OTHER BUSINESS

Rosemary Thompson (Historic England) referred to the Market Place and the Co-Chair, Penny Taylor (Lincoln College Group) advised that project plans were ongoing with a Full Business Case (FBC) to be presented to the Board, expected early 2026.

Neil Cuttall noted that RIBA 2 is now approved and that RIBA 3 findings would be presented to the Board before the end of the financial year for their involvement via a request for FBC approval. Councillor Rowan Cozens (NSDC) highlighted the trees proposed for the Market Square and Rosemary Thompson (Historic England) advised the Board to continue discussions with the District and Town Councils regarding designs.

Neil Cuttall advised that a lot of discussions had taken place with stakeholders regarding the scheme and that the principle of greening and trees within the development had been agreed with the NTC Members. Matthew Gleadell reaffirmed the engagement undertaken with Town Council Members.

Sarah Husselbee suggested scheduling a Newark Town Steering Group meeting for

early 2026 to align with an update on the potential call for projects and progress made by the Board. Sarah to discuss with the Chairs after the meeting to arrange a suitable date.

Co-Chair, Penny Taylor (Lincoln College Group) informed the Board that the Project Manager for the Plan for Neighbourhoods programme had resigned from the post therefore replacement recruitment is planned.

Co-Chair, Louise Casey (Your CVS), referred to an events sub-committee, querying if members would like to be involved to discuss views on potential events, noting they should contact her.

In closing the Board meeting, the Co-Chairs thanked everyone for their attendance and input.

24     DATE OF NEXT MEETING

Monday, 10 November 2025 @ 13:30 hours, Microsoft Teams

Meeting closed at 2.23 pm.