

## LAXTON AND MOORHOUSE PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 7.00 pm on Tuesday 23 September 2025 at Laxton Visitor Centre, Laxton, Nottinghamshire

**Present:** Councillors:

S.Hill (chair)  
J.Hill  
M.Hennell  
S. Rose  
A. Moorhouse

**In attendance at parish council meeting**

C. Wilson (Clerk)  
Member of the public (x4)

		<b>ACTION</b>
<b>LMPC/95/25</b>	<b>Apologies for absence:</b> Mrs Creighton's apologies were received and accepted. There were no other parish councillor absences. Apologies from Mrs Michael were also noted. Mr Clark was also absent.	
<b>LMPC/96/25</b>	<b>Declarations of interest:</b> Mr S Hill declared a pecuniary interest in item 13 a i on the agenda (Planning matters - Application 25/01327/HOUSE - Single story extension - Thackholme Green Lane Moorhouse Newark On Trent). Mr J Hill declared a personal interest in the same item. There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
<b>LMPC/97/25</b>	<b>Dispensations:</b> None required.	
<b>LMPC/98/25</b>	<b>10 Minutes public speaking:</b> Concerns were raised regarding the slippery surface of the Twitchell which members of the public offered to clear. The clerk will report the surface to NCC. The poor condition of the pavement at Moorhouse Road near Bottom Farm was also noted. The clerk will follow up with NCC. A damaged grit bin was also reported. The member of the public will email a photo to the clerk who will log the damage with NCC. The village Christmas event was also raised. For the public's benefit, councillors <b>agreed</b> to move next to item 13 d (Christmas event 2025) on the agenda. The community organisations had arranged a ticketed concert at 7 pm on Friday 5 December 2025 when a brass band will be playing. Tickets will cost £5 and include tea and a mince pie. Tickets will also be sold to view the church and decorations on the Saturday and Sunday. Councillors noted that they had the Dukeries band provisionally booked for Sunday 7 December 2025. In light of the other activities now planned, they recognised that it would be preferable for the lights to have been switched on at the beginning of the celebrations. Mr Rose will ask Mrs Creighton to enquire whether the band would be free on the evening of Thursday 4 December 2025. After further discussion, it was <b>decided</b> that the switch on would take place with refreshments on Thursday 4 December if the band is available and immediately before the start of the Friday 5 December concert without refreshments if the band is not available. The clerk will submit an application for a donation to the Thoresby Trust.	<p style="text-align: center;"><b>Clerk Clerk Clerk</b></p> <p style="text-align: center;"><b>SR</b></p> <p style="text-align: center;"><b>Clerk</b></p>

	Mr S Hill will complete a risk assessment for consideration and approval at the November 2025 meeting.	<b>SH</b>
<b>LMPC/99/25</b>	<b>Thoresby Estate report (if any):</b> No report.	
<b>LMPC/100/25</b>	<b>Minutes of the Parish Council meeting held on 22 July 2025:</b> The minutes of the parish council meeting held on 22 July 2025 were agreed as a true record and signed by the chair subject to the amendment of LMPC/81/25 (Reports from district and county councillors) to read, "Drone" instead of, "Done" and LMPC/87/25 (Defibrillators) to refer to Mr M Hennell instead of Mr J Hill. Councillors also noted that the minutes of the annual financial meeting on 24 June 2025 had not been circulated. The clerk read the draft minutes which the councillors <b>approved</b> .	
<b>LMPC/101/24</b>	<b>Matters arising:</b> There were no matters arising.	
<b>LMPC/102/25</b>	<b>Reports from district and county councillors:</b> Mrs Michael and Mr Clark were absent.	
<b>LMPC/103/25</b>	<b>Reports from councillors:</b> The chair reported that he had been unable to attend the most recent SNG meeting.	
<b>LMPC/104/25</b>	<b>Parish councillor vacancy – Co-option and publicity and selection process:</b> Councillors noted that no candidates had been put forward for election and that the next stage was to fill the vacancy by co-option. They recognised the importance of a fair and transparent co-option process and discussed how this might be achieved. Councillors <b>agreed</b> that the vacancy should be advertised on the parish council page on NSDC's website, on the Facebook page and in the noticeboards with a closing date of 10 November 2025. Applications will be considered at the November 2025 meeting.	<b>Clerk</b>  <b>Agenda</b>
<b>LMPC/105/25</b>	<b>2025-26 changes to Annual Governance and Accountability Return (AGAR) including requirements for:</b> <b>a. IT policy</b> <b>b. Generic email account hosted on an authority owned domain:</b> Councillors noted the new AGAR requirement for an IT policy and generic <a href="mailto:gov.uk">.gov.uk</a> email account. The clerk will action both. They also noted the desirability of parish council controlled email accounts for all councillors but <b>decided</b> to defer further consideration of this on the basis that the clerk shares minimal personal information with them with an associated low risk of a breach of data protection requirements. The clerk also advised that the Rufford Parish Council laptop used by the council is failing and its Office software will become obsolete with the withdrawal of Microsoft support for Windows 10. Councillors <b>approved</b> the purchase of a new laptop with the cost to be split equally with Rufford Parish Council. The clerk will let Rufford Parish Council know and research possible options.	
<b>LMPC/106/25</b>	<b>Property matters</b> <b>a. Sports field, lease, pavilion (including approval of maintenance works and cost) and new litter bin -</b> Councillors noted that the Thoresby Trust had approved the grant in the sum of £750 in respect of the landlord's costs of varying the sports field lease to permit subletting. After discussion, they <b>agreed</b> that the clerk should approach Larken & Co, the solicitors previously used by the council, for an indication of their costs to act on the variation.	<b>Clerk</b>

	<p>Councillors were pleased to note that the grant in the sum of £250 from Mr Clark towards the cost of maintenance materials for the sports field was being approved. They <b>authorised</b> Mr S Hill, once the grant had been approved, to purchase repair and maintenance materials up to the value of the grant plus VAT and to liaise with the committee regarding undertaking the necessary works.</p> <p><b>b. Glebe Field matters including trees and lease update</b> – Mr J Hill will inspect the big tree.</p>	<p><b>SH</b></p> <p><b>JH</b></p>
<b>LMPC/107/25</b>	<p><b>Planning matters:</b></p> <p><b>a. Applications:</b></p> <p><b>i. 25/01327/HOUSE - Single story extension - Thackholme Green Lane Moorhouse Newark On Trent:</b> Having declared interests, Mr S Hill and M J Hill withdrew from the meeting. Mr Rose chaired the meeting in their absence. Councillors considered the application and unanimously <b>decided</b> to approve the proposal. Mr S Hill and Mr J Hill returned to the meeting and were informed of the decision.</p> <p><b>ii. 25/01075/HOUSE - Replacement entrance gates - The Old Vicarage High Street Laxton Newark On Trent NG22 ONX and intercom system, including small uplighters:</b> Councillors considered the application and unanimously <b>decided</b> to approve the proposal.</p> <p><b>b. To note planning decisions by NSDC: 24/01463/CPRIOR   Application to determine if Prior approval required for a Proposed Change of Use of Agricultural Buildings to 4 Dwellinghouses and for Associated Building Operations – Prior approval required and granted:</b> Noted prior approval required and granted.</p> <p><b>c. Great North Road Solar Park – Planning Inspectorate registration and council representations - Deadline 2 October 2025:</b> Mr S Hill suspended standing orders to allow a member of the public to address the meeting. The member of the public referred councillors to the significant changes made to the application: reduction in size, project traffic management and restrictions including on traffic through Moorhouse and the addition of a riparian area which the resident believed would exacerbate flooding. Councillors discussed the next steps now that the project had been accepted for determination. The clerk will register and submit updated concerns based on previous objections.</p> <p><b>d. Compliance:</b> Nothing raised.</p>	<p><b>Clerk</b></p>
<b>LMPC/108/25</b>	<p><b>Defibrillator:</b></p> <p><b>a. Inspection report:</b> Mr M Hennell reported that one set of pads is out of date but confirmed that, otherwise, there were no issues with the defibrillator. The clerk will order new pads.</p> <p><b>b. Replacement – update and any necessary funding approval:</b> Councillors discussed the best way forward given that there were no public funding award schemes at this time. They <b>decided</b> that the clerk should apply to the Thoresby Trust for as large a contribution as possible with any shortfall to be covered by crowdfunding.</p> <p><b>c. Health emergency planning – Working group report:</b> Mr S Hill and Mr S Rose had discussed moving this moving forward and recommended that the council wait until the new defibrillator is available to provide a catalyst for interest.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>LMPC/109/25</b>	<p><b>Flood resilience working party – Report and any associated decisions:</b> A parish roads and pavements walk round had taken place with Louise Poole of Via, NCC Highways.</p>	
<b>LMPC/110/</b>	<p><b>Parish environment and appearance, including:</b></p>	

25	<p><b>Parish environment and appearance, including:</b></p> <p><b>a. Parish benches:</b> Councillors noted that one bench in Laxton was still broken and that a second was in a poor condition. Mr S Hill and Mr Rose will inspect both and decide on the most appropriate way forward. They will also inspect the condition of the fingerposts.</p> <p><b>b. Parish roads and pavements:</b> See above (LMPC/98/25 10 minutes public speaking).</p> <p><b>c. Flood resilience – Working party report and associated decisions including NSDC grant award – Approve expenditure:</b> Councillors <b>agreed</b> that the clerk should order 200 aquasacs at a cost of £736 and submit the invoice to NSDC and reclaim as the grant award.</p> <p><b>d. Christmas event 2025 including consideration and approval proposed plans for the event, expenditure and risk assessment:</b> See above (LMPC/98/25 10 minutes public speaking).</p> <p><b>e. Remembrance Sunday – Lamppost poppies display arrangements:</b> Councillors noted that Mr S Hill has the new poppies. He will liaise with Mr Sheard regarding the poppies and silhouettes already held by the council.</p>	SR/SH
LMPC/111/25	<p><b>Financial matters:</b></p> <p><b>a. Financial position as at 31 August 2025:</b> Councillors considered and noted the clerk’s report showing the precise financial position at 31 August 2025 (incorporating the 2025-26 budget figures) which the chair cross referred to the bank statements. They noted the VAT refund which had been received and the remaining CIL levy and spending deadline.</p> <p><b>b. Accounts for payment:</b> Councillors unanimously <b>approved</b> eight payments totalling £991.94.</p> <p><b>c. NJC 2025-26 pay award:</b> Councillors appreciated that the clerk was contracted on NJC terms and that the new pay award to local government employees therefore covered the council. The clerk will prepare the necessary information for approval at the November 2025 meeting.</p>	Clerk Agenda Nov
LMPC/112/25	<p><b>Service faults:</b> None reported.</p>	
LMPC/113/25	<p><b>Correspondence:</b> Item a – NSDC – Winter service offer 2025 – The clerk will place the winter salt order.</p> <p>Item c – NSDC - Flood Resilience Aqua Sac Offer for Town and Parish Councils September 2025 - See minute LMPC/110/25 c - Parish environment - Flood resilience.</p> <p>All other items of correspondence noted.</p>	Clerk
LMPC/114/25	<p><b>5 minutes public speaking time:</b> Councillors noted a written concern raised regarding aggressive cattle on a footpath and <b>agreed</b> that the most appropriate way forward was to refer the concerned party to NCC.</p>	Clerk
LMPC/115/25	<p><b>Agenda items for next meeting:</b> See above</p>	
LMPC/16/25	<p><b>Date of next meeting:</b> Next regular meeting: 7.00 pm Wednesday 19 November 2025 at the Visitor Centre.</p>	

The meeting closed at 9.10 pm