



OXTON PARISH COUNCIL

Minutes of the Full Parish Council Meeting Held on
Tuesday 9th January 2024 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall

Present: Cllr's: Lyndsey Whitby (LB), Donna Leivers (DL), David Wilkes (DW), Kevin Cocker (KC) and Richard Cross (RC).

In Attendance: Ms. Lisa-Jayne Campbell (LJ) (Clerk).

Year and Minute	DISCUSSION AND DECISIONS
	Public Participation: no public representation.
104/23	To receive and accept apologies for absence: Apologies received and accepted from Cllr Lempicki.
105/23	To receive and note declarations of interest: there were no declarations of interest.
106/23	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 14 th November 2023 were accepted as a true record of the meeting and signed by the Chair.
107/23	To Report on Matters Arising: a. Report back from the strategy meeting: the meeting was cancelled due to illness.
108/23	To receive and note reports from District and County Councillors: Cllr Jackson gave his apologies.
109/23	Planning: None at the time of setting the agenda.
110/23	Financial Matters: a. To note payments received and authorise accounts for payment: payments totalling £560.26 were approved for payment. b. To approve monthly bank reconciliation: the balance as of 31 st December 2023 is £21064.78 – APPROVED. c. To sign off the 2024/25 Budget – the budget was agreed and signed off. d. To agree Precept for 2024/25 – the Precept was set at £19000.
111/23	To receive and note Lead Role reports:
a.	Highways (RC) The potholes are being marked and filled, the gullies have been cleaned which worked well during the most recent storm. The culvert up Forest Road has been cleaned out. There are still issues stemming from the recent wet weather and these are being dealt with. Windmill Hill: the last manhole is causing issues – RC has reported it. A fly tip was reported and removed.

b.	Village Hall (DL) DL reported that the VH were open to discussions regarding a flood container on the property. The VHMC have requested a free portrait of The King for the VH – Clerk to order before the 2 nd February 2024. A new kitchen is being installed in the Sylvia Bell room.
c.	Recreation Ground/Playspace Carers group: Deferred to the February meeting. a. Playground fence: DW will investigate and obtain quotations.
e.	Green Spaces (LW): A discussion regarding the purchasing of new village planters was had and were included in the new budget; Clerk to add to a future agenda for further discussion and action.
f.	Maintenance issues/Risk & Resilience: a. Flood update: Ross Marshall is attending a meeting this week and the Flood Defence Team will be discussed in more depth at the next PC meeting in February. DW has received the Playground Annual Report
112/23	PC Calendar: To agree date for Open Parish Meeting – 7 th May 2024 – DL will book the main hall. Clerk to contact VH, Cricket Club, Flood Defence Team, The Dover Beck and invite them to attend and speak.
113/23	To receive update on Website: deferred to the February meeting.
114/23	To receive, note and action Correspondence received: All correspondence has been circulated to Cllrs electronically, nothing required action from the PC.
115/23	Any other business: RC reported that the ploughing match is in Oxton on the 28 th September so there will be congestion on that day. KC reported that the 747 bus service is being cancelled. LW asked Cllrs for a head and shoulders shot for the noticeboard contact sheet.
116/23	To note items for the next Agenda: Playground.
117/23	Date of next Parish Council meeting: Tuesday 13 th February 2024 at 7.30 pm in the Sylvia Bell Room at the VH. RC & DW gave their apologies for the February meeting.
118/23	Meeting Closed: There being no further business the Chairman closed the meeting at 21h24.