

Minutes of the Annual Meeting of Hawton Parish Council held in the All Saints Church,
Hawton on Wednesday, 28th May 2025

Present: **Councillor T Pykett**
 Councillor I Brownhill
 Councillor D Adams
 Councillor Mrs K Adams
 Councillor K Sutton

**Also present Councillor Mrs Saddington and District Councillors Kellas, Haynes and Allen
and one member of the public**

HPC25-001 Election of Chairman of the Council – Civic Year 2025/26

The Clerk called for nominations to the position of Chairman of the Council for the Civic Year 2025/26. Councillor Sutton proposed Councillor Pykett, seconded by Councillor Brownhill.

This was unanimously AGREED and the Clerk declared Councillor Pykett as Chairman for the Civic Year 2025/26. The Declaration of Acceptance of Office was signed.

Councillor Pykett thanked Members for their continued confidence in him.

HPC25-002 Election of Vice-Chairman of the Council – Civic Year 2025/26

The Chair called for nominations to the position of Vice-Chairman of the Council for the Civic Year 2025/26. Councillor Sutton proposed Councillor Brownhill, seconded by Councillor Pykett.

There were no other nominations and it was AGREED unanimously that Councillor Brownhill be appointed as Vice-Chairman for the Civic Year 2025/26. The Declaration of Acceptance of Office was signed.

HPC25-003 Apologies for absence

There were none.

HPC25-004 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

With the agreement of Members, the Chair brought forward Agenda items 7 and 9

HPC25-005 County Councillor Session

Councillor Mrs Saddington thanked Hawton residents for their support in putting their faith in her and helping in her re-election to the County Council.

Page

Signature _____ Date _____

With regard to the Southern Link Road, Councillor Mrs Saddington was awaiting further details on when the Hawton to Middlebeck link would be opening, but it was expected to be the middle to end of June. The traffic lights would remain until the next section was open.

Following the election, there was a new administration in place at the County Council with Reform in power.

The Chair extended his congratulations on her re-election.

HPC25-006 District Councillor Session

Councillor Kellas extended his apologies for not attending recent meetings of the Parish Council due to a clash of calendar dates.

There had been a change in the District Council's administration, with no majority party which had seen more engagement and negotiation with the Conservative Group.

An additional £250,000 had been added into the Housing Revenue Account for housing repairs, and a proposed 2.94% increase had been motioned down to 1.94%.

The Community Grant Scheme was now available for Parish Councils, with less than 100 properties, to apply to. Any schemes had to align with the District Council's community plan.

Councillor Allen referred to a visit made by himself and Councillor Haynes to look at the SUDS/ponds and footpaths, accompanied by the Chair. Following this visit, Councillor Allen had sought clarification from U&C on what would happen to these areas following completion of the project. A response had been received indicating that the footpaths would go back to their original state and U&C would look to offload the SUDS/ponds to another authority or a wildlife trust. The Parish Council were urged to register an early interest should they wish to be considered.

Councillor Allen extended congratulations to Councillor Brownhill on his recent Open Gardens event, which had raised £1,200.

Further to a question from Councillor Sutton, Councillor Haynes advised he would come back on information with regard to the amount of reserves held.

With the agreement of Members, the Chair brought forward Agenda Item 10 (a)

HPC25-007 Newark & Sherwood District Council

(a) To receive an update on matters with Planning Enforcement

The Clerk referred to an email received from Planning Enforcement relating to the Willows. Following discussions, the queries raised by the Officer would be responded to.

Page

Signature _____ Date _____

District Councillors had been copied in on the correspondence and would monitor any responses.

With the agreement of Members, the Chair brought forward Agenda Item 8(a)

HPC25-008 Nottinghamshire County Council

(a) Quarry Farm, Bowbridge Lane, Balderton - Application under Section 73 of the Town and Country Planning Act 1990 (As amended) to vary Conditions 3, 6 and 8 of Permission ref: 3/11/01566/CMA

The application seeks to vary condition 3, which will need to be updated to account for the latest plans.

Condition 6 states that the number of waste vehicles entering the site shall not exceed 30 vehicles per day, condition 8 states that the amount of waste material accepted at the site shall not exceed 15,000 tonnes per annum.

This application is seeking to increase the throughput capacity of the Site to 75,000 tonnes per annum, up from the 15,000 tonnes restriction outlined in Condition 8. This, in turn, will mean more vehicles will be required to enter the Site, exceeding the vehicles restricted by Condition 6.

After discussion, it was AGREED that objection be raised to the application and that the Clerk liaise with Councillor Adams to formulate the Parish Council's response.

With the agreement of Members, the Chair brought forward Agenda Item 11(c)

HPC25-009 Parish Council Matters

(a) To receive an update on matters relating to Urban & Civic

The Clerk referred to information received from U&C regarding the progress of the middle section of the Southern Link Road from Bowbridge Lane to Hawton Road.

At the meeting held on 6th May, it had been explained that U&C were waiting on utility connections company Energetics to make the final power connections, in co-ordination with National Grid. This needed to take place for U&C to finish off the remaining work on the road (street lights/traffic signals, etc) for it to be ready to open at the end of May. Unfortunately, Energetics cancelled due to unforeseen reasons.

They now plan to return to undertake the planned works at the end of May. This will now enable U&C to work up a plan for connections which means they would be looking at the end of June for the middle section of the road to be finished. This section of road would then need to be finally approved and legally agreed by Nottinghamshire County Council. U&C had pledged to keep the Parish Council updated on the timelines.

Councillor Mrs Saddington had requested that the temporary traffic lights remain in place until the new part of the Southern Link Road opened, and that has been agreed by Officers.

Discussion took place regarding the removal of the lights once the next section of the road opened. The Clerk was seeking a full rationale from officers in relation to the closure, following an FOI request made by a Member at Farndon Parish Council which appeared to show the cost of the lights at £2,366.75 per month.

Councillor Sutton referred to the condition of the roundabout and verges at the entrance to Hawton from Newark. They were overgrown and unkempt. The Clerk was asked to establish when they would be maintained.

HPC25-010 To confirm the dates and times of ordinary meetings of the Parish Council for the Civic Year 2025-26

It was AGREED that meetings remain bi-monthly, but be moved to the 3rd Thursday of the month at 6.30pm. Dates were confirmed as:

Thursday, 17th July
Thursday, 18th September
Thursday, 20th November
Thursday, 15th January
Thursday, 19th March

The date of the Annual Meeting of the Council to be held in May 2026 to be determined.

HPC25-011 Minutes of the Parish Council held on 23rd April 2025

The minutes of the Parish Council meeting held on 23rd April 2025 were accepted as a true and correct record and signed by the Chairman.

HPC25-012 Public Session

There were no questions raised.

**HPC25-008 Nottinghamshire County Council
(cont)**

(b) To consider a response to the Public Consultation on the Draft Local Nature Recovery Strategy (LNRS) for Nottinghamshire & Nottingham

After discussion, it was AGREED that no response be made to the public consultation.

**HPC25-007 Newark & Sherwood District Council
(cont)**

(b) To consider an application to the Flood Resilience Grant Scheme

After consideration, it was AGREED that no application to the Scheme be made.

HPC25-009 Parish Council Matters

(cont)

(a) To confirm a date for the Annual Parish Meeting

It was AGREED that this be postponed for 2025 due to time constraints.

(b) To receive an update on progress of the Village Gateway Signs.

The Clerk advised that the signs were now complete and awaiting installation. The Section 115 had been signed by the Chair and Vice-Chair and returned to Via for counter signature.

The Clerk would keep Members apprised of any date for installation.

HPC25-013 Planning

(a) There were no matters to consider.

HPC25-014 Financial Matters

(a) To consider accounts for payments:

Members noted and AGREED the following payments:

- Notts Association of Local Councils – 2025/26 Subs - £60.59
- IONOS – Domain & Emails - £10.20
- ICO Renewal - £47
- Roffesoft – Email - £12
- BMB Financial Services – Internal Audit - £25
- MapServe – £2.40
- Zurich Insurance Premium - £208.14
- Morris Cast Signs – Balance Village Gateway Signs - £5,694

(b) To note any receipts:

Members noted receipt of:

- NSDC – First Half Precept - £650
- NatWest – Interest - £118.65
- HMRC VAT Refund - £64.80

(c) To note the Council's financial position as at 31st March 2025 & 30th April 2025

The Clerk confirmed that the Council's financial position as at 31st March 2025 was £49,447.

As at 30th April 2025, the Council's financial position was £8,024.51 in the current account and £42,083.51 in the deposit account.

(d) To note the conclusion of the 2024-25 Internal Audit

Members received and noted the Internal Auditor's report for the 2024-25 financial year.

Page

Signature _____ Date _____

- (e) To consider the Annual Governance Statement for the 2024-25 Financial Year
Members received, noted and agreed the Annual Governance Statement for the 2024-25 Financial Year and AGREED it should be signed by the Chairman.
- (f) To consider the Accounting Statement for the 2024-25 Financial Year
Members received, noted and agreed the Accounting Statement as at 31st March 2025 and AGREED that it should be signed by the Chairman.
- (g) To consider the Exemption Certificate for the 2024-25 Financial Year
Members received and approved the Exemption Certificate as at 31st March 2025 and AGREED that it should be signed by the Chairman.

Members noted that the annual gross income for the 2024-25 financial year was £2,871, with expenditure at £1,223.

- (h) To note the renewal documentation for the Council's insurance
Members noted the renewal documentation for the Council's insurance for the 2025/26 financial year and that the policy had been renewed with Zurich.

The Clerk advised Members that the Village Gateway Signs would need to be added onto the schedule when they were under the ownership of the Parish Council and this would lead to an increase in premiums, which would apply from the time of their installation.

HPC25-015 Nottinghamshire Association of Local Councils

- (a) **May Newsletter**
A copy of the May Newsletter had been circulated to Members for information.
- (b) To receive details of the 2025 Annual General Meeting
Members noted that the 2025 Annual General Meeting would take place at Calverton Village Hall on Wednesday, 15th October 2025 between 1.30pm and 4.30pm.

HPC25-016 Correspondence

- (a) There were no items to consider.

HPC25-017 To Receive Items for Notification

There were none.

HPC25-018 Date of Next Meeting

Thursday, 17th July 2025 at 6.30pm.

The meeting closed at 7.56pm