



OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on
Tuesday 14th November 2023 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall

Present: Cllr's: Lyndsey Whitby (LB), Donna Leivers (DL), Hannah Lempicki (HL) and Richard Cross (RC).

In Attendance: Ms. Lisa-Jayne Campbell (LJ) (Clerk), Cllr Roger Jackson (RJ).

Year and Minute	DISCUSSION AND DECISIONS
	Public Participation: no public representation.
089/23	To receive and accept apologies for absence: Apologies received and accepted from Cllrs Cocker and Wilkes.
090/23	To receive and note declarations of interest: there were no declarations of interest.
091/23	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 10 th October 2023 were accepted as a true record of the meeting and signed by the Chair.
092/23	To Report on Matters Arising: a. Letter to the shop regarding outside trays – Clerk to write to the shop again as they have not responded to the first letter sent by the PC.
093/23	To receive and note reports from District and County Councillors: RJ has been meeting with the Internal Drainage Board and other service providers about the recent floods and what works need to be considered to prevent it from happening in the future. LW reported that volunteers have come forward to form a flood response team who are looking at the main pinch points and how to close the roads in a future event. Highways will be conducting some tree works in the area. <i>(RJ left at 20h15)</i> .
094/23	Planning: Application: 23/00736/FUL Holly Tree Farm, barn conversion – SUPPORTED.
094/23	Financial Matters: a. To note payments received and authorise accounts for payment: payments totalling £1497.36 were approved for payment. b. To approve monthly bank reconciliation: the balance as of 31 st October 2023 is £22855.97 – APPROVED. Cllrs asked to let LW know of any items for the Budget by the 10 th December.
096/23	To receive and note Lead Role reports:
a.	Highways (RC)

	A second request to clean the gullies has gone to NSDC but they have still not been cleared. The road sweeper has been through the village. Cllrs downloaded the MyNotts app for reporting highways issues.
b.	Village Hall (DL) i. PC landlord role and responsibilities: defer. DL has spoken to the VHMC about storage for flood equipment – ongoing. There is a VHMC meeting on 15 th November 2023.
c.	Recreation Ground/Playspace Carers group: i. To agree action regarding playground fence – Deferred.
e.	Green Spaces (LW): LW: the Christmas tree and lights should be up by the end of November.
f.	Maintenance issues/Risk & Resilience: i. Flood defence plan: the Flood Response Team are working with NCC to formulate a plan for any future flooding events. There is funding available from Notts County Council for properties affected by the flooding, residents interested should contact NCC directly. ii approve cost of new lock for the emergency shed: approved a spend of £30.
097/23	PC Calendar: Strategy meeting on Tuesday 12 th December 2023.
098/23	To discuss and agree action on Website: HL was given £50 towards the setting up of the website.
099/23	To receive, note and action Correspondence received: The planning application for Holly Tree Farm was received and circulated and discussed under planning. All other correspondence was circulated electronically.
100/23	Any other business: Cllrs asked to send in any items for the budget.
101/23	To note items for the next Agenda: Precept/Budget,
102/23	Date of next Parish Council meeting: Tuesday 9 th January 2024 at 7.30 pm in the Sylvia Bell Room at the VH.
103/23	Meeting Closed: There being no further business the Chairman closed the meeting at 20h54.