



OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on Tuesday 11th October 2022 at 7.30 pm in the Village Hall

Present: Cllr's: Jill Jones (JJ) (Chairman), Lyndsey Whitby (LB), Margaret Cooper (MC), Richard Cross (RC) and Clive Catlin (CC).

In Attendance: Ms. Lisa-Jayne Campbell (LJ) (Clerk) and Cllr Roger Jackson.

Year and Minute	DISCUSSION AND DECISIONS
	Public Participation: There were no members of public present
055/22	To receive and accept apologies for absence: Apologies received and accepted from Cllr Nick Borrett.
056/22	To receive and note declarations of interest: There were no declarations of interest.
057/22	To accept as a true record of the meeting the Minutes of the previous meeting: There were two amendments on item 047/22 – line 3 'not' was amended to 'now', and clarification on who would be contacting the Chief Executive of planning regarding the PC's concerns about lack of engagement; Clerk to write the letter to planning. Minutes from the meeting held on 12 th July 2022 were then accepted as a true record and signed by the Chairman.
058/22	To Report on Matters Arising: a. To receive an update on co-option: LW will put the sign up on the Noticeboard and send out a note on the village WhatsApp and at the post office. JJ will put on MyOxton and Clerk to put on the website. b. To adopt the Code of Conduct: The PC voted to adopt the CoC; the Clerk to put onto the website.
059/22	To receive and note reports from District and County Councillors: (RJ arrived at 19h50). There is a website called Circuit.uk to register defibrillators for the emergency services – clerk to investigate. Warm Rooms – RJ will keep asking about any initiatives for Warm Rooms and keep the PC – Clerk to circulate the email from Benefice regarding warm rooms. There is a new person working with Shaun Brown called Aiden O'Connor who is dealing with inquiries for VIA/Highways. NSDC & Bassetlaw District Councils are introducing a rural officer. RJ will chase up the broken signs around the village. The PC asked to let RJ know who the planning officer is for the YOBI carpark, and he will chase the application. (RJ left at 20h28)
060/22	Planning: a. Applications: 22/01785/FUL, Ye Olde Bridge Inn, stable conversion – SUPPORTED. b. Decisions: 22/01471//HOUSE, Orchard House, replacement greenhouse – REFUSED.

061/22	<p>Financial Matters:</p> <p>a. To note payments received: a cheque for £5 was received from Eon due to a credit.</p> <p>b. To authorise accounts for payment: payments totalling £93,393.26 were approved for payment. It was agreed to hold back the cost of the missing piece of Proludic play equipment until it is installed; JJ to inform the Clerk the cost of it.</p> <p>c. To approve monthly bank reconciliation: the balance as at 30/09/22 is £97,460.32 – approved. Clerk to check when a Jubilee payment of £200 was paid to D. Smith and to break the clerk’s salary and expenses payment on the reconciliation.</p> <p>The spare black matting being stored in the VH was sold for £200; PC awaiting payment.</p>
062/22	<p>To receive and note Lead Role reports:</p>
a.	<p>Highways (RC)</p> <p>i. To receive an update on the speed tubes on Forest Road: the speed tube was laid down but in the incorrect position; RC is chasing VIA to lay it down again in the correct position. Work on the roads surrounding the village has been completed including the laying of antiskid surface. Potholes have been marked out for fixing.</p>
b.	<p>Village Hall (MC)</p> <p>i. To receive an update from the VH users meeting 5th October: nothing to update. The AGM is on Thursday 20th October in the Village Hall. The caretaker has decided not to retire. The Hallmaster online booking system is up and running on MyOxton. The Sylvia Bell room is scheduled for a refurbishment including a new toilet to facilitate disabled access. A whiteboard has been installed in the SB room</p>
c.	<p>Recreation Ground</p> <p>i. To consider the replacement fencing in the toddler area: it was agreed to apply for a grant to cover the cost of replacement fencing; JJ will action.</p> <p>ii. To decide if a grand opening is required for the new playpark: It was agreed to not have a grand opening.</p>
d.	<p>Risk & Resilience (ALL)</p> <p>Nothing to report. Some maintenance has been done near the fencing on Sandy Lane</p>
e.	<p>Green Spaces (LW)</p> <p>i. To agree to request that NSDC remove the dead Wych elm on Elmcroft: Clerk to request NSDC to remove the dead Elm, clerk to confirm who will be paying for it.</p> <p>ii. To agree action regarding the seedlings growing on NSDC land at Elmcroft: it was agreed to pot a couple and see how they take.</p> <p>iii. To discuss and agree Christmas decorations and expenditure: LW showed the PC a Christmas reindeer – she has a possible sponsor for the wood and someone to cut the reindeer and hopes to secure volunteers to stain and put together. As per the budget, the PC approved £100 spend to cover the cost of lights and batteries. If more money is needed for lights and batteries, the PC agreed for LW to use the rest of the plant budget.</p> <p>iv. To agree purchase of pansies and bulbs: The PC approved the spend of £101.</p>
f.	<p>Maintenance issues (CC).</p> <p>i. To receive an update on the flag pole repair: LW and CC have repaired the flag poles, both flags are flying.</p> <p>The spring on the toddlers play area gate was reported and CC had purchased a replacement. Mr Ross Islip had, very kindly, fitted it FOC. Council thanks Mr Islip. The millennium bench was missing a strut and CC replaced it. It was agreed to arrange a bench test on all the benches in the village; CC will action. CC continues to conduct push tests on the playground posts; nothing to note.</p>
063/22	<p>PC Calendar: Remembrance Sunday: LW has the poppies and will liaise with NB and volunteers to put the poppies up.</p>

064/22	To receive, note and action Correspondence received: all correspondence circulated electronically to Cllrs, no action required from the PC.
065/22	To note items for the next Agenda: Budget ideas (incl., two heavy duty cotton union jack flags), Risk Assessment.
066/22	Date of next Parish Council meeting: 8 th November 2022 at 7.30 pm in the Sylvia Bell Room at the VH.
066/22	Meeting Closed: There being no further business the Chairman closed the meeting at 21h22.