

# Wellow Parish Council

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## Minutes of Meeting of Wellow Parish Council - Additional Meeting Wednesday 15<sup>th</sup> February 2023, 7.30pm, at Maypole Court, Wellow

Present Cllrs E Meyer, J Ragsdale, N Brown and D Griffin, Clerk C Wigman

- 1 **Declarations of intent to record, film or photograph the meeting by members of the public or the press**  
*There were none*
- 2 **To receive apologies for absence**  
*There were none*
- 3 **Declarations of members interest in agenda items**  
*There were none*
- 4 **Public Session – Questions and Petitions from member of the public for information only**  
*No members of the public in attendance*
- 5 **To Approve Minutes of the Parish Council Meeting of 16<sup>th</sup> January 2023**  
*Proposed J Ragsdale, seconded D Griffin, All in favour*
- 6 **Matters Arising - Memorial Hall Notice Board update, Archaeology Survey**  
*In relation to the Notice Board Mr Boardman had sent a text response to the Clerk's phone that said*  
*"The door has swelled with the weather and it would be a good idea to have the exterior uv finish refreshed in the spring/summer before the weather starts decaying the finish to much".*  
*Tabled for discussion at the next full meeting .*

*The Archaeology Survey response and survey was related to council and the clerk will send copies of the report to each Cllr so they have the full facts ahead of discussion at the next full council meeting in March. Cllr Griffin noted that some of the work proposed was on Toft Holders Land, Council agree that the Clerk should forward the details to the Toft Holders.*

*The Clerk had noted that the Footpath area on Dark Lane was also a proposed area of exploration, when the Clerk contacted the Footpaths Officer ,she was told that they had no knowledge of the proposed work. A copy of details had been forwarded to the Footpaths Officer.*

## 7 Maypole

- **To update New Councillors and Residents of the Parish Councils obligations**  
*The Maypole is considered a Parish Asset and as such is maintained by the Wellow Parish Council. In the Minutes of the parish council meeting of 16/04/2012 it was agreed "the importance of holding a reserve to pay for maintenance in the shorter term or replacement in the longer term for this purpose it was agreed that the council should aim to transfer the sum of £500 to the reserve account each year"*
- **To Note the present Balance in the Reserve account**  
*The current balance in the Reserve account at 10/01/2023 was £7482.32*

- **Consider renaming Reserve Account to The Maypole Reserve Fund.**

*It was agreed that for clarity the Reserve Account be referred to as The Maypole Reserve Fund in the future*

- **Inspection – to consider a Health and Safety Inspection of the Maypole**

*As the present Maypole has been in place since 2011, it was agreed that the clerk should approach Abacus Lighting for a quote*

- **Insurance - to consider whether the cover on Councils Insurance is sufficient**

*The current Insurance Cover for Street Furniture (which the Maypole is classed as) is £10,785 but this includes every item e.g. Bins, benches, signage etc . The Clerk will enquire as to the costs to the Council to increase the cover*

*It was noted that the last £500 deposit to the reserve fund was in 2017, the council will consider transferring to the Maypole Reserve Fund at the next meeting after looking at the costings of Inspection and Insurance Premium*

**8 To note the Revised Assets Register**

*Noted the inclusion of the Notice Board sited at the Memorial Hall*

**9 Finance – to note Clerks Wages and sign cheque**

*Meeting paused whilst cheque was signed*

**10 to note Schedule of Meeting dates for 2023**

<b>15<sup>th</sup> May 2023 AGM and Bi monthly meeting</b>	<b>“</b>	<b>Memorial Hall</b>
<b>17<sup>th</sup> July 2023</b>	<b>“</b>	<b>“</b>
<b>18<sup>th</sup> September 2023</b>	<b>“</b>	<b>“</b>
<b>20<sup>th</sup> November 2023</b>	<b>“</b>	<b>Maypole Court</b>

**11 Time and Date next meeting 20<sup>th</sup> March 2023 7pm at Maypole Court**

**Meeting Closed at 8.30pm**

*Draft*