

**EDINGLEY PARISH COUNCIL DRAFT MINUTES OF THE ANNUAL  
GENERAL MEETING held on Wednesday 17<sup>th</sup> May 2023 at 7:30 pm**

**Meeting held in The Old Schoolroom**

**Present:** Diana Poole (Chair), Chris Clay, Tony Michon, Sue Thornton,  
Maurice Needoff

**In Attendance:** Robert Clay (Clerk), 1 member of the public

**Apologies:** None

**Absent:** Benjamin Ian

|            | <b>The Chair opened the meeting at 7:30 pm by welcoming everyone.</b>  | <b>Action</b> |
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| <b>1.</b>  | <b>Election of Chairman.</b> Sue Thornton proposed Diana Poole as Chairman, this was seconded by Chris Clay. There were no other nominations. Diana Poole was elected Chairman of Edingley Parish Council.   |               |
| <b>2.</b>  | <b>Election of Vice-Chair.</b> There were no members wishing to stand as Vice Chair. It was decided that the Parish Council would manage without. In the event that the Chair is not present for a meeting, the meeting will elect a chair on the day.   |               |
| <b>3.</b>  | <b>Declaration of Acceptance.</b> Declarations of acceptance were signed by the Chair, Vice Chair and all Councillors present. Benjamin Ian was absent, so will sign the declaration at his next meeting.  |               |
| <b>4.</b>  | <b>Apologies for absence.</b> There were no apologies for absence.   |               |
| <b>5.</b>  | <b>Minutes of the Parish Council Meeting held on 22nd March 2023.</b> The date on the minutes was incorrect. This was updated and the minutes agreed as a true and correct record..  |               |
| <b>5a.</b> | <p><b>Matters Arising.</b> The Coronation lunch was a fabulous success, thanks to all involved in organising the day.</p> <p>The open allotments weekend will be held on the weekend of 24<sup>th</sup>/25<sup>th</sup> June. This will include a scarecrow competition with a royal theme and the judging of the allotments.</p> <p>The Annual Parish meeting was a success, Damian Wilkinson gave a talk on nuisance, but we didn't hear about licensing. This may be a topic for a future talk.</p> <p>Barchester Lodge was opened by the Mayor of Newark. The Chair showed the estates manager the damage to the verges down to Bessenger Farm. Grass seed has been applied so this should improve in due course.</p> <p>The election was held, no one was turned away without ID. Laura Hill and Sarah Harness did not stand for re-election to the Parish Council. The Clerk will write to thank them for their service.</p> | <b>Clerk</b>  |
| <b>6.</b>  | <b>Minutes of the Planning Meeting held on 29th March 2023.</b> These were agreed as a true and correct record.  |               |

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| 6a. | <p><b>Matters arising.</b> There was some discussion after the meeting about whether this was discussed accurately. The Chair indicated that the Parish Council had all read the plans and can only act on the information put before them at the time of the meeting.</p> <p>It was agreed that the boundary fence in the Car Park would be replaced. Quotes will be obtained for review at the next meeting.</p>  | Clerk/Chair |
| 7.  | <p><b>Declarations of Interest.</b> There were no declarations of interest</p>  |             |
| 8.  | <p><b>Insurance Quotes.</b> There were two quotes for the insurance renewal. Zurich the current provider, had a quote for £167.44, this was unchanged. BHIB quoted £397.94. A third provider (Norris and Fisher) were contacted, but did not provide a quote.</p> <p>The Zurich quote was accepted. The clerk will arrange renewal.</p>   | Clerk       |
| 9.  | <p><b>Annual Accounts 2021/2022.</b> The annual accounts and related documents, having previously been circulated, were discussed.</p> <p>The council discussed the AGAR (Annual Governance and Accountability Return), approving the accounts, accounting statements and also agreeing to the signing of the Certificate of Exemption.</p> <p>This exempts us, as a council, from having an external audit on the basis that income and expenditure were below £25000.</p> <p>The clerk presented the Bank Reconciliation, indicating that the bank balances agreed with the accounts.</p> <p>Significant variances from the previous year (2021/22) were discussed and explained. Receipts were up due to a £250 FOI request, a £300 grant from Cllr Laughton and £200 grant from NSDC for Jubilee.</p> <p>Staff costs were also increased due to a £150 honorarium being paid to the Clerk, along with some owed backpay.</p> <p>The internal audit was discussed and it was agreed that the auditor (A. Qureshi) would audit the accounts and be paid £25.00 for the work. The AGAR forms and financial statements will be published on the NSDC website in due course.</p> |             |
| 10. | <p><b>Finance Report.</b> The clerk presented the bills to pay.</p> <p>Unwin Print - £84.60 Leaflets for Coronation<br/> A.Qureshi (Audit) - £25<br/> Playsafety - £90 Play area inspection<br/> Zurich £167.44 Insurance<br/> OSR - £825 Expenses for Coronation Lunch and venue hire for meetings.</p>  |             |
| 16. | <p><b>Play Area Maintenance.</b> The play area monthly maintenance reports were circulated and discussed alongside the recent RosPA PlaySafety inspection findings. Most of the findings related to checking the tightness of bolts. Tony Michon volunteered to do this. The gardener will be asked to cut the tree back.</p>   |             |

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| <p><b>13.</b></p> | <p><b>Road Closure.</b> There have been a significant number of complaints on social media regarding the closure of Main Street for urgent sewage repairs. This has caused significant difficulties, particularly for bus users as there has not been a consistent diversion / timetable published.</p> <p>The Chair, alongside Cllr Laughton have been liaising with the bus company, to get a consistent diversion established.</p> <p>Stagecoach East Midlands use a twitter account to publish updates – number 28 buses are to go down Station Road as per timetable, number 29s are not coming into Edingley for the duration of the work.</p> <p>Allesford lane was also closed to prevent HGVs from using it as a diversion. This had caused significant issues with large vehicles meeting and being unable to pass.</p> <p>There were also significant issues with the signage indicating the location of the road closure. Severn Trent have been asked to update the signage to indicate the location of the road closure.</p> |                     |
| <p><b>11.</b></p> | <p><b>Chairman’s Report.</b> There was no Chairman’s report.</p>   |                     |
| <p><b>12.</b></p> | <p><b>Councillor’s Reports.</b> There were no reports from Councillors.</p>  |                     |
| <p><b>14.</b></p> | <p><b>Results of Planning.</b> The clerk presented the results of planning.<br/>23/00125/HOUSE – Granted<br/>23/00460/FUL – Refused</p> <p>Full details can be found on the planning website.</p>  |                     |
| <p><b>15.</b></p> | <p><b>Discussion of Planning Application. 23/00763/S73 Variation of condition 2 attached to planning permission 22/01723/HOUSE to amend the approved plans at Willows End, Mansfield Road, Edingley, NG22 8BG</b><br/>The application was discussed and approved with no objections.</p>   |                     |
| <p><b>16.</b></p> | <p><b>Correspondence.</b> The clerk read out an anonymous letter complaining about the roping off of a passing place on Allesford Lane.<br/>Clerk to pass on complaint to Highways.</p>  | <p><b>Clerk</b></p> |
| <p><b>22.</b></p> | <p><b>Business for Next Meeting.</b> Results of allotment weekend</p>  |                     |
| <p><b>23.</b></p> | <p><b>Date and Time of Next Meeting.</b> The next meeting will be held on Wednesday 19th July 2023 @ 7:30 pm.</p>  |                     |
|                   | <p><b>The chair closed the meeting at 9:00 pm</b></p>  |                     |