

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on
Wednesday 19th April 2023 at 7.30pm in the Village Hall

Present: Councillors: (Chair) Malcolm Yates (MY), Isobel Key (IK), Roger Norman (RN), Cath Jewitt (CJ) and David Chambers.

In Attendance: L-J Campbell (LJ/Clerk), Cllrs Roger Jackson (RJ) and Roger Blaney (RB), three members of public in attendance.

	DISCUSSION AND DECISIONS
001/23	To receive representation from the public (ten minutes): three Staythorpe residents asked the PC if they would be prepared to raise an objection to the planning application for the Battery plant in Staythorpe; add to the May agenda, Clerk to ask Julie Lockwood planning officer – ask if we can submit a response – RN will investigate the planning side.
002/23	To receive and accept apologies for absence: Apologies received and accepted from Cllrs Snow and Pick.
003/23	Declarations of interest: None
004/23	To receive the Chairmans’s report: MY gave a review from the last four years with thanks to all the Parish Councillors and Clerk for their hard work and contributions during this time. See addendum Ad01/23.
005/23	To draw the village Lottery: 200 numbers have been sold which raised £2400. MY proposed extending the draws to include an extra one at Christmas – this was agreed by the PC. Four numbers drawn: 97, 54, 127 & 148.
006/23	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 15 th March 2023 as a true record and signed by the Chairman.
007/23	To note Matters Arising: a. Update on the sign ‘The Green’: Clerk reported to NSDC Ref. 5030873 b. Update on dog bin and litter bin as per item 153/22 c.: The dog bin has been installed and NSDC has agreed to install a litter bin in the layby. NSDC will supply a green wheelie bin at the Village Hall.
008/23	Reports from District/County Councillors: <i>(RJ arrived at 19h43)</i> RJ reported: Highways have been to look at Hockerton Road pot holes and they are on the schedule <i>(RJ left at 19h52)</i> . <i>(RB arrived at 20h30)</i> RB said his farewells as this is the last Parish Council meeting he will be attending as he has now retired, he thanked the PC for their friendship and a good working relationship <i>(RB left at 20h40)</i> .
009/23	Green spaces and rights of way incl. monthly review of the burial ground, The Green and The Collies inspection and maintenance report: a. To receive update from CVG: RN reported that all the whips have been planted, they are proposing not to cut the grass presently as they want to see what grows, the center part will be cut. They are planning to put an update in The Tonic. b. To agree playground maintenance: Clerk to confirm with Ben Stacey regarding the ground maintenance and equipment clean and let RN know.

	The hedge at the burial ground has been removed by NSDC, it will need to be re-hedged in the Autumn and it was agreed to use this time to remove all the soil and complete any works needed.
010/23	To action Highways issues: No issues to report.
011/23	Village Hall update a. Finance: the bank recon was approved and the balance is £24,595.16 (incl. Lottery funds). Payment for approval - £12.50 cleaning bill. b. Bookings: it was agreed to charge a £50 refundable deposit, and also to include that the hall must be left as found and all rubbish removed. Regular bookings continue to take place; DC checks the hall after each booking to make sure heating is switched off. c. Maintenance and Caretaking (DC): CHECK SPIDAL – HAVE THEY PAID. d. To agree action on the VH roof: A maximum budget of £25K was agreed for the works – ongoing.
012/23	Community defibrillators monthly inspection reports: The defibrillators were sent away for a software update, during which time a loan unit was in place. New batteries and pads have been installed and will be in date for the next 2 ½ years.
013/23	Financial Matters: a. To accept the latest financial reconciliation - £13169.43 balance. b. To note payments received and authorise invoices for payment – bills totalling £692.34 were authorised.
014/23	Planning matters: There were no planning matters.
015/23	To discuss action for setting up a village email system: approx. 70 emails have been collected which will be passed to the Clerk to set up the system.
016/23	Kings Coronation update: 7 th May 2023 at the Cricket Ground – all in hand.
017/23	To note and action service faults: None.
018/23	Final arrangements for Annual PC meeting: It was agreed to hold the Open Parish Meeting after the June meeting.
019/23	Correspondence/AOB: All correspondence was circulated electronically for information purposes, nothing requiring action from the PC.
020/23	Agenda items for next meeting: Staythorpe Battery farm application, AGAR, Annual Parish Meeting, election of Offices.
021/23	Date of the Annual Parish Council meeting: Wednesday 17 th May 2023 at 7.30 pm in the Village Hall. There being no further business, the Chairman closed the meeting at 20h51.