

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on
Wednesday 20th March 2024 at 7.30pm in the Village Hall

Present: Councillors: (Chair) Malcolm Yates (MY), Roger Norman (RN), Cath Jewitt (CJ), Johanna Law-Riding (JLR), Sarah McKie (SM), Kim Hickinbotham (KH) and Malcolm Robinson (MR).

In Attendance: L-J Campbell (LJ/Clerk), Cllr Keith Melton (KM), Cllr Roger Jackson (RJ) and two members of public in attendance.

	DISCUSSION AND DECISIONS
185/2 3	To receive representation from the public (ten minutes): Church Warden, Barbara Paige, invited all to a short service of thanks for Jane Johnson incl. tea at 3pm in the church. Michael Truman gave an update from CVG.
186/2 3	To receive and accept apologies for absence: All Cllrs present.
187/2 3	Declarations of interest: There were no declarations of interest.
188/2 3	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 21 st February 2024 as a true record and signed by the Chairman.
189/2 3	To note Matters Arising: all matters covered under the agenda items.
190/2 3	Chairman's Report: MY informed the PC that tonights draw is the last night of the Lottery for 2023 and it starts again from April 2024.
191/2 3	Reports from District/County Councillors: KM reported that he is attending meetings and conferences on climate change. Kerbside glass collection – the bins have been delivered and the collections are due to start in April. MY asked KM for an update on the swimming pool in Southwell: the cost of repair is too much, 5.5M has been earmarked for new swimming facilities to be built. <i>(KM left at 19h55)</i> <i>(RJ arrived at 20h35)</i> RJ reported that there is not enough room for a middle crossing or pelican crossing; the speed police have been out. RJ will chase a site meeting with VIA/Highways regarding the pooling water/flooding and the Hockerton Lane potholes. <i>(RJ left at 20h55)</i>
192/2 3	Green spaces and rights of way incl. monthly review of the burial ground, The Green and The Collies inspection and maintenance report: a.To receive update from CVG: ongoing. b.To agree action on Collies path design: MT, RN and CJ met at The Collies to discuss the path – CJ shared a plan and quotes for the path with a suggestion of a raised bed; The Collies Trust may agree to cover the costs once approved by the PC. RESOLVED - The PC voted in favour of the path and raised beds on the condition that The Collies Trust cover the costs. c.To agree playground cleaning and fence maintenance: Mr Hickinbotham has offered to clean the

	<p>playground but water is required; Cll KH will ask the Nursery. Fence maintenance: RN has inspected the fence and cannot find any concerns.</p> <p>d. To agree grass cutting contract: clerk to chase and let them know we want them to carry on.</p> <p>e. Rights of way (SM): it has been a challenge to walk the paths due to the wet weather.</p>
193/2 3	<p>To action Highways issues: Clerk to arrange a site visit with Ross Marshall and MY to discuss flooding issues. Clerk to write to Highways about the Hockerton potholes.</p>
194/2 3	<p>Village Hall update</p> <p>a. Finance: the bank recon was approved and the balance is £4138.65 plus £20K reserve was noted.</p> <p>b. Maintenance and Caretaking: WI has mentioned that the heating is turning itself off on a Tuesday afternoon – it switches off when it reaches the set temperature. The cleaner continues to come in once a fortnight.</p> <p>c. To receive update and action on the VH roof/double glazing: the quotes received vary in price to a large extent so it was agreed to first put together a detailed spec which can be used to obtain quotes. It was agreed to: step one is YBS/roofing and gable end, second step is internal insulation and third step is second glaze windows; MR will get quotes.</p>
195/2 3	<p>Financial Matters:</p> <p>a. To accept the latest financial reconciliation - £14236.84 balance.</p> <p>b. To note payments received and authorise payments: Payments totalling £791.36 were authorised.</p>
196/2 3	<p>To receive the Community defibrillators Monthly inspection report: all in working order.</p>
197/2 3	<p>Planning matters:</p> <p>a. Decisions (to note): 24/00021/FUL South Farm, Manage/timber fence – PERMITTED 23/02275/FUL The Poplars, replacement agricultural building – PERMITTED</p> <p>b. To receive update on GNRSF: RN distributed the questionnaire to all residents which are unique to each household and the deadline is end of March.</p>
198/2 3	<p>To note and action service faults: a street light was reported broken.</p>
199/2 3	<p>Lottery draw for March: 64 - £50, 151 - £25, 117 - £10, 136 - £5.</p>
200/2 3	<p>Correspondence/AOB: all correspondence is circulated electronically, nothing required action from the PC.</p>
201/2 3	<p>Agenda items for next meeting: Website, VH forecast/bookings, agree details for the Wine Walk, archive responsibility.</p>
202/2 3	<p>Date of next meeting: Wednesday 17th April 2024 at 7.30 pm in the Village Hall.</p>
203/2 3	<p>Exclusion of Public (Confidential items): <i>In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2) the Council exclude the public and press from the meeting by</i></p>

	<i>reason of the confidential nature of the business to be transacted.</i> There wea no Confidential Business.
204/2 3	Close: There being no further business, the Chairman closed the meeting at 21h06.